

# SCHOOL DISTRICT OF COLBY EDUCATION CENTER

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DR. STEVEN KOLDEN, SUPERINTENDENT

## FINANCIAL AFFAIRS COMMITTEE MEETING

**MONDAY, FEBRUARY 26, 2018**

**(RESCHEDULED FROM FEBRUARY 19 DUE TO WEATHER)**

**6:00 PM**

**COLBY DISTRICT EDUCATION CENTER**

OPEN MEETING

### AGENDA

- 1) Review Invoices & Receipts

Committee Members Include: Seth Pinter, Chair  
Eric Elmhorst  
Jennifer Lopez

# SCHOOL DISTRICT OF COLBY EDUCATION CENTER

Dr. Steven Kolden, Superintendent

## REGULAR SCHOOL BOARD MEETING

Monday, February 26, 2018 – 6:30 PM (**Rescheduled from February 29 due to weather**)

High School Distance Learning Lab – Door #2

### MEETING NORMS

- *The Board President will actively monitor our interactions.*
- *We will actively listen and not interrupt others.*

### AGENDA:

1. CALL TO ORDER / ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. NOTICE OF POSTING
4. PUBLIC PARTICIPATION
5. BOARD COMMENDATIONS (If Any)
6. INFORMATION ITEMS:
  - 6.01 Correspondence (If Any)
  - 6.02 Student Board Representative Report
  - 6.03 Superintendent's Report – Steve Kolden [2<sup>nd</sup> Friday Enrollment; Update on HS Trap Team, Update on HS Driver's Education, Update on Phase II Referendum Projects, Wisconsin Parental Choice (voucher) Program, Insurance Bids (property, auto, liability, etc.), GHS Conference – March 9th]
  - 6.04 Strategic Planning Progress Monitoring – Update and Date Reminder: February 22, & March 15 (if needed)
7. CONSENT AGENDA
  - 7.01 Minutes from the January 15, 2018 Regular Board Meeting
  - 7.02 Requests for Out-of-State Travel (If Any)
    - 7.02-1 Approve 4<sup>th</sup> Grade Trip to the Minnesota Zoo – May 3 & 4, 2018
    - 7.02-2 Approve Middle School Trip to Regional History Bee – West Savage, MN – Saturday, March 24, 2018
  - 7.03 Approve Board Member Attendance and Expenses for Travel Outside the District at Meetings Other Than Regular, Special or Committee Meetings
    - 7.03-1 Medford Legislative Meeting – March 5th @ 4:15 / 6:15
  - 7.04 Staff Resignations/Retirements/Leave Requests
    - 7.04-1 Retirement of Erin LeSage, Title I
    - 7.04-2 Retirement of Julie Wolf, High School Special Education Teacher
    - 7.04-3 Retirement of Dennis Seidl, Speech Language Pathologist
    - 7.04-3 Other Resignations/Retirements/Leave Requests
  - 7.05 Personnel – Transfers/New Hires (If Any)
  - 7.06 Awards, Donations and Gifts to the School District of Colby
    - 7.06-1 Accept Donation of an Auto from Schilling Auto Salvage used in the First Semester Basic Auto Class
8. REGULAR BUSINESS – CONSIDERATION OF:
  - 8.01 Agenda Items Moved From Consent Agenda
  - 8.02 Recommendation of Finance Committee

9. DISCUSSION INFORMATION

- 9.01 Consideration of Reports of Board Members' Attendance at Seminars and Workshops
- 9.02 2017-18 Budget Update

10. ACTION INFORMATION

- 10.01 Agenda Items Moved From Consent Information
- 10.02 Discuss / Approve CESA 10 Service Contract for 2018-19
- 10.03 First Reading - Handbook Language Revisions as Recommended by WASB and the Personnel Committee; Part I, Sections 2.02, 2.05, 3.05, 3.06, 3.25, 3.42, 9.02, 11.01, 13.04, 15.01, and 15.03
- 10.04 First Reading - Handbook Language Revision, Part II, Section 3, Professional Growth
- 10.05 Review / Approve Request to Add a Middle School Assistant Swim Coach Position as Recommended by the Personnel Committee
- 10.06 Review / Approve Revisions to the CEA Alternative Compensation Plan for 2018-19, 2019-20 as Recommended by the Personnel Committee
- 10.07 Approve a 2.13% CPI Pool Increase for Administration to be Divided Equally as Recommended by the Personnel Committee
- 10.08 Approve a 2.13% CPI Pool Increase for Executive Support Staff to be Divided Equally as Recommended by the Personnel Committee
- 10.09 Approve a 2.13% CPI Pool Increase for Hourly Support Staff to be Divided by the Alternative Compensation Guidelines as Recommended by the Personnel Committee

11. CONVENE TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) FOR THE PURPOSES OF:

- a) Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that government body.
- c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Board will consider:

- 11.01 Agenda Items Moved from Consent Information
- 11.02 Agenda Items Moved from Action Information
- 11.03 Update on potential litigation
- 11.03 Superintendent Evaluation / Review Evaluation Cycle and Job Description
- 11.04 Review Individual Staff Reassignments / Staffing for 2018-19
- 11.05 Reconvene in Open Session

12. THE BOARD WILL RECONVENE IN OPEN SESSION IMMEDIATELY UPON COMPLETING THE CLOSED SESSION TO TAKE ACTION, IF NECESSARY, ON SELECTED MATTERS DISCUSSED IN CLOSED SESSION.

13. IDENTIFY ITEMS FOR NEXT AGENDA

- 13.01 Schedule Meetings:
  - 13.01-1 Financial Affairs Committee Meeting – March 19, 2018 @ 6:00 PM
  - 13.01-2 Regular Board of Education Meeting – March 19, 2018 @ 6:30 PM
  - 13.01-3 Facilities and Transportation Committee Meeting –
  - 13.01-4 Personnel Committee Meeting –
  - 13.01-5 Policy and Curriculum Committee Meeting –
  - 13.01-6 Strategic Planning Meetings – February 22 and March 15 @ 6:30 PM

14. ADJOURNMENT

# PI-1563 Pupil Count Report

1/26/2018

## Second Friday in January FY 2017-2018

Per Wisconsin Statute §121.05 the district is required to maintain this signature page on **file at the district**. Do not send to the Department.

Colby (1162)  
PO Box 110  
Colby WI 54421  
CESA #10  
Clark (10)

Officially submitted by user ID lsteen on 1/26/2018  
2:33:16PM

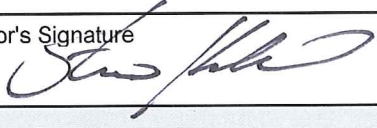
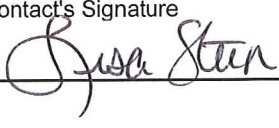
Last data amendment was made by user ID lsteen on  
1/26/2018 2:33:16PM

FY 2017-2018 Pupil Count - January	
Preschool Special Education	4
4 YK - 437 Hours	0
4 YK - 524.5 Hours	42
5 YK - Half Day	0
5 YK - 3 Full Days	0
5 YK - 4 Full Days	0
5 YK - 5 Full Days	68
5 YK - Blended	0
Grades 1 - 12	845
<b>Total Count:</b>	<b>959</b>

### Certification Statement

I certify that the data submitted on this report is, to the best of my knowledge and belief, accurate and complete.

### District Officials in Office on Date Submitted

Administrator	
Administrator's Name <b>Steven Kolden</b>	Telephone 715-223-2301
Administrator's Signature 	Date Signed 1-26-18
Clerk	
Clerk's Name <b>Eric Elmhurst</b>	Telephone
Clerk's Signature	Date Signed
Person Completing this Report	
Contact's Name and Title <b>Lisa Steen</b>	Telephone
Contact's Signature 	Date Signed 1-26-18



## News Release

Education Information Services ■ 125 South Webster Street ■ P.O. Box 7841 ■ Madison, WI 53707-7841 ■ (608) 266-3559

FOR IMMEDIATE RELEASE

DPI-NR 2018-12

Wednesday, January 31, 2018

Contact: Tom McCarthy, DPI Communications Director, (608) 266-3559

### Wisconsin Parental Choice Program has 222 private schools register for 2018-19

MADISON — Two-hundred-twenty-two private nonsectarian and religious schools and school systems registered with the Department of Public Instruction by the Jan. 10 deadline to accept students for the Wisconsin Parental Choice Program (WPCP) for the 2018-19 school year. Twenty-one schools that previously participated in either the Milwaukee or Racine Parental Choice programs or both are registering to join the WPCP for the first time. In addition, there are 48 new private schools applying to participate in the statewide voucher program for 2018-19.

The WPCP allows students who reside outside of the Milwaukee and Racine Unified school districts to use a taxpayer-funded subsidy to attend participating private or religious schools. To qualify for the program for the 2018-19 school year, a new student must have a family income equal to or less than 220 percent of the federal poverty level, which is \$54,120 for a family of four or \$61,120 if the child's parents or guardians are married. Generally, for the statewide choice program for the 2018-19 school year, students must (1) be applying to 4- or 5-year-old kindergarten or grades one or nine; or (2) meet one of the following requirements for the prior school year: (a) attended a public school in Wisconsin; (b) attended school in another state; (c) not enrolled in school; (d) participated in the choice program; (e) on a choice waiting list; or (3) on any prior year WPCP waiting list in 2015-16 or later due to a school district enrollment cap.

Parents who wish to enroll their children in a private or religious school participating in the statewide voucher program for the 2018-19 school year must complete the online application between Feb. 1 and April 20 on the [Private School Choice Programs Student Applications website](https://dpi.wi.gov/choice) at [dpi.wi.gov/choice](https://dpi.wi.gov/choice). After completing the online application, parents must provide residency and income documentation (if applicable) to the school(s) they apply to before the close of the application period on April 20.

Eligible students in grades kindergarten through eight may attend the private school without charge for tuition. Continuing choice students in grades nine through 12 may be charged tuition if their family income

(more)

exceeds 220 percent of the federal poverty level. The private school, on behalf of each student's parent or guardian, receives a state aid payment for each eligible choice student. The amount, set in state law, is \$7,747 for students in kindergarten through grade 8 and \$8,393 for students in grades nine to 12 for the 2018-19 school year.

Enrollment in the statewide voucher program in 2018-19 is limited to 3 percent of a given school district's student population. The 2015-17 state budget (2015 Wisconsin Act 55) made certain provisions for how the WPCP is funded. Students who participated in the program prior to the 2015-16 school year will continue to be fully funded from state general purpose revenue. Pupils who begin attending a private school under the WPCP in the 2015-16 school year and thereafter (incoming pupils) are funded with a reduction to each public school district's state general aid. If the public school district does not receive a general aid payment sufficient to cover the aid reduction, the balance would be reduced from other state aid received by the district. Incoming pupils in the WPCP are included in the resident public school district's membership for state general aid purposes, but the resident district may not levy to backfill the aid reduction. School districts will receive an annual revenue limit adjustment equivalent to the aid deduction incurred to pay for choice pupils.

A private choice school is not required to provide transportation to choice students. According to state law, the resident public school district may be required to provide transportation under certain circumstances.

More information is available on the department's [Pupil Transportation webpage](https://dpi.wi.gov/sms/transportation) at <https://dpi.wi.gov/sms/transportation>.

The WPCP began in the 2013-14 school year. For the current school year's third Friday in September enrollment count, the statewide voucher program had 4,540 students (4,403.8 full-time equivalent). Taxpayer costs for the 2016-17 school year were \$22.4 million. Since inception and through last school year, payments to private and religious schools in Wisconsin for the statewide voucher program total \$51,309,130.

Wisconsin Parental Choice Program		
Open Application Period – February 1 to April 20		
Year	Number of Schools	Total Paid
2013-14	25	\$3,212,303
2014-15	31	\$7,345,216
2015-16	82	\$18,369,152
2016-17	121	\$22,382,459
2017-18	154	
TOTAL		\$51,309,130

A list of schools that plan to participate in the WPCP for the 2018-19 school year follows. Schools marked with an asterisk (\*) will be new to the WPCP in fall 2018. Schools new to the program for fall must obtain pre-accreditation by Aug. 1, 2018 (if they are not already fully accredited). Prior to being eligible to receive voucher payments from the state, schools must, by May 1, submit information regarding their budget or surety bond. They must also submit, by Aug. 1, documentation of their insurance coverage and academic standards.

###

**NOTES:** More information, including the most up-to-date list of participating schools, can be found on the department's [Parental Choice Programs website](https://dpi.wi.gov/sms/choice-programs), <https://dpi.wi.gov/sms/choice-programs>. This news release is available electronically at <https://dpi.wi.gov/sites/default/files/news-release/dpinr2018-12.pdf>.

# Wisconsin Parental Choice Program

## Schools Registered to Participate by County – 2018-19 School Year

Application Period Feb. 1 to April 20, 2017

### Ashland

**Our Lady of the Lake School**  
215 Lake Shore Drive  
Ashland, WI 54806  
Administrator: Betty Swiston  
(715) 682-7622      Grades: K4-8

### Barron, Polk, and Rusk

**\* Our Lady of Sorrows Grade School**  
105 East Washington Avenue  
Ladysmith, WI 54848  
Administrator: Megan Dieckman  
Phone: (715) 532-3232      Grades: K4-8

**\* Saint Joseph School**  
128 West Humbird Street  
Rice Lake, WI 54868  
Administrator: Jerome Van Dyke  
Phone: (715) 234-7721      Grades: K4-8

**Valley Christian School**  
933A 248th Street  
Osceola, WI 54020  
Administrator: Sonja Degerstrom  
Phone: (715) 294-3373      Grades: K5-12

### Brown and Kewaunee

**\* Assumption of the Blessed Virgin Mary School**  
109 East Pulaski Street  
Pulaski, WI 54162  
Administrator: Deanne Wilinski  
Phone: (920) 822-5650      Grades: K4-5

**Bay City Christian School**  
1840 Bond Street  
Green Bay, WI 54303  
Administrator: Michael Phillips  
Phone: (920) 499-5561      Grades: K4-12

**Green Bay Adventist Junior Academy**  
1422 Shawano Avenue  
Green Bay, WI 54303  
Administrator: Kiana Roat  
Phone: (920) 494-2741      Grades: K5-10

**Green Bay Area Catholic Education - East**  
3002 Bay Settlement Road  
Green Bay, WI 54303  
Other Location(s): 2020 Hillside Lane;  
650 South Irwin Avenue  
Administrator: Heidi Janowski  
Phone: (920) 499-7330      Grades: K5-8

**Green Bay Area Catholic Education - South**  
221 South Wisconsin Street  
De Pere, WI 54303  
Other Location(s): 100 South Huron, De Pere;  
1305 Lourdes Avenue, De Pere;  
2575 South Webster Avenue, Green Bay;  
333 Hilltop Drive, Green Bay  
Administrator: Heidi Janowski  
Phone: (920) 499-7330      Grades: K5-8

**Green Bay Area Catholic Education - West**  
1204 South Fisk Street  
Green Bay, WI 54303  
Other Location: 2561 Glendale Avenue  
Administrator: Heidi Janowski  
Phone: (920) 499-7330      Grades: K5-8

**\* Green Bay Trinity Lutheran School**  
120 South Henry Street  
Green Bay, WI 54302  
Administrator: Christel Laatsch  
Phone: (920) 655-4673      Grades: K5-8

**\* Holy Rosary Catholic School**  
519 Kilbourn Street  
Kewaunee, WI 54216  
Administrator: Kristine Stollberg  
Phone: (920) 388-2431      Grades: K4-8

**Northeastern Wisconsin Lutheran High School**  
1311 South Robinson Avenue  
Green Bay, WI 54311  
Administrator: Chris Nelson  
Phone: (920) 469-6810      Grades: 9-12

**Notre Dame de la Baie Academy**  
610 Maryhill Drive  
Green Bay, WI 54303  
Administrator: Karen Konop  
Phone: (920) 429-6100      Grades: 9-12

**Pilgrim Lutheran School**  
1731 Saint Agnes Drive  
Green Bay, WI 54304  
Administrator: John Schultz  
Phone: (920) 965-2244      Grades: K4-8

**Saint Mark Lutheran School**  
1167 Kenwood Street  
Green Bay, WI 54304  
Administrator: Kyle Gut  
Phone: (920) 494-9113      Grades: K5-8

**\* Saint Mary School**  
214 Church Street  
Algoma, WI 54201  
Administrator: Margaret Hall  
Phone: (920) 487-5004      Grades: K4-8

**Saint Mary School**  
1406 Main Street  
Luxemburg, WI 54217  
Administrator: Marc Vandenhouten  
Phone: (920) 845-2224      Grades: K4-6

**Saint Paul Lutheran School**  
514 South Clay Street  
Green Bay, WI 54301-3809  
Administrator: Nathan Reich  
Phone: (920) 435-8468      Grades: K4-8

**Saint Paul Lutheran School**  
N4118 County Road AB  
Luxemburg, WI 54217  
Administrator: Daniel Olson  
Phone: (920) 845-2095      Grades: K4-8

**\* Zion Lutheran School**  
8374 County Road W  
Wayside, WI 54126  
Administrator: Doug Jacoby  
Phone: (920) 864-2468      Grades: K5-8

**Calumet and Winnebago Chilton Area Catholic School**  
60 East Washington Street  
Chilton, WI 53014  
Administrator: Elisabeth Rollmann  
Phone: (920) 849-4141      Grades: K4-8

**Lourdes Academy**  
250 North Sawyer Street  
Oshkosh, WI 54902  
Other Location(s): 1207 Oregon Street;  
110 North Sawyer Street  
Administrator: Sarah Dempsey  
Phone: (920) 426-3626      Grades: K5-12

**\* Martin Luther School**  
1526 Algoma Boulevard  
Oshkosh, WI 54901  
Administrator: Steve Hennig  
Phone: (920) 235-1612      Grades: K5-8

\* New to the program for the 2018-19 school year.



**Saint Mary Catholic Schools**

1050 Zephyr Drive  
Neenah, WI 54956  
Other Location(s): 1000 Zephyr Drive,  
Neenah; 900 Geiger Street, Neenah;  
610 Division Street, Neenah;  
540 Second Street, Menasha  
Administrator: Helen Englebert  
Phone: (920) 722-7796 Grades: K5-12

**\* Trinity Evangelical Lutheran School**

601 East National Avenue  
Brillion, WI 54110  
Administrator: Dane Mattes  
Phone: (920) 756-3738 Grades: K4-8

**Trinity Lutheran School**

410 Oak Street  
Neenah, WI 54956-3040  
Administrator: Jason Gibson  
Phone: (920) 722-3051 Grades: K4-8

**Trinity Lutheran School**

819 School Avenue  
Oshkosh, WI 54901  
Administrator: Joseph Reindl  
Phone: (920) 235-1730 Grades: K5-8

**Valley Christian School**

3450 Vinland Street  
Oshkosh, WI 54901  
Administrator: Bradley Dunn  
Phone: (920) 231-9704 Grades: K5-12

**Chippewa and Eau Claire**

**McDonnell Area Catholic Schools**  
1316 Bel Air Boulevard  
Chippewa Falls, WI 54729  
Other Location(s): 436 South Main  
Street; 429 West Spruce Street  
Administrator: Jeffrey Heinzen  
Phone: (715) 723-0538 Grades: K5-12

**Regis Catholic Schools**

2100 Fenwick Avenue  
Eau Claire, WI 54701  
Other Location(s): 1703 Sherwin  
Avenue, Eau Claire; 2502 11th Street,  
Eau Claire; 1828 Lynn Avenue, Altoona  
Administrator: Mark Gobler  
Phone: (715) 830-2273 Grades: K5-12

**Saint Joseph Catholic School**

813 East Patten Street  
Boyd, WI 54726  
Administrator: Sara Giza  
Phone: (715) 703-1034 Grades: K4-8

**Clark and Wood**

Assumption Catholic Schools  
445 Chestnut Street  
Wisconsin Rapids, WI 54494  
Other Location(s): 440 Mead Street;  
831 12th Street South;  
750 10th Avenue South  
Administrator: Kerry Meinel  
Phone: (715) 422-0900 Grades: K5-12

**Columbus Catholic Schools**

710 Columbus Avenue  
Marshfield, WI 54449  
Other Location(s): 307 North Walnut  
Avenue; 1300 West 5th Street  
Administrator: David Eaton  
Phone: (715) 387-1177 Grades: K4-12

**Immanuel Lutheran School**

111 11th Street North  
Wisconsin Rapids, WI 54494  
Administrator: Lynnette Hansen  
Phone: (715) 423-0272 Grades: K4-8

**\* Saint Mary School**

209 South 2nd Street  
Colby, WI 54421  
Administrator: Tina Feiten  
Phone: (715) 223-3033 Grades: K4-8

**Columbia and Dane**

**Lighthouse Christian School**  
6402 Schroeder Road  
Madison, WI 53711  
Other Location: 4901 East Buckeye Road  
Administrator: Tia Sierra  
Phone: (608) 441-9408 Grades: K4-8

**Randolph Christian School Society Inc.**

457 North 2nd Street  
Randolph, WI 53956  
Administrator: Jeffrey Hoogeveen  
Phone: (920) 326-3320 Grades: K4-8

**Saint John's Lutheran School**

430 West Emmett Street  
Portage, WI 53901  
Administrator: Cassandra Musser  
Phone: (608) 742-9000 Grades: K5-8

**Wisconsin Academy**

N2355 DuBorg Road  
Columbus, WI 53925  
Administrator: Karen White  
Phone: (920) 623-3300 Grades: 9-12

**Dodge, Fond du Lac, and Green Lake**

**Central Wisconsin Christian School**  
301 Fox Lake Road  
Waupun, WI 53983  
Administrator: Mark Buteyn  
Phone: (920) 324-4233 Grades: K5-12

**Fond du Lac Christian School**

720 Rienzi Road  
Fond du Lac, WI 54935  
Other Location: 401 South  
National Avenue  
Administrator: Wendy Lundberg  
Phone: (920) 924-2177 Grades: K5-11

**\* Holyland Catholic School**

N9290 County Road W  
Malone, WI 53049  
Administrator: John Wagner  
Phone: (920) 795-4222 Grades: K4-8

**Saint John Lutheran School**

146 Mound Street  
Berlin, WI 54923  
Administrator: Curt Snow  
Phone: (920) 361-0555 Grades: K5-8

**Saint John's Lutheran School**

520 Bridge Street  
Mayville, WI 53050  
Administrator: Kay Koenitzer  
Phone: (920) 387-4310 Grades: K5-6

**Saint Katharine Drexel School**

503 South Spring Street  
Beaver Dam, WI 53916  
Administrator: Barbara Haase  
Phone: (920) 885-5558 Grades: K5-3

**Saint Mary's Springs Academy**

255 County Road K  
Fond du Lac, WI 54937  
Administrator: Kelly Norton  
Phone: (920) 921-4870 Grades: K4-12

**\* Saint Stephen Lutheran School**

505 North Palmatory Street  
Horicon, WI 53032  
Administrator: Joel Bahr  
Phone: (920) 485-6687 Grades: K4-6

**Winnebago Lutheran Academy**

475 East Merrill Avenue  
Fond du Lac, WI 54935  
Administrator: David Schroeder  
Phone: (920) 921-4930 Grades: 9-12

\* New to the program for the 2018-19 school year.



*Nurturing  
Healthy Kids,  
Sustainable Communities*  
GHSwisconsin.org

## YOU'RE INVITED

Gain best practices in **School Sustainability** that engages staff, increases health, saves the school money, and increases literacy. Leave with practical approaches to create positive and sustainable change in your school/district.

The Solutions Summit March 9<sup>th</sup> at Colby Middle/High School is a professional development day for your staff that will inspire attendees by the best place-based education practices in sustainability. Learn unique characteristics about Colby Elementary School that led to their recognition by the U.S. Department of Education as a *Green Ribbon School*. Join with like-minded professionals in your field who believe education is the best way to make this world a better place.

**Please share the enclosed flyers in school staff rooms or staff mailboxes and consider adding this as an approved PD event for your district.**

**Target Audience:** This event is for any school staff member interested or involved with sustainability in their school whether that is curriculum/instruction, facilities, food service, administration, or parent/community involvement. Specific school green teams, wellness committees, curriculum teams, energy committees, and/or sustainability committees would greatly benefit. **Schools are encouraged to bring a team.**

**Registration:** Register NOW for the early bird registration rate of \$25/person. (\$35 after February 23<sup>th</sup>)

**<https://goo.gl/Gv9BmV>**

**Discounts/Support:** Discounts available for schools sending three or more representatives. A limited number of teacher substitution stipends are available. Contact [Susan.Schuller@uwsp.edu](mailto:Susan.Schuller@uwsp.edu) for more information.

This event is coordinated in partnership between the Wisconsin Department of Public Instruction, Wisconsin Department of Natural Resources, and Wisconsin Center for Environmental Education at UW-Stevens Point. We thank Colby School District for being the host site of this year's event.

Sincerely,

Susan Schuller  
Senior Outreach Specialist  
Green & Healthy Schools Wisconsin  
Wisconsin Center for Environmental Education  
UW-Stevens Point

REGULAR MEETING MINUTES  
BOARD OF EDUCATION – SCHOOL DISTRICT OF COLBY  
MONDAY, JANUARY 15, 2018  
COLBY DISTRICT/EDUCATION CENTER

The Regular School Board Meeting on January 15, 2018 was called to order at 6:30 PM at the Colby High School Distance Learning Lab by Board President, William Tesmer. Members present were: Jean Schmitt, William Tesmer, Seth Pinter, and Cheryl Ploeckelman. Also present were Superintendent Steven Kolden and Kristen Seifert. Absent were Eric Elmhorst, Jennifer Lopez and Carley Elmhorst.

The meeting notice was posted according to the requirements of the open meeting law.

The Board received a thank you from the family of Bill Clark.

Carley Elmhorst, Student Board Representative updated the board: Student Council is starting the Valentine's Fundraiser; FBLA is preparing for regional competition; FFA had a rodeo trip and officer retreat; Chess Club has been competing; FCCLA is preparing projects for Regionals; SMACC bake sale before break was a hit; Forensics has started practice; Girls Basketball is currently first in conference; Boys Basketball is having a rough start but preparing for future competition; Wrestling was at a tournament in Ladysmith this past weekend; Choir had a successful spectacular; the Coalition and Hornettes recently competed in Burlington; the Variety Show will be held the end of the month; pep band has been performing.

Mr. Kolden updated the Board regarding: Drivers Education instruction during the school day; Green and Healthy School Solution Summit – March 9, 2018; Medford Legislative Meeting – Monday, March 5, 2018; WASB Convention; Audit documents.

Mr. Kolden discussed the Strategic Plan – next review cycle. He reminded the Board of the meeting dates: January 24, February 8, February 22 and March 15 (if needed).

Motion by Mrs. Ploeckelman, seconded by Mr. Pinter to approve the consent agenda as presented:

Minutes from the December 18, 2017 Regular Board Meeting

Board member, Cheryl Ploeckelman, attendance and expenses for travel outside of the District to WASB Legal and Human Resources Conference in Wisconsin Dells – February 21/22, 2018 and at the CESA 10 Summit in Eau Claire – February 9, 2018.

Resignation of Cassandra Schilling, Middle School Swim Coach

One Year Leave of Absence of Rick Golz, Middle School Girls Basketball Coach

Hire of Melissa Healy, Middle School Girls Basketball Coach (One Year)

Voice vote – motion carried.

Motion by Mr. Pinter, seconded by Mrs. Ploeckelman to approve the receipts and invoices as presented. Voice vote – motion carried.

**Financial Report**

<b>TOTAL REVENUE – DECEMBER</b>		<b>\$ 1,830,383.44</b>
<b>NICOLET NATIONAL BANK-REFERENDUM APPROVED ACCT.</b>	1026-27	\$ 0.00
<b>NICOLET NATIONAL BANK-PENSION ACCT.</b>	1034	\$ 3,260.85
<b>NICOLET NATIONAL BANK-MANUAL CHECKS</b>	9-12, 2281-2289	\$ 139,646.05
<b>FORWARD FINANCIAL BANK-MANUAL CHECKS</b>	267-269	\$ 10,600.65
<b>REGULAR CHECKS</b>	31845-31862	\$ 10,265.74
<b>DIRECT DEPOSITS</b>	900068908-900069234	\$ 296,102.55
<b>WIRE TRANSFERS</b>		\$ 0.00
<b>ADVANTAGE BANK-REGULAR CHECKS</b>	74703-74861	\$ 191,105.08
<b>TOTAL CHECKS TO BE APPROVED</b>		<b>\$ 650,980.92</b>

Mr. Kolden reviewed the 2017-18 budget update.

The Board discussed the board member resignation and reviewed policy number 133. The board will publish an ad in the January 24 and January 31 newspaper and interview at a special board meeting on February 8 at 5:30 PM.

Mr. Kolden reviewed the elementary school AGR report.

Motion by Mrs. Ploeckelman, seconded by Mr. Pinter to endorse the Range Boys Gun Club as advisors and coaches for Colby High School to compete in the Wisconsin High School Clay Target League. Voice vote – motion carried.

Motion Mr. Pinter, seconded by Mrs. Schmitt to set the 2018 summer school session dates at June 11 – June 28, 2018. Voice vote – motion carried.

Motion by Mr. Pinter, seconded by Mrs. Ploeckelman to approve the Board Resolution supporting AB 267 and SB 183 as presented. Voice vote – motion carried.

Motion by Mrs. Ploeckelman, seconded by Mrs. Schmitt to approve the open enrollment limitations as presented by administration. Voice vote – motion carried.

Motion by Mrs. Ploeckelman, seconded by Mrs. Schmitt to approve the RFP for Security System Upgrades as presented. Voice vote – motion carried.

The Board set upcoming meeting dates.

Motion by Mrs. Ploeckelman, seconded by Mrs. Schmitt, to adjourn the meeting. Voice vote - motion carried. Meeting adjourned at 7:36 PM.

Respectfully Submitted:

Kristen Seifert, Reporting Secretary



As you may know, fourth grade students have been selected by Land-O-Lakes to take part in an educational overnight experience at the Minnesota Zoo. If you give permission for our students to participate, we will leave Colby Elementary School via Burnett Coach Bus at approximately 9:15 AM on May 3, 2018. Students will eat a bagged lunch at the rest stop in Menomonie on their way to Apple Valley on the coach bus and arrive at the Minnesota Zoo between 12:00 and 1:00 PM. We then have time to tour the zoo until 4:30 PM. At 4:30 PM, there will be an orientation to the night activities and a general lesson about the ocean exhibit. At 6:00 PM, dinner (pizza) will be provided for everyone. After dinner, there will be learning stations and activities for all students. Students will be expected to be in bed with the lights out by 10:00 PM.

Zoo naturalists will lead the students through a fun filled, educational evening of exploring the zoo “behind-the-scenes” and discussing various animal topics. This program includes dinner, an evening snack, breakfast, lunch, IMAX theatre tickets, and a commemorative T-shirt for all participants.

The next morning (May 4, 2018) the students will rise at 6:30 AM and have time for breakfast and shop in the gift shop. You **do not** have to send any money for the gift shop. If you do choose to send money with your child, we have set a **limit** of \$20.00. After the gift shop, students will have time to tour the zoo again until 10:00 AM. Between 10:00 AM and 10:45 we will go to the IMAX theatre to see a program. We will leave the Zoo after eating lunch, arriving at Colby Elementary School by 3:00 PM.

The grant covers the zoo fees for the students, staff, and approximately 12 chaperones. The Grant from Land-O-Lakes also pays for the coach buses, supper, breakfast, lunch, and the IMAX program. This is a wonderful opportunity for our students.

Mrs. Medenwaldt, Ms. Fuchs, Mrs. Becker, Mrs. Schmitt

Tuesday, February 13, 2018

Dr. Kolden and the Colby School Board,

Colby Middle School has 12 students who will be competing in the Regional History Bee in West Savage, Minnesota on Saturday, March 24, 2018. Their online score has qualified them to compete at the Regional against other students from the Midwest. The past four years, Colby Middle School has sent students to this event and have had students score well enough to qualify for the National History Bee in various cities throughout the United States. We are asking for permission to attend the Regional History Bee in Minnesota. Staff members Lisa Kirker and Jessica Sweda will be chaperoning the trip using school vans.

Sincerely,

Jim Hagen and Lisa Kirker

Erin A. Le Sage  
116 West 11<sup>th</sup> St. Marshfield, WI 54449  
[erinboblesage@frontier.com](mailto:erinboblesage@frontier.com)

Colby School District  
Colby, WI 54421

January 19, 2018

Dear Dr. Steven Kolden,

After meeting with you and reviewing my options for continued employment due to the Title I Reduction, I have decided to retire at the end of this 2017-2018 school year. Effective the last day of school on June 6, 2018.

I regret that the reduced Title I budget has forced this decision. I believe it will have an impact not only on myself but on the students from both Colby Elementary and St. Mary's Catholic School in which I have been proud to support for the past fifteen years.

During the twenty-six years that I have been in education, I have always thought Colby School District was a great place to be a part of because of the district's efforts to educate all students.

In the past fifteen years, I have **proudly** worked in this Title I education position. This career choice has allowed me the opportunities to grow in my professional and in my personal goals. The student's successes, smiles and helping guide them to become life-long learners have always been the leading force in all of my choices.

I am honored to have had the opportunity to work with the staff and students of both Colby Elementary and St. Mary's Catholic School.

Sincerely, Mrs. Erin A. Le Sage

*Mrs. Erin A. Le Sage*

1/26/18

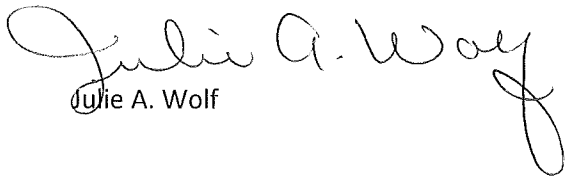
Dear Colby Board of Education and Administration,

25 Recd  
2018  
KS.

I am writing this letter to inform you that I am applying for Early Retirement Benefits as stated in Section 8.01 in the Employee handbook.

I will also resign my position as Special Olympic Agency Manager and coach for bowling and basketball.

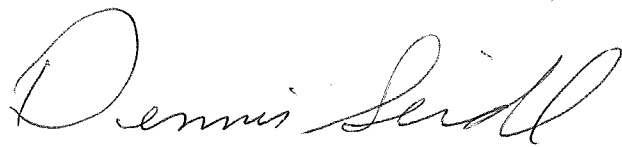
Sincerely,

  
Julie A. Wolf

January 29, 2018

Steven Kolden and the Board of Education,

I will be retiring from my position as speech and language therapist with the Colby School District effective 06/06/2018. Please send me all forms and information needed to process benefits due to me per my contract and employment with the Colby School District.

A handwritten signature in cursive script that reads "Dennis Seidl". The signature is written in dark ink on a white background.

Dennis Seidl, M.S., CCC-SLP

CC: Jason Penry, Kristen Seifert



**FINANCIAL REPORT**  
**BOARD OF EDUCATION MEETING**  
**February 19, 2018**

**TOTAL REVENUE -**

January

\$ 1,053,259.94

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**NICOLET NATIONAL BANK -**

REFERENDUM APPROVED ACCOUNT

1028-1030

\$85,489.16

PENSION ACCOUNT

1035

\$2,890.61

**NICOLET NATIONAL BANK -**

**MANUAL CHECKS**

13-16

\$111,566.35

MANUAL CHECKS

2290-2297

\$ 17,849.98

**FORWARD FINANCIAL**

MANUAL CHECKS

270-273

\$ 13,349.61

REGULAR CHECKS

31863-31894

\$ 13,711.32

DIRECT DEPOSITS

900069235-900069700

\$ 404,396.25

WIRE TRANSFERS

201700019-201700020

\$ 42,278.01

**ADVANTAGE BANK-**

REGULAR CHECKS

74862-74866

\$ 394.00

74867-74870

\$ 12,160.50

74871-74885

\$ 30,751.16

74886-74907

\$ 172,561.59

74908-74923

\$ 3,683.50

74924-74937

\$ 32,092.32

74938-74942

\$ 312.25

74943-74953

\$ 931.46

74954-74985

\$ 16,548.38

74986-75038

\$ 302,288.44

**TOTAL CHECKS TO BE APPROVED**

**\$1,263,254.89**



BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
CASH	JANUARY 2018 CASH REPORT	2017-2018	01/31/2018	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DSC/PAY TYPE	ACCOUNT/QUICK KEY	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
BNK2	1		DEPT OF HEALTH SERVICES	RECORDS	10 R 800 279 500000 000	780680	01/04/18	0.00	52.00
			CHECK 488480						
BNK2	2		MIRON CONSTRUCTION	PAYMENTS FOR MATERI	10 R 800 990 500000 000	780681	01/04/18	0.00	768.00
			CHECK 511522						
BNK2	3		TOWN OF BRIGHTON	TAXES	10 R 800 211 500000 000	780683	01/16/18	0.00	54,830.97
			CHECK 11999						
BNK2	4		CITY OF ABBOTSFORD	TAXES	10 R 800 211 500000 000	780684	01/16/18	0.00	6,496.23
			CHECK 29162						
BNK2	5		VILLAGE OF DORCHESTER	TAXES	10 R 800 211 500000 000	780682	01/16/18	0.00	66,724.18
			CHECK 9279						
BNK2	6		WEBER	SAP PAYMENT	10 R 800 292 500000 000	780685	01/16/18	0.00	50.00
			CHECK 1108						
BNK2	7		STUDENTS	ATHLETIC FEES	10 R 800 292 162000 000	780686	01/16/18	0.00	200.00
			OTHER TYPE						
BNK2	8		WI DPI	SPECIAL EDUCATION A	27 R 800 611 150000 000	780687	01/16/18	0.00	54,385.00
			EFT						
BNK2	9		BREAKFAST CLAIM		50 R 800 717 257225 000	780688	01/16/18	0.00	7,186.02
			EFT						
BNK2	10		WI DPI	LUNCH CLAIM	50 R 800 717 257220 000	780688	01/16/18	0.00	26,689.81
			EFT						
BNK2	11		WI DPI	COMMODITY CHARGE	50 E 800 387 257220 000	780688	01/16/18	1,965.41	0.00
			EFT						
BNK2	12		WI DPI	OCTOBER SNACK CLAIM	50 R 800 717 257250 000	780688	01/16/18	0.00	59.84
			EFT						
BNK2	13		STUDENT	LOST PE LOCK	10 R 800 297 500000 000	780689	01/16/18	0.00	5.00
			CASH						
BNK2	14		STUDENT	CHROMEBOOK FEE	10 R 800 292 266000 000	780690	01/16/18	0.00	20.00
			CASH						
BNK2	15		TOWN OF FRANKFORT	TAXES	10 R 800 211 500000 000	780691	01/16/18	0.00	12,730.11
			CHECK 18623						
BNK2	16		TOWN OF FRANKFORT	TAXES	80 R 800 211 500000 000	780691	01/16/18	0.00	35,000.00
			CHECK 18623						
BNK2	17		TOWN OF HULL	TAXES	10 R 800 211 500000 000	780692	01/16/18	0.00	123,492.63
			CHECK 13213						
BNK3	18		TOWN OF HULL	TAXES	38 R 800 211 500000 000	780692	01/16/18	0.00	20,988.00
			CHECK 13213						

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
CASH	JANUARY 2018 CASH REPORT	2017-2018	01/31/2018	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DSC/PAY TYPE	ACCOUNT/QUICK KEY	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED									
BNK2	19		TOWN OF MAYVILLE	TAXES	10 R 800 211 500000 000	780694	01/18/18	0.00	56,730.52
				CHECK 0946					
BNK2	20		DEPT OF ADMIN - STATE	TEACH GRANT	10 R 800 630 500000 000	780695	01/18/18	0.00	5,464.00
			CONTROLLER	CHECK 1000861786					
BNK2	21		TOWN OF HOLTON	TAXES	10 R 800 211 500000 000	780696	01/18/18	0.00	91,392.74
				CHECK 1579					
BNK2	22		CITY OF COLBY	TAXES	10 R 800 211 500000 000	780697	01/18/18	0.00	199,645.82
				CHECK 15674					
BNK2	23		TOWN OF GREEN GROVE	TAXES	10 R 800 211 500000 000	780698	01/18/18	0.00	21,284.36
				CHECK 12980					
BNK2	24		VILLAGE OF UNITY	TAXES	10 R 800 211 500000 000	780699	01/18/18	0.00	11,953.64
				CHECK 16474					
BNK2	25		STUDENTS	CHROMEBOOK FEES	10 R 800 292 266000 000	780700	01/18/18	0.00	40.00
				OTHER TYPE					
BNK2	26		TRISHA VANDERLOOF	ATHLETIC FEE	10 R 800 292 162000 000	511901	01/18/18	0.00	50.00
				CASH					
BNK2	27		STUDENTS	ATHLETIC FEES	10 R 800 292 162000 000	511902	01/18/18	0.00	310.00
				OTHER TYPE					
BNK2	28		STUDENTS	SAP	10 R 800 292 500000 000	511903	01/18/18	0.00	100.00
				CASH					
BNK2	29		VILLAGE OF UNITY	TAXES	10 R 800 211 500000 000	511904	01/19/18	0.00	24,055.93
				CHECK 16471					
BNK2	30		TOWN OF COLBY	TAXES	10 R 800 211 500000 000	511905	01/19/18	0.00	101,919.96
				CHECK 10366					
BNK2	31		STUDENTS	COURSE FEES	10 R 800 292 136000 000	511906	01/19/18	0.00	40.00
				CHECK					
BNK2	32		STUDENTS	COURSE FEES	10 R 800 292 121000 000	511906	01/19/18	0.00	10.00
				CASH					
BNK2	33		STUDENTS	COURSE FEES	10 R 800 292 143000 000	511906	01/19/18	0.00	120.00
				CHECK					
BNK2	34		TOWNSHIP OF UNITY	TAXES	10 R 800 211 500000 000	511907	01/26/18	0.00	58,420.55
				CHECK 7165					
BNK2	35		STUDENTS	DRIVERS ED FEE	10 R 800 292 145000 000	511908	01/26/18	0.00	200.00
				CASH					
BNK2	36		STUDENTS	ATHLETIC FEES	10 R 800 292 162000 000	511909	01/26/18	0.00	40.00
				CASH					

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
CASH	JANUARY 2018 CASH REPORT	2017-2018	01/31/2018	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDT'L DSC/PAY TYPE	ACCOUNT/QUICK KEY	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED									
BNK2	37		STUDENTS	STEM	10 R 800 292 500000 000	511910	01/26/18	0.00	260.00
				CASH					
BNK2	38		STUDENTS	STEM	10 R 800 292 500000 000	511911	01/26/18	0.00	140.00
				CHECK					
BNK2	39		WI DPI	TRANSPORTATION AID	10 R 800 612 256000 000	511912	01/29/18	0.00	39,875.00
				EFT					
BN72	40		RUN FOR THE SUN		72 R 800 291 500000 000	511913	01/26/18	0.00	2,200.00
			SCHOLARSHIP DONATION	CASH					
BNK2	41		SCHOOL DISTRICT OF ATHENS	MFG 50%	10 R 800 341 136000 000	511914	01/31/18	0.00	1,471.61
				CHECK					
BNK2	42		CONAGRA	REBATE	50 R 800 259 257220 000	511915	01/31/18	0.00	96.66
				CHECK 8200545328					
BNK2	43		COMMUNITY MEMBER	SALE OF NON CAP	10 R 800 264 500000 000	511916	01/31/18	0.00	40.00
				CASH					
BNK2	44		STUDENTS	LUNCH MONEY	50 R 800 251 257220 000	511919	01/31/18	0.00	5,221.50
				OTHER TYPE					
BNK2	45		STUDENTS	LUNCH MONEY	50 R 800 251 257220 000	511920	01/31/18	0.00	15,328.75
				OTHER TYPE					
BNK2	46		MILK MONEY FROM STUDENTS		50 R 800 251 257250 000	511917	01/31/18	0.00	1,552.50
				OTHER TYPE					
BNK2	47		COMMUNITY MEMBER	COPIES	10 R 800 279 500000 000	511918	01/31/18	0.00	26.90
				CHECK 2295					
BNK0	48		ACB	INTEREST	10 R 800 280 500000 000	511921	01/31/18	0.00	26.26
				OTHER TYPE					
BNK1	49		FORWARD FINANCIAL	CHARITABLE GIVING D	10 R 800 291 500000 000	511922	01/09/18	0.00	25.00
				OTHER TYPE					
BNK1	50		FORWARD FINANCIAL	INTEREST	10 R 800 280 500000 000	511923	01/31/18	0.00	44.78
				OTHER TYPE					
BNK2	51		NICOLET BANK	INTEREST	10 R 800 280 500000 000	511924	01/31/18	0.00	580.01
				OTHER TYPE					
BNK5	52		NICOLET BANK	INTEREST	10 R 800 280 500000 000	511925	01/31/18	0.00	67.09
				OTHER TYPE					
BN46	53		NICOLET BANK - INTEREST		46 R 800 280 500000 000	511926	01/31/18	0.00	0.03
				OTHER TYPE					
BN72	54		NICOLET BANK - INTEREST		72 R 800 280 420000 000	511927	01/31/18	0.00	13.46
				OTHER TYPE					

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
CASH	JANUARY 2018 CASH REPORT	2017-2018	01/31/2018	Batch Entry	Batch

BANK	LINE	NAME/PROJ	DESCRIPTION/REFERENCE	ADDIT'L DSC/PAY TYPE	ACCOUNT/QUICK KEY	RECEIPT#	ENTRY DT	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED									
BNK3	55		NICOLET BANK	INTEREST	39 R 800 280 281000 000	511928	01/31/18	0.00	6.09
				OTHER TYPE					
BNK2	56		VANCO / ONLINE LUNCH		50 R 800 251 257220 000	511929	01/31/18	0.00	1,252.00
			PROGRAM DEPOSITS	EFT					
BNK2	57		VANCO	FEES COLLECTED/NET	50 R 800 990 257220 000	511929	01/31/18	0.00	7.25
				OTHER TYPE					
BNK2	58		WI DPI	SNACK REIMBURSEMENT	50 R 800 717 257250 000	511930	01/22/18	0.00	171.60
				EFT					
BN49	59		NICOLET BANK	INTEREST	49 R 800 280 500000 606	511931	01/31/18	0.00	175.74
				OTHER TYPE					

CASH TOTAL	0.00	2,925.00
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CHECK TOTAL	0.00	893,894.81
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EFT TOTAL	1,965.41	129,619.27
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OTHER TYPE TOTAL	0.00	23,598.46
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TOTALS FOR BATCH	1,965.41	1,050,037.54
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BATCH TOTAL DIFFERENCE	0.00	-1,048,072.13
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59 LINE ENTRIES FOR BATCH NUMBER CASH

CASH GRAND TOTAL	0.00	2,925.00
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CHECK GRAND TOTAL	0.00	893,894.81
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EFT GRAND TOTAL	1,965.41	129,619.27
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OTHER TYPE GRAND TOTAL	0.00	23,598.46
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59 LINE ENTRIES FOR 1 BATCH	GRAND TOTALS	1,965.41	1,050,037.54
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GRAND TOTAL DIFFERENCE	0.00	-1,048,072.13
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\*\*\*\*\* End of report \*\*\*\*\*

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
ADM	ADM BANK STATEMENT	2017-2018	12/31/2017	Batch Entry	Batch

<u>BANK</u>	<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/REFERENCE</u>	<u>ADDT'L DSC/PAY TYPE</u>	<u>ACCOUNT/QUICK KEY</u>	<u>RECEIPT#</u>	<u>ENTRY DT</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
B149	1		ADM		INTEREST/BANK STATE .49 R 800 280 500000 606	780693	12/31/17	0.00	3,222.40
					OTHER TYPE				

OTHER TYPE GRAND TOTAL	0.00	3,222.40
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1 LINE ENTRY FOR 1 BATCH	GRAND TOTALS	0.00	3,222.40
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GRAND TOTAL DIFFERENCE	0.00	-3,222.40
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\*\*\*\*\* End of report \*\*\*\*\*

## **FEBRUARY 2018 BOARD REPORT**

### **FORWARD FINANCIAL:**

**MANUAL CHECKS: 270-273 = \$13,349.61**

**WIRE TRANSFERS: 201700019-201700020 = \$42,278.01**

**DIRECT DEPOSITS: 900069235 – 900069700 = \$404,396.25**

**REGULAR CHECKS: 31863 – 31894 = \$13,711.32**

### **NICOLET NATIONAL BANK:**

**MANUAL CHECKS: 13-16 = \$111,566.35**

**MANUAL CHECKS: 2290-2297 = \$17,849.98**

**PENSION ACCOUNT: 1035 = \$2890.61**

**CAPITAL PROJECT FUND: 1028-1030 = \$85,489.16**

**FORWARD FINANCIAL:**

**MANUAL CHECKS: \$13,349.61**

270	GREAT WEST	M	1/5/2018	\$4,073.25
271	GREAT WEST	M	1/19/2018	\$2,942.45
272	AMERICAN FUNDS SERVICE COMPANY	M	1/5/2018	\$2,408.76
273	GREAT WEST	M	2/2/2018	\$3,925.15

**WIRE TRANSFERS: \$42,278.01**

201700019	WISCONSIN RETIREMENT SYSTEM	W	1/31/2018	\$20,668.19
201700020	WISCONSIN RETIREMENT SYSTEM	W	1/31/2018	\$21,609.82

**DIRECT DEPOSITS: \$404,396.25**

900069235 – 900069382 = \$123,402.13

900069383 – 900069544 = \$142,473.99

900069545 – 900069700 = \$138,520.13



REGULAR CHECKS: \$13,711.32

31863	WI SUPPORT COLLECTIONS FUND	R	1/5/2018	\$511.38
31864	PAYROLL CHECK	R	1/19/2018	\$253.96
31865	PAYROLL CHECK	R	1/19/2018	\$248.88
31866	IDEA FOUNDATION OF COLBY, INC	R	1/19/2018	\$70.00
31867	WI SUPPORT COLLECTIONS FUND	R	1/19/2018	\$511.38
31868	AMERIPRISE FINANCIAL SERVICES	R	1/30/2018	\$975.00
31869	THRIVENT FINANCIAL	R	1/30/2018	\$2,325.00
31870	WEA MEMBER BENEFITS	R	1/30/2018	\$3,000.00
31871	PAYROLL CHECK	R	2/2/2018	\$896.56
31872	PAYROLL CHECK	R	2/2/2018	\$70.19
31873	PAYROLL CHECK	R	2/2/2018	\$43.86
31874	PAYROLL CHECK	R	2/2/2018	\$43.86
31875	PAYROLL CHECK	R	2/2/2018	\$17.54
31876	PAYROLL CHECK	R	2/2/2018	\$46.07
31877	PAYROLL CHECK	R	2/2/2018	\$46.07
31878	PAYROLL CHECK	R	2/2/2018	\$753.58
31879	PAYROLL CHECK	R	2/2/2018	\$764.43
31880	PAYROLL CHECK	R	2/2/2018	\$71.31
31881	PAYROLL CHECK	R	2/2/2018	\$87.73
31882	WI SUPPORT COLLECTIONS FUND	R	2/2/2018	\$511.38
31883	PAYROLL CHECK	R	2/16/2018	\$815.78
31884	PAYROLL CHECK	R	2/16/2018	\$40.63
31885	PAYROLL CHECK	R	2/16/2018	\$72.38
31886	PAYROLL CHECK	R	2/16/2018	\$72.38
31887	PAYROLL CHECK	R	2/16/2018	\$63.61
31888	PAYROLL CHECK	R	2/16/2018	\$48.25
31889	PAYROLL CHECK	R	2/16/2018	\$48.25
31890	PAYROLL CHECK	R	2/16/2018	\$48.25
31891	PAYROLL CHECK	R	2/16/2018	\$87.74
31892	PAYROLL CHECK	R	2/16/2018	\$727.21
31893	PAYROLL CHECK	R	2/16/2018	\$87.73
31894	PAYROLL CHECK	R	2/16/2018	\$350.93

NICOLET NATIONAL BANK:

MANUAL CHECKS = \$111,566.35

13	WI DEPT OF REVENUE	M	1/5/2018	\$8,493.15
14	NICOLET NATIONAL BANK	M	1/5/2018	\$49,990.75
15	NICOLET NATIONAL BANK	M	1/19/2018	\$45,178.35
16	WI DEPT OF REVENUE	M	1/19/2018	\$7,904.10

MANUAL CHECKS: \$17,849.98

2290	WEA TRUST ADVANTAGE	M	1/5/2018	\$2,920.44
2291	WEA TRUST ADVANTAGE	M	1/19/2018	\$2,807.29
2292	EMPLOYEE BENEFITS CORPORATION	M	1/19/2018	\$1,627.37
2293	EMPLOYEE BENEFITS CORPORATION	M	1/5/2018	\$291.64
2294	EMPLOYEE BENEFITS CORPORATION	M	1/31/2018	\$97.50
2295	EMPLOYEE BENEFITS CORPORATION	M	1/11/2018	\$3,222.05
2296	EMPLOYEE BENEFITS CORPORATION	M	1/18/2018	\$2,552.89
2297	EMPLOYEE BENEFITS CORPORATION	M	1/25/2018	\$4,330.80

PENSION ACCOUNT: \$2890.61

1035	VOYA FINANCIAL	R	1/24/2018	\$2,890.61
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CAPITAL PROJECTS FUND: \$85,489.16

1028	COMPLETE CONTROL, INC.	R	1/3/2018	\$77,346.00
1029	MIRON CONSTRUCTION CO., INC.	R	1/3/2018	\$6,293.16
1030	COMPLETE CONTROL, INC.	R	1/29/2018	\$1,850.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74862	PAUL KNETTER	01/15/2018	OFFICIAL	GIRLS MS BASKETBALL 01/18/18	0	62.00	62.00
10 E 200 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			62.00	
74863	MARK KROENING	01/15/2018	OFFICIAL	BOYS VARSITY BASKETBALL 01/15/18	0	90.00	90.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			90.00	
74864	TREY RAU	01/15/2018	OFFICIAL	GIRLS MS BASKETBALL 01/18/18	0	62.00	62.00
10 E 200 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			62.00	
74865	MARK SKIBBA	01/15/2018	OFFICIAL	BOYS VARSITY BASKETBALL 01/15/18	0	90.00	90.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			90.00	
74866	JOSHUA THOMAS	01/15/2018	OFFICIAL	BOYS VARSITY BASKETBALL 01/15/18	0	90.00	90.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			90.00	

5 Computer Check(s) For a Total of 394.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74867	DELTA DENTAL OF WISCONSIN	01/16/2018	1121162	FEBRUARY 2018 DENTAL PREMIUM	0	10,230.50	10,230.50
10 L 000 000 811632 000			GENERAL FUND/DENTAL INS.			10,230.50	
74868	UNEMPLOYMENT INSURANCE	01/16/2018	8761493	ACCT: 696072-000-8 COUPON #8761493	0	1,850.00	1,850.00
10 E 800 730 270000 000			GENERAL FUND/INSURANCE/UNEMPLOYMENT COMPENSATION			1,850.00	
74869	PAUL KNETTER	01/16/2018	OFFICIAL	BOYS C-TEAM BASKETBALL 01-18-18	0	40.00	40.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			40.00	
74870	TREY RAU	01/16/2018	OFFICIAL	BOYS C-TEAM BASKETBALL 01-18-18	0	40.00	40.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			40.00	
			4	Computer	Check(s) For a Total of		12,160.50

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74873	ROBERT J BLACK JR	01/23/2018	OFFICIAL	GIRLS VARSITY BASKETBALL 01-23-18	0	90.00	90.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			90.00	
74874	SHANNON MICHAEL BRODA	01/23/2018	OFFICIAL	GIRLS VARSITY BASKETBALL 01-23-18	0	90.00	90.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			90.00	
74875	MICHAEL E BRZEZINSKI	01/23/2018	OFFICIAL	BOYS VARSITY BASKETBALL 01-25-18	0	90.00	90.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			90.00	
74876	Vendor Continued Void	01/23/2018					0.00
74877	BURNETT TRANSIT, INC.	01/23/2018	109.3	7TH AND 8TH GRADE TO HOTEL MEAD	0	936.66	2,872.14
10 E 800 341 256770 000			GENERAL FUND/FIELD TRIP TRANSPORTATION/PUPIL TRAVEL			936.66	
		33.8		BBB TO OWEN WITHEE	0	148.60	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			148.60	
		43.2		BBB TO LOYAL	0	165.39	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			165.39	
		43.2.		AG TO COLBY SCHOOL FOREST	0	131.40	
10 E 800 341 256742 000			GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE			131.40	
		43.3		GBB TO STRATFORD	0	179.66	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			179.66	
		46.0		GBB/BBB TO EDGAR	0	175.86	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			175.86	
		58.5		GBB TO GREENWOOD	0	189.40	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			189.40	
		58.5.		BBB TO GREENWOOD	0	192.32	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			192.32	
		6339		MADRIGALS	0	214.27	
10 E 800 341 256742 000			GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE			214.27	
		81.0		BBB/GBB TO NEILLSVILLE	0	257.90	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			257.90	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			89.9	SPED TO TARGET / SCHOFIELD	0	280.68	
27 E 800 341 256770 341				SPECIAL EDUC./FIELD TRIP TRANSPORTATION/PUPIL TRAVEL		280.68	
74878 MARK DECKER		01/23/2018	OFFICIAL	BOYS VARSITY BASKETBALL 01-25-18	0	90.00	90.00
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		90.00	
74879 PAUL KNETTER		01/23/2018	OFFICIAL	BOYS JV BASKETBALL 01-25-18	0	47.00	47.00
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		47.00	
74880 LIGHTHOUSE PRODUCTIONS		01/23/2018	12358	30% DOWN PAYMENT - THEATRE LIGHTING PROJECT/REMODEL	0	26,327.25	26,327.25
49 E 800 320 255300 000				CAP PROJ SALE OF LAND/BLDGS/REMODELING/PROPERTY SERVICE		26,327.25	
74881 TRAVIS LOGSLETT		01/23/2018	OFFICIAL	GIRLS VARSITY BASKETBALL 01-23-18	0	90.00	90.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		90.00	
74882 PAUL MIRMAN		01/23/2018	OFFICIAL	BOYS VARSITY BASKETBALL 01-25-18	0	90.00	90.00
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		90.00	
74883 PROVISION PARTNERS COOPERATIVE		01/23/2018	gas	GAS CHARGES - DECEMBER 2017	0	206.22	206.22
10 E 800 348 221300 000				GENERAL FUND/INST. STAFF SERV. - TRAINING/VEHICLE FUEL		31.65	
10 E 800 348 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/VEHICLE FUEL		65.60	
27 E 400 348 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/VEHICLE FUEL		96.80	
10 E 100 348 221300 332				GENERAL FUND/INST. STAFF SERV. - TRAINING/VEHICLE FUEL		12.17	
74884 TREY RAU		01/23/2018	OFFICIAL	BOYS JV BASKETBALL 01-25-18	0	47.00	47.00
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		47.00	
74885 SECURITY HEALTH PLAN		01/23/2018	3686	COBRA ADMINISTRATION DECEMBER 2017	0	176.55	176.55
10 E 800 310 252000 000				GENERAL FUND/FISCAL/PERSONAL SERVICES		176.55	

13 Computer Check(s) For a Total of 30,216.16

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74886	A C HOLTZHAUSEN & SONS INC.	01/25/2018	12/26/17	ELECTRICAL REPAIRS	0	622.60	622.60
10 E 800 320 254200 000			GENERAL FUND/MAINTENANCE-SITES/PROPERTY SERVICE			622.60	
74887	ALTOONA SHOW CHOIR/ALTOONA H.S	01/25/2018	ENTRY FEE	Middle School Show Choir Festival for Altoona Show Choir Festival January 28, 2018	4011718189	250.00	250.00
10 E 200 940 125400 000			GENERAL FUND/VOCAL MUSIC/DUES & FEES			250.00	
74888	AMERICAN WELDING & GAS INC	01/25/2018	05297034	CARBON DIOXIDE - POOL	0	156.41	156.41
10 E 800 411 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES			156.41	
74889	COLBY CHRYSLER CENTER LLC	01/25/2018	68613	OIL CHANGE, FIX WIPER ARM	0	304.48	304.48
10 E 800 320 254500 000			GENERAL FUND/MAINTENANCE-VEHICLES/PROPERTY SERVICE			304.48	
74890	E.O. JOHNSON CO. INC.	01/25/2018	21934298	MPS CONTRACT	0	2,035.13	2,035.13
10 E 800 411 258400 000			GENERAL FUND/COPYING/DUPLICATING/GENERAL SUPPLIES			1,628.10	
27 E 800 411 223300 341			SPECIAL EDUC./EEN DIRECTOR/GENERAL SUPPLIES			284.92	
27 E 400 411 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP			122.11	
74891	FILTRATION CONCEPTS	01/25/2018	4968-164622	AIR FILTERS	0	502.84	502.84
10 E 800 411 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES			502.84	
74892	GREEN LAWN UNDERGROUND SPRINKL	01/25/2018	17-03163	WINTERIZATION FLAT	0	333.75	333.75
10 E 800 320 254200 000			GENERAL FUND/MAINTENANCE-SITES/PROPERTY SERVICE			333.75	
74893	HEARTLAND COOPERATIVE	01/25/2018	994886	WIPER BLADES	0	9.98	9.98
10 E 800 411 254500 000			GENERAL FUND/MAINTENANCE-VEHICLES/GENERAL SUPPLIES			9.98	
74894	LUCILLE TACK CENTER FOR ARTS	01/25/2018	01/26/18 JW	KAMIKEAZE FIRE FLIES 19 SEATS	0	95.00	145.00
27 E 400 940 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/DUES & FEES			95.00	
			01/26/18 KF	KAMIKEAZE FIRE FLIES 10 SEATS	0	50.00	
27 E 200 940 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/DUES & FEES			50.00	
74895	MARSHFIELD BOOK & STATIONARY	01/25/2018	344650	Book Room resources	3021718016	39.96	5,356.52
10 E 100 411 122000 141			GENERAL FUND/ENGLISH/GENERAL SUPPLIES			39.96	
			346627	SUPPLIES	1011718019	956.54	
10 E 800 411 120000 000			GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES			956.54	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 100 440 110000 000			346630	OFFICE CHAIRS	1021718066	1,662.00	
			GENERAL FUND/ELEMENTARY CURRICULUM/NON-CAPITAL EQUIPMEN			1,662.00	
10 E 800 411 120000 000			346649	11x17 PAPER	1011718021	334.50	
			GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES			334.50	
10 E 400 411 120000 000			346651	Supplies for Lesa Hawkey	4011718185	22.20	
			GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES			22.20	
10 E 800 411 120000 000			346660	District Inventory	1011718022	2,341.32	
			GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES			2,341.32	
74896	MISSISSIPPI WELDERS SUPPLY CO	01/25/2018	12907	Gas and Welding supplies through out the year for welding, Advance welding, Metals, and tank leasing	4011718131	566.90	566.90
10 E 800 320 254410 000			GENERAL FUND/REPAIR INSTRUCT EQUIP/PROPERTY SERVICE			134.98	
10 E 400 411 136000 000			GENERAL FUND/TECH ED/GENERAL SUPPLIES			431.92	
74897	NASSCO INC	01/25/2018	S2270975.002	VINYL GEN PURPOSE GLOVES, FLOOR CLEANER, BATH TISSUE, SOFT ROLL TOWEL	0	1,511.49	1,614.35
10 E 800 411 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES			1,511.49	
10 E 800 411 253300 000			S2270975.003	LATEX GEN PURPOSE GLOVES	0	102.86	
			GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES			102.86	
74898	PROGRESSIVE TRAVEL, INC.	01/25/2018	11441	SHOW CHOIR TO BURLINGTON HIGH SCHOOL - YELLOW BUS COST (2 BUSES)	0	2,609.24	2,609.24
10 E 800 341 256742 000			GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE			2,609.24	
74899	Vendor Continued Void	01/25/2018					0.00
74900	Vendor Continued Void	01/25/2018					0.00
74901	RCU CARDHOLDER SERVICES	01/25/2018	24224437348104007132	REFEREE PINNIE - ELEM	0	18.06	2,792.93
10 E 100 411 110000 000			GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES			18.06	
10 E 400 411 136000 000			24231687349083054598	HARBOR FREIGHT	0	26.36	
			GENERAL FUND/TECH ED/GENERAL SUPPLIES			26.36	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			24323007342254220010	Spanish Parent/Cargiver Checklist	6021718089	43.00	
27 E 100 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		43.00	
			24394697341018022253	RADISSON PAPER VALLEY HOTEL - TESMER, WRIGHT	0	218.00	
10 E 200 342 221300 000				GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV		109.00	
27 E 800 342 221300 341				SPECIAL EDUC./INST. STAFF SERV. - TRAINING/EMPLOYEE TRA		109.00	
			24394697342018023071	RADISSON PAPER VALLEY HOTEL - WOZNIAK	0	82.00	
10 E 200 342 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/EMPLOYEE TRAVEL		82.00	
			24431067347083315700	2017-2018 - CE - Equipment - 440	2001718051	116.00	
10 E 100 440 222200 000				GENERAL FUND/LMC - INST SERVICE/NON-CAPITAL EQUIPMENT		116.00	
			24431067347083709796	BUSINESS CARDS	0	10.31	
10 E 800 411 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/GENERAL SUPPLIES		10.31	
			24492157332894913817	ebay	4011718030	28.20	
10 E 400 440 126000 000				GENERAL FUND/SCIENCE/NON-CAPITAL EQUIPMENT		28.20	
			24492157347894613185	ENGRAVED STONES - RETIREEES	0	198.00	
10 E 800 411 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/GENERAL SUPPLIES		198.00	
			24559307352900016700	2018 WASBO ACCOUNTING CONFERENCE - BROOKS	0	355.00	
10 E 800 310 252000 000				GENERAL FUND/FISCAL/PERSONAL SERVICES		355.00	
			24691673411003859097	Panty hoes for middle school soil sammy project in the greenhouse.	4011718184	24.00	
10 E 200 411 131000 000				GENERAL FUND/AGRICULTURE/GENERAL SUPPLIES		24.00	
			24692167333100312539	REPLACEMENT SANDING BELTS	0	110.84	
10 E 400 411 136000 000				GENERAL FUND/TECH ED/GENERAL SUPPLIES		110.84	
			24692167334100856345	PROJECTOR LAMPS	0	121.92	
10 E 800 411 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/GENERAL SUPPLIES		121.92	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			24692167340100184759	MARRIOTT MADISON	0	118.15	
				WEST - KOLDEN			
10 E 800 342 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/EMPLOYEE TRAVEL &		118.15	
			24692167341100372262	EXPO MARKERS -	0	31.50	
				ASSORTED			
27 E 200 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		31.50	
			24692167341100401591	Lab Supplies	4011718059	15.99	
10 E 400 411 126000 000				GENERAL FUND/SCIENCE/GENERAL SUPPLIES		15.99	
			24692167347100076101	COMPRESS AIR	0	16.53	
10 E 800 411 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/GENERAL SUPPLIES		16.53	
			24692167347100159229	2017-2018 - CE -	2001718051	42.16	
				Equipment - 440			
10 E 100 440 222200 000				GENERAL FUND/LMC - INST SERVICE/NON-CAPITAL EQUIPMENT		42.16	
			24692167348100330185	RETIREE GIFT -	0	172.95	
				BLANKET			
10 E 800 411 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/GENERAL SUPPLIES		172.95	
			24692167348100694289	MARRIOTT MADISON	0	273.38	
				WEST - WRIGHT,			
				GRAUN ,			
				KLEINSCHMIDT			
				WISTCA			
10 E 800 342 221300 916				GENERAL FUND/INST. STAFF SERV. - TRAINING/EMPLOYEE TRAV		273.38	
			24692167350100743555	2018 LTS FACILITY	0	300.00	
				FEE 76-500			
10 E 800 940 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/DUES & FEES		300.00	
			24692167351100417897	CABLE TIE ZIP,	0	27.89	
				OVERFLOOR CORD			
				PROTECTOR			
10 E 800 411 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/GENERAL SUPPLIES		27.89	
			24692167356100354656	ADDRESS LABELS	0	43.10	
10 E 800 411 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/GENERAL SUPPLIES		43.10	
			24692167356100393801	MONEY RECEIPTS	0	52.02	
10 E 800 411 252000 000				GENERAL FUND/FISCAL/GENERAL SUPPLIES		52.02	
			24717057342173421125	DOJ BACKGROUND	0	7.00	
				CHECK			
10 E 800 310 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/PERSONAL SERVICES		7.00	
			24906417346048137056	2018 WISTCA	0	340.57	
				CLINIC - WRIGHT,			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 800 310 221300 916				GRAUN, KLEINSCHMIDT GENERAL FUND/INST. STAFF SERV. - TRAINING/PERSONAL SERV		340.57	
74902	SECURITY HEALTH PLAN	01/25/2018	FEB2018	FEB 2018 HEALTH INSURANCE PREMIUM	0	154,945.28	154,945.28
10 L 000 000 811631 000				GENERAL FUND/HEALTH INSURANCE		117,505.50	
10 E 800 310 252000 000				GENERAL FUND/FISCAL/PERSONAL SERVICES		433.50	
27 L 000 000 811631 000				SPECIAL EDUC./HEALTH INSURANCE		28,104.59	
50 L 000 000 811631 000				FOOD SERVICE FUND/HEALTH INSURANCE		8,812.61	
80 L 000 000 811631 000				COMMUNITY SERVICE FUND/HEALTH INSURANCE		89.08	
74903	KRISTEN SEIFERT	01/25/2018	REIMBURSEMENT	REIMBURSEMENT FOR CHARGE	0	7.00	7.00
10 E 800 310 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/PERSONAL SERVICES		7.00	
74904	SOS TECHNOLOGIES	01/25/2018	140768	REPLACEMENT ADULT TRAINING ELECTODES	0	46.95	46.95
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		46.95	
74905	SPASH FCCLA	01/25/2018	REGISTRATION	WISCONSIN FCCLA REGION 3 LEADERSHIP CONFERENCE	4011718006	48.00	48.00
10 E 800 940 161312 000				GENERAL FUND/FCCLA/DUES & FEES		48.00	
74906	TWF AUTO BODY	01/25/2018	01/02/18	PICKUP BACK WINDOW REPLACEMENT	0	110.00	110.00
10 E 800 320 254500 000				GENERAL FUND/MAINTENANCE-VEHICLES/PROPERTY SERVICE		110.00	
74907	XCEL ENERGY	01/25/2018	ADAMS HOUSE	12/06/17-01/09/18	0	104.23	104.23
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		104.23	

22 Computer Check(s) For a Total of 172,561.59

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74908	SHANNON MICHAEL BRODA	01/30/2018	OFFICIAL	BOYS VARSITY BASKETBALL 02/02/18	0	90.00	90.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			90.00	
74909	MICHAEL E BRZEZINSKI	01/30/2018	OFFICIAL	GIRLS VARSITY BASKETBALL 02/01/18	0	90.00	90.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			90.00	
74910	CESA #10	01/30/2018	8692	PARAEDUCATOR.NET	0	84.00	1,664.50
27 E 800 386 221300 341			SPECIAL EDUC./INST. STAFF SERV. - TRAINING/PAYMENT TO C			84.00	
			8692-1	IEP RELATED SERVICES - EQUITABLE SERVICES	0	1,005.50	
27 E 901 386 436610 341			SPECIAL EDUC./CESA HEARING SERV./PAYMENT TO CESA			1,005.50	
			8692-2	OVERDRIVE	0	575.00	
27 E 800 386 218100 341			SPECIAL EDUC./OCCUPATIONAL THERAPY/PAYMENT TO CESA			575.00	
74911	MARK DECKER	01/30/2018	OFFICIAL	GIRLS VARSITY BASKETBALL 02/01/18	0	90.00	90.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			90.00	
74912	MARK D DERFUS	01/30/2018	OFFICIAL	GIRLS VARSITY BASKETBALL 01/30/18	0	90.00	90.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			90.00	
74913	MICHAEL ENDREAS	01/30/2018	OFFICIAL	GIRLS VARSITY BASKETBALL 01/30/18	0	90.00	90.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			90.00	
74914	MICHAEL TODD KLEIN	01/30/2018	OFFICIAL	GIRLS VARSITY BASKETBALL 01/30/18	0	90.00	90.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			90.00	
74915	PAUL KNETTER	01/30/2018	OFFICIAL	GIRLS JV BASKETBALL 02/01/18	0	47.00	47.00
10 E 400 310 162105 000			GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES			47.00	
74916	TRAVIS LOGSLETT	01/30/2018	OFFICIAL	BOYS VARSITY BASKETBALL 02/02/18	0	90.00	90.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		90.00	
74917	BILLY MC KNIGHT	01/30/2018	OFFICIAL	BOYS VARSITY BASKETBALL	0	90.00	90.00
				02/02/18			
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		90.00	
74918	JOHN MINNIHAN	01/30/2018	OFFICIAL	GIRLS VARSITY BASKETBALL	0	90.00	90.00
				02/01/18			
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		90.00	
74919	TREY RÄU	01/30/2018	OFFICIAL	GIRLS JV BASKETBALL	0	47.00	47.00
				02/01/18			
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		47.00	
74920	U.W. STEVENS POINT CONTINUING	01/30/2018	GRILS STEM 2018	GIRLS STEM EXPLORATION 2018	0	880.00	880.00
				- 22 STUDENTS			
10 E 800 940 172000 000				GENERAL FUND/GIFTED/TALENTED/DUES & FEES		880.00	
74921	WI ASSN OF SKILLS USA	01/30/2018	S38378	WI - REGIONAL NTC	4011718158	100.00	100.00
10 E 800 940 161333 000				GENERAL FUND/VOC.INDUSTRIAL CLUBS OF AM./DUES & FEES		100.00	
74922	SAM ZIER	01/30/2018	OFFICIAL	BOYS C-TEAM BASKETBALL	0	40.00	40.00
				02/02/18			
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		40.00	
74923	SAM ZIER	01/30/2018	OFFICIAL	GIRLS MS BASKETBALL	0	55.00	95.00
				01/30/18			
10 E 200 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		55.00	
			OFFICIAL	GIRLS C-TEAM BASKETBALL	0	40.00	
				01/30/18			
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		40.00	

16 Computer Check(s) For a Total of 3,683.50

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74924	CHARTER COMMUNICATIONS	02/01/2018	0003269122317	ACCOUNT # 8245 11 795 0003269	0	930.28	1,052.48
10 E 800 358 266000 000			GENERAL FUND/TECHNOLOGY COORD/PROJECTS/ON-LINE COMMUNIC			930.28	
			0022996011118	ACCOUNT # 8245 11 795 0022996	0	122.20	
10 E 800 358 266000 000			GENERAL FUND/TECHNOLOGY COORD/PROJECTS/ON-LINE COMMUNIC			122.20	
74925	JACKIE CONNOLLY	02/01/2018	REIMBURSMENT	WHSFA ADJUDICATOR TRAINING	0	38.00	38.00
10 E 800 940 161339 000			GENERAL FUND/FORENSICS/DUES & FEES			38.00	
74926	FRONTIER	02/01/2018	01/16/18-02/15/18	715-223-4539-01129 0-5	0	42.31	42.31
10 E 800 355 263300 000			GENERAL FUND/PUBLIC INFORMATION/TELEPHONE			42.31	
74927	G&K SERVICES INC	02/01/2018	6016629451	SHOP COATS AND TOWELS	0	54.71	109.42
10 E 800 320 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE			54.71	
			6016635083	SHOP COATS AND TOWELS	0	54.71	
10 E 800 320 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE			54.71	
74928	LAURIE HESGARD	02/01/2018	REIMBURSMENT	UNIFORMS	0	126.96	126.96
50 E 800 420 257220 000			FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/APPAREL			126.96	
74929	KOLDEN, STEVEN E	02/01/2018	DECEMBER 2017	MILEAGE - 164 MILES	0	87.74	327.54
10 E 800 342 232100 000			GENERAL FUND/OFFICE OF SUPERINTENDENT/EMPLOYEE TRAVEL &			87.74	
			JANUARY 2018	MILEAGE - 440 MILES	0	239.80	
10 E 800 342 232100 000			GENERAL FUND/OFFICE OF SUPERINTENDENT/EMPLOYEE TRAVEL &			239.80	
74930	PIPKORN, JESSICA L	02/01/2018	REIMBURSMENT	ASHA Dues.	6021718091	323.00	323.00
27 E 800 940 156600 341			SPECIAL EDUC./SPEECH/LANGUAGE/DUES & FEES			323.00	
74931	TREY RAU	02/01/2018	OFFICIAL	BOYS JV BASKETBALL 02/02/18	0	47.00	47.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			47.00	
74932	SEIDL, DENNIS M	02/01/2018	REIMBURSEMENT	2018 ASHA DUES	0	253.00	253.00
27 E 800 940 221300 341			SPECIAL EDUC./INST. STAFF SERV. - TRAINING/DUES & FEES			253.00	
74933	MICHAEL SIERACKI	02/01/2018	REIMBURSMENT	GAS FOR SCHOOL VAN	0	16.55	16.55
10 E 800 348 221300 000			GENERAL FUND/INST. STAFF SERV. - TRAINING/VEHICLE FUEL			16.55	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74934	LISA STEEN	02/01/2018	REIMBURSEMENT	SQL WORKSHOP	0	385.00	385.00
10 E 800 310 266000 000			GENERAL FUND/TECHNOLOGY COORD/PROJECTS/PERSONAL SERVICE			385.00	
74935	VERIZON WIRELESS	02/01/2018	9799998288	ACOUNT #	0	84.70	450.42
				287205598-00001			
10 E 800 355 263300 000			GENERAL FUND/PUBLIC INFORMATION/TELEPHONE			84.70	
			9799998289	ACOUNT #	0	365.72	
				287205598-00002			
10 E 800 355 263300 000			GENERAL FUND/PUBLIC INFORMATION/TELEPHONE			365.72	
74936	WE ENGERGIES	02/01/2018	ADAMS STREET	12/14/17-01/16/18	0	143.64	18,695.96
10 E 800 331 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT			143.64	
			ELEMENTARY SCHOOL	12/14/17-01/16/18	0	2,548.65	
10 E 800 331 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT			2,548.65	
			GREENHOUSE	12/14/17-01/16/18	0	592.27	
10 E 800 331 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT			592.27	
			HIGH SCHOOL BACK	12/14/17-01/16/18	0	11,550.20	
10 E 800 331 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT			11,550.20	
			HIGH SCHOOL FRONT	12/14/17-01/16/18	0	3,848.19	
10 E 800 331 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT			3,848.19	
			MIDDLE SCHOOL	12/14/17-01/16/18	0	13.01	
10 E 800 331 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GAS FOR HEAT			13.01	
74937	XCEL ENERGY	02/01/2018	HIGH SCHOOL	12/15/17-01/14/18	0	48.30	10,224.68
10 E 800 336 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T			48.30	
			BALL PARK	12/06/17-01/09/18	0	203.24	
10 E 800 336 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T			203.24	
			ELEMENTARY SCHOOL	12/06/17-01/09/18	0	1,722.95	
10 E 800 336 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T			1,722.95	
			HIGH SCHOOL	12/06/17-01/09/18	0	8,250.19	
10 E 800 336 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T			8,250.19	

14 Computer Check(s) For a Total of 32,092.32



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74938	PAUL KNETTER	02/02/2018	OFFICIAL	BOYS JV	0	47.00	47.00
				BASKETBALL			
				02/02/18			
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		47.00	
				1 Computer	Check(s) For a Total of		47.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74939	KEVIN BRADLEY	02/05/2018	OFFICIAL	GIRLS C-TEAM BASKETBALL 02/05/18	0	52.00	52.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		52.00	
74940	TREY RAU	02/05/2018	OFFICIAL	GIRLS C-TEAM BASKETBALL 02/05/18	0	47.00	47.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		47.00	
74941	SHELL	02/05/2018	79387155801	ACCOUNT: 079 387 155 GAS CHARGES DECEMBER/JANUARY	0	111.25	111.25
10 E 800 348 161333 000				GENERAL FUND/VOC. INDUSTRIAL CLUBS OF AM./VEHICLE FUEL		9.75	
10 E 800 348 221300 916				GENERAL FUND/INST. STAFF SERV. - TRAINING/VEHICLE FUEL		15.48	
27 E 400 348 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/VEHICLE FUEL		38.74	
10 E 400 348 162105 000				GENERAL FUND/GIRLS BASKETBALL/VEHICLE FUEL		47.28	
74942	SAM ZIER	02/05/2018	OFFICIAL	GIRLS MS BASKETBALL 02/05/18	0	55.00	55.00
10 E 200 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		55.00	
				4 Computer	Check(s) For a Total of		265.25

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74943	SCOTT BAUMANN	02/06/2018	OFFICIAL	BOYS VARSITY BASKETBALL 02/06/18	0	90.00	90.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			90.00	
74944	LAWRENCE K BUCHBERGER	02/06/2018	OFFICIAL	BOYS VARSITY BASKETBALL 02/06/18	0	90.00	90.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			90.00	
74945	PAUL JAGLINSKI	02/06/2018	OFFICIAL	BOYS VARSITY BASKETBALL 02/08/18	0	90.00	90.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			90.00	
74946	ANDREW M KRAUTKRAMER	02/06/2018	OFFICIAL	BOYS VARSITY BASKETBALL 02/06/18	0	90.00	90.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			90.00	
74947	DOUGLAS KRAUSE	02/06/2018	OFFICIAL	BOYS VARSITY BASKETBALL 02/08/18	0	90.00	90.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			90.00	
74948	MENARDS	02/06/2018	40134	2x4-8' STUDS, CONSTRUCTION SCREWS, GLOSS CLEAR	0	168.46	168.46
10 E 400 411 136000 000			GENERAL FUND/TECH ED/GENERAL SUPPLIES			168.46	
74949	MICHAEL MURPHY	02/06/2018	OFFICIAL	BOYS VARSITY BASKETBALL 02/08/18	0	90.00	90.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			90.00	
74950	TREY RAU	02/06/2018	OFFICIAL	BOYS JV BASKETBALL 02/08/18	0	47.00	47.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			47.00	
74951	U.W. STEVENS POINT CONTINUING	02/06/2018	BALANCE DUE	STEM DAY FOR GIRLS 2018 - CHAPERONES	0	80.00	80.00
10 E 800 940 172000 000			GENERAL FUND/GIFTED/TALENTED/DUES & FEES			80.00	
74952	RICHARD WENZEL	02/06/2018	OFFICIAL	BOYS JV BASKETBALL 02/08/18	0	56.00	56.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			56.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74953	SAM ZIER	02/06/2018	OFFICIAL	BOYS JV	0	40.00	40.00
				BASKETBALL			
				02/06/18			
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			40.00	
				11 Computer	Check(s) For a Total of		931.46

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74954	AMERICAN WELDING & GAS INC	02/12/2018	05309423	Gas for welders, oxy and acten. Welding supplies TBD as needed during the school year. Tank Leasing	4011718130	384.06	918.85
10 E 400 411 136000 000			GENERAL FUND/TECH ED/GENERAL SUPPLIES			384.06	
			05309424	Gas for welders, oxy and acten. Welding supplies TBD as needed during the school year. Tank Leasing	4011718130	13.26	
10 E 400 411 136000 000			GENERAL FUND/TECH ED/GENERAL SUPPLIES			13.26	
			05313534	CARBON DIOXIDE	0	156.41	
10 E 800 411 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES			156.41	
			05318328	Gas for welders, oxy and acten. Welding supplies TBD as needed during the school year. Tank Leasing	4011718130	365.12	
10 E 400 411 136000 000			GENERAL FUND/TECH ED/GENERAL SUPPLIES			365.12	
74955	CHAD AUSTIN	02/12/2018	OFFICIAL	BOYS VARSITY BASKETBALL 02/13/18	0	90.00	90.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			90.00	
74956	BCN TELECOM, INC	02/12/2018	22432941	ACCOUNT # PW004389	0	46.48	46.48
10 E 800 355 263300 000			GENERAL FUND/PUBLIC INFORMATION/TELEPHONE			46.48	
74957	TIMOTHY JON BUSHMAN	02/12/2018	OFFICIAL	BOYS JV BASKETBALL 02/13/18	0	56.00	56.00
10 E 400 310 162205 000			GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES			56.00	
74958	CDI COMPUTER DEALERS	02/12/2018	626243	EDUGEAR M4 BLACK KEYBOARD	2011718008	46.50	191.50
10 E 800 411 266000 000			GENERAL FUND/TECHNOLOGY COORD/PROJECTS/GENERAL SUPPLIES			46.50	
			626243	REPLACEMENT BATTERIES	2011718007	145.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 800 411 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/GENERAL SUPPLIES		145.00	
74959	JOHN CLAUSNITZER	02/12/2018	OFFICIAL	BOYS VARSITY BASKETBALL 02/13/18	0	90.00	90.00
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		90.00	
74960	COMPLETE CONTROL, INC.	02/12/2018	SRVCE034170	POOL REZNOR ISSUES	0	209.20	209.20
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		209.20	
74961	DALCO	02/12/2018	3264785	BOWL CLEANER, FLOOR CLEANER, FASTDRAW DISPENSER	0	555.93	555.93
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		555.93	
74962	DECKER AUTOMOTIVE LLC	02/12/2018	28478	OIL CHANGE	0	60.19	60.19
10 E 800 320 254500 000				GENERAL FUND/MAINTENANCE-VEHICLES/PROPERTY SERVICE		60.19	
74963	UNEMPLOYMENT INSURANCE	02/12/2018	8805004	ACCOUNT: 696072-000-8	0	891.00	891.00
10 E 800 730 270000 000				GENERAL FUND/INSURANCE/UNEMPLOYMENT COMPENSATION		891.00	
74964	FEDERATION OF TAYLOR COUNTY 4-	02/12/2018	PLAT BOOK	2017-2018 - HS - 432 - Various Vendors	2001718067	35.00	70.00
10 E 400 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		35.00	
			PLAT BOOK	2017-2018 - MS - 432 - Various Vendors	2001718058	35.00	
10 E 200 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		35.00	
74965	FILTRATION CONCEPTS	02/12/2018	4968-165134	AIR FILTERS	0	46.95	46.95
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		46.95	
74966	FOLLETT SCHOOL SOLUTIONS, INC.	02/12/2018	735524f-5	2017-2018 - MS - 432 - Follett	2001718056	641.78	641.78
10 E 200 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		641.78	
74967	JUSTIN HAUPT	02/12/2018	OFFICIAL	GIRLS VARSITY BASKETBALL 02/12/18	0	90.00	90.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		90.00	
74968	SAMANTHA HAYES	02/12/2018	COACH	COACH	0	350.00	350.00
10 E 400 310 162121 000				GENERAL FUND/GIRLS VOLLEYBALL/PERSONAL SERVICES		350.00	
74969	HOUGHTON MIFFLIN HARCOURT PUBL	02/12/2018	710091770	SYSTEM 44 UPGRADE	3021718017	3,000.00	5,712.35

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 100 435 122000 141				GENERAL FUND/ENGLISH/PROGRAMMED COMPUTER SOFTWARE		3,000.00	
			710091771	SYSTEM 44 UPGRADE	3021718019	2,712.35	
27 E 200 470 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/TEXTBKS/WORK		2,712.35	
74970	INTERIOR CLEANING SPECIALISTS	02/12/2018	1993	CLEANED AND DEODERIZED CARPETS, FURNITURE, DRAPES, ADAMS STREET	0	1,430.00	1,430.00
27 E 800 320 255000 341				SPECIAL EDUC./REMODELING/PROPERTY SERVICE		1,430.00	
74971	IROW	02/12/2018	272341	CONFIDENTIAL SHREDDING SERVICE	0	40.00	40.00
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		40.00	
74972	K.E.Y.S.	02/12/2018	02001	220 SINGLE KEYS W/ATTACHED CARD	0	158.40	158.40
10 E 800 411 120000 388				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		158.40	
74973	PAUL KNETTER	02/12/2018	OFFICIAL	BOYS JV BASKETBALL 02/13/18	0	47.00	47.00
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		47.00	
74974	MADISON NATIONAL LIFE	02/12/2018	1283823	SHORT TERM DISABILITY	0	243.60	243.60
10 L 000 000 811635 000				GENERAL FUND/DISABILITY		181.44	
27 L 000 000 811635 000				SPECIAL EDUC./DISABILITY		62.16	
74975	MIDAMERICAN RESEARCH CHEMICAL	02/12/2018	0626411-IN	URONIC SALT REMOVER, MULTI-PURP NON-COND SURF CLNR	0	238.55	238.55
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		238.55	
74976	MIDWEST TECHNOLOGY	02/12/2018	2085805-02	Band Saw blades, sand paper, drill bits, Balsa wood, router bits, and misc.Tech Ed supplies	4011718129	17.97	17.97
10 E 400 411 136000 000				GENERAL FUND/TECH ED/GENERAL SUPPLIES		14.38	
10 E 400 440 136000 000				GENERAL FUND/TECH ED/NON-CAPITAL EQUIPMENT		3.59	
74977	JESSICA MINNIHAN	02/12/2018	OFFICIAL	GIRLS VARSITY BASKETBALL 02/12/18	0	90.00	90.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		90.00	
74978	JOHN MINNIHAN	02/12/2018	OFFICIAL	GIRLS VARSITY BASKETBALL 02/12/18	0	90.00	90.00
10 E 400 310 162105 000				GENERAL FUND/GIRLS BASKETBALL/PERSONAL SERVICES		90.00	
74979	NASSCO INC	02/12/2018	S2270975.004	SCOTHBRITE 74 MED SCRUB SPONGE	0	45.96	2,062.13
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		45.96	
			S2280040.001	DOME URINAL SCREEN, EASY TRAP DUSTER, BATH TISSUE, SOFT ROLL TOWEL, SOAP DISPENSER	0	2,016.17	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		2,016.17	
74980	RYAN PILGRIM	02/12/2018	OFFICIAL	BOYS VARSITY BASKETBALL 02/13/18	0	90.00	90.00
10 E 400 310 162205 000				GENERAL FUND/BOYS BASKETBALL/PERSONAL SERVICES		90.00	
74981	SECURITY HEALTH PLAN	02/12/2018	3758	COBRA ADMINISTRATION JANUARY 2018	0	168.00	168.00
10 E 800 310 252000 000				GENERAL FUND/FISCAL/PERSONAL SERVICES		168.00	
74982	SKYWARD ACCOUNTING DEPT	02/12/2018	0000189292	SSL CERTIFICATE	2011718009	600.50	600.50
10 E 800 480 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/NON-INSTRUCT COM		600.50	
74983	UW EXTENSION OFFICE MARATHON	02/12/2018	PLAT BOOK	2017-2018 - MS - 432 - Various Vendors	2001718058	40.00	80.00
10 E 200 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		40.00	
			PLAT BOOK	2017-2018 - HS - 432 - Various Vendors	2001718067	40.00	
10 E 400 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		40.00	
74984	WIL-KIL PEST CONTROL CORP	02/12/2018	3306651	MONTHLY SERVICE - HIGH SCHOOL	0	39.50	77.50
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		39.50	
			3308129	MONTHLY SERVICE - MIDDLE SCHOOL	0	38.00	
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		38.00	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74985	WINSOR LEARNING, INC.	02/12/2018	20795	SONDAY SYSTEM KIT AND CLASSROOM STATION COMPLETE SET	1021718067	1,094.50	1,094.50
10 E 100 411 110000 332				GENERAL FUND/ELEMENTARY CURRICULUM/GENERAL SUPPLIES		1,094.50	

32 Computer Check(s) For a Total of 16,548.38

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
74986	ADVANCED DISPOSAL	02/14/2018	M10000901867	TRASH AND RECYCLING SERVICE	0	749.90	749.90
10 E 800 320 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE			749.90	
74987		02/14/2018	01/01/18-01/05/18	STW - COUNTY MARKET 3.82 HOURS	0	3.82	33.47
27 E 800 185 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/SALARY STUDE			3.82	
			01/08/18-01/19/18	STW - COUNTY MARKET 7.75 HOURS	0	7.75	
27 E 800 185 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/SALARY STUDE			7.75	
			11/27/17-12/8/17	STW - COUNTY MARKET 11 HOURS	0	11.00	
27 E 800 185 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/SALARY STUDE			11.00	
			12/11/17-12/22/17	STW - COUNTY MARKET 10.9 HOURS	0	10.90	
27 E 800 185 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/SALARY STUDE			10.90	
74988		02/14/2018	JANUARY 2018	STW 9.33 HOURS	0	9.33	24.58
27 E 800 185 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/SALARY STUDE			9.33	
			OCTOBER 2017	STW 15.25 HOURS	0	15.25	
27 E 800 185 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/SALARY STUDE			15.25	
74989	BERNARD FOOD INDUSTRIES INC	02/14/2018	00792506	TACO SEASONING, BBQ SAUCE MIX, CHILI MX	0	355.57	355.57
50 E 800 415 257220 000			FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD			355.57	
74990	Vendor Continued Void	02/14/2018					0.00
74991	BURNETT TRANSIT, INC.	02/14/2018	105.4	GBB TO NEILSVILLE	0	275.33	79,704.29
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			275.33	
			2.1	6TH GRADE TO BOWL WINKLES	0	72.40	
10 E 800 341 256770 000			GENERAL FUND/FIELD TRIP TRANSPORTATION/PUPIL TRAVEL			72.40	
			31.2	GBB TO OWEN WITHEE	0	131.28	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			131.28	
			32.8	GBB TO OWEN WITHEE	0	140.99	
10 E 800 341 256743 000			GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL			140.99	
			33.2	SPED TO LUCILLE TACK CENTER	0	107.35	
27 E 800 341 256770 341			SPECIAL EDUC./FIELD TRIP TRANSPORTATION/PUPIL TRAVEL			107.35	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 800 341 256743 000		36.2		GBB TO MEDFORD HS GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL	0	155.59	155.59
10 E 800 341 256743 000		43.3		GBB TO LOYAL GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL	0	146.69	146.69
10 E 800 341 256743 000		44.1		BBB TO COLUMBUS GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL	0	160.48	160.48
10 E 800 341 256743 000		54.8		GBB TO MARATHON GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL	0	185.77	185.77
10 E 800 341 256743 000		57.4		BBB TO THORP GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL	0	187.45	187.45
10 E 800 341 256710 000		6344		REGULAR ROUTE TRANSPORTATION 7TH OF 9 GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL	0	66,900.00	66,900.00
27 E 800 341 256751 011		6367		SOAR TRANSPORTATION JANUARY 2018 SPECIAL EDUC./EEN PUPIL TRANSPORTATION/PUPIL TRAVEL	0	1,050.40	1,050.40
10 E 800 341 256710 000		6368		SHORT BUS ROUTE 16 DAYS GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL	0	4,615.78	4,615.78
10 E 800 341 256710 000		6368.		SHORT BUS ROUTE 16 DAYS/1712.6 MILES @.64 GENERAL FUND/FLEET PUPIL TRANSPORTATION/PUPIL TRAVEL	0	1,096.06	1,096.06
10 E 800 341 256743 000		65.0		BBB TO GRANTON GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL	0	188.02	188.02
10 E 800 341 256770 000		76.2		MFG TO NTC GENERAL FUND/FIELD TRIP TRANSPORTATION/PUPIL TRAVEL	0	253.00	253.00
10 E 800 341 256743 000		87.0		GBB TO GILMAN GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL	0	238.47	238.47
10 E 800 341 256743 000		89.0		BBB TO GILMAN GENERAL FUND/ATHLETIC PUPIL TRANSPORTATION/PUPIL TRAVEL	0	272.25	272.25
10 E 800 341 256742 000		91.4		BAND/CHOIR TO CADOTT GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE	0	379.32	379.32

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			LTSports	35 TRIPS TO BOWL WINKLES	0	1,050.00	
10 E 800 341 256742 000			GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE			1,050.00	
			SHOWCHOIR	SHOWCHOIR TO ALTOONA/2 BUSES	0	1,047.66	
10 E 800 341 256742 000			GENERAL FUND/CO-CURRICULAR PUPIL TRANSPORTA/PUPIL TRAVE			1,047.66	
			TRACS	TRACS TRIP TO BRUCE MOUND MERRILLAN/3 BUSES	0	1,050.00	
10 E 800 341 256770 000			GENERAL FUND/FIELD TRIP TRANSPORTATION/PUPIL TRAVEL			1,050.00	
74992 CHARTER COMMUNICATIONS		02/14/2018	0003269012318	ACCOUNT # 8245 11 795 0003269	0	737.38	737.38
10 E 800 358 266000 000			GENERAL FUND/TECHNOLOGY COORD/PROJECTS/ON-LINE COMMUNIC			737.38	
74993 CHESTNUT CONSULTING LLC		02/14/2018	MSP-3423	TECHNOLOGY SERVICES AGREEMENT	0	8,250.00	8,250.00
10 E 800 310 266000 000			GENERAL FUND/TECHNOLOGY COORD/PROJECTS/PERSONAL SERVICE			8,250.00	
74994 CITY OF COLBY		02/14/2018	ADAMS HOUSE	12/15/17-01/15/18	0	18.00	2,466.15
10 E 800 337 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE			18.00	
			CONCESSION STAND	12/15/17-01/15/18	0	57.00	
10 E 800 337 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE			57.00	
			ELEMENTARY SCHOOL	12/15/17-01/15/18	0	475.50	
10 E 800 337 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE			475.50	
			HIGH SCHOOL	12/15/17-01/15/18	0	1,550.05	
10 E 800 337 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE			1,550.05	
			MIDDLE SCHOOL	12/15/17-01/15/18	0	365.60	
10 E 800 337 253300 000			GENERAL FUND/OPERATION OF BUILDINGS/WATER SERVICE			365.60	
74995 Vendor Continued Void		02/14/2018					0.00
74996 COUNTY MARKET ACCOUNT #6017		02/14/2018	001034821406	Food for Life Skills and Math Classes	6021718057	13.39	339.82
27 E 400 415 158100 341			SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD			13.39	
			001070291118	purchase grocery/kitchen items to be used in Life Skills/Math/Readin g classes to meet student IEP	6021718034	69.59	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				objectives			
27 E 400 415 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD		69.59	
			001084060817	FOOD	0	36.98	
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		36.98	
			002000110647	FOOD	0	34.92	
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		34.92	
			002000551225	BOE MEETINGS	0	46.33	
				REFRESHMENTS AND			
				SNACKS			
10 E 800 415 231100 000				GENERAL FUND/BOARD OF EDUCATION/FOOD		46.33	
			002002121615	Supplies	4011718062	20.65	
10 E 400 411 126000 000				GENERAL FUND/SCIENCE/GENERAL SUPPLIES		20.65	
			003000191137	FOOD	0	37.81	
21 E 800 415 110000 941				SPECIAL PROJECTS/ELEMENTARY CURRICULUM/FOOD		37.81	
			003000230946	Open PO to	6021718045	80.15	
				purchase grocery			
				kitchen items to			
				use during life			
				skills/math/Readin			
				g class to meet			
				student IEP			
				objectives			
27 E 200 415 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/FOOD		80.15	
74997 COUNTY MARKET - F&CE ACCT 8007 02/14/2018 JANUARY 2018				Open purchase	4011718009	340.35	340.35
				order for			
				groceries for			
				FACE classes			
10 E 400 415 135000 000				GENERAL FUND/FAMILY & CONSUMER EC/FOOD		340.35	
74998 DALCO		02/14/2018	3277611	RTU DISINFECTANT	0	51.93	51.93
50 E 800 419 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPP		51.93	
74999 DEAN FOODS OF WISCONSIN		02/14/2018	JANUARY 2018	MILK	0	4,903.12	4,903.12
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		4,903.12	
75000 DECKER AUTOMOTIVE LLC		02/14/2018	28511	OIL CHANGE	0	61.68	61.68
10 E 800 320 254500 000				GENERAL FUND/MAINTENANCE-VEHICLES/PROPERTY SERVICE		61.68	
75001 E.O. JOHNSON CO. INC.		02/14/2018	22087906	MPS CONTRACT AND	0	7,022.67	7,022.67
				USAGE			
10 E 800 411 258400 000				GENERAL FUND/COPYING/DUPPLICATING/GENERAL SUPPLIES		5,618.14	
27 E 800 411 223300 341				SPECIAL EDUC./EEN DIRECTOR/GENERAL SUPPLIES		983.17	
27 E 400 411 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/GENERAL SUPP		421.36	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
75002	Vendor Continued Void	02/14/2018					0.00
75003	FOLLETT SCHOOL SOLUTIONS, INC.	02/14/2018	761089F-6	2017-2018 - CE - 432 - Follett EZ-Titles Renewal	2001718054	248.72	7,214.08
10 E 200 431 222200 000			GENERAL FUND/LMC - INST	SERVICE/AUDIO-VISUAL MEDIA		248.72	
			761091F-5	2017-2018 - MS - 439 - Reference Books	2001718059	200.02	
10 E 200 439 222200 000			GENERAL FUND/LMC - INST	SERVICE/OTHER MEDIA		200.02	
			761093F-1	2017-2018 - MS - 432 - Follett	2001718056	937.12	
10 E 200 432 222200 000			GENERAL FUND/LMC - INST	SERVICE/LIBRARY BOOKS		937.12	
			761095F-4	2017-2018 - HS - 439 - Reference Books	2001718070	304.09	
10 E 400 439 222200 000			GENERAL FUND/LMC - INST	SERVICE/OTHER MEDIA		304.09	
			761097-1	2017-2018 - HS - 432 - Follett	2001718066	1,892.81	
10 E 400 432 222200 000			GENERAL FUND/LMC - INST	SERVICE/LIBRARY BOOKS		1,892.81	
			761098F-5	2017-2018 - HS - 432 - Follett EZ Titles	2001718068	1,246.40	
10 E 400 432 222200 000			GENERAL FUND/LMC - INST	SERVICE/LIBRARY BOOKS		1,246.40	
			761099F-3	2017-2018 - 432 - MS - Follett E-Z TITLES	2001718055	768.12	
10 E 200 432 222200 000			GENERAL FUND/LMC - INST	SERVICE/LIBRARY BOOKS		768.12	
			761104F-1	2017-2018 - CE - 432 - Follett EZ-Titles Renewal	2001718044	773.40	
10 E 100 432 222200 000			GENERAL FUND/LMC - INST	SERVICE/LIBRARY BOOKS		773.40	
			761104F-4	2017-2018 - CE - 432 - Follett EZ-Titles Renewal	2001718044	209.60	
10 E 100 432 222200 000			GENERAL FUND/LMC - INST	SERVICE/LIBRARY BOOKS		209.60	
			761107F-2	2017-2018 - CE - 432 - Follett EZ-Titles Renewal	2001718044	239.60	
10 E 100 432 222200 000			GENERAL FUND/LMC - INST	SERVICE/LIBRARY BOOKS		239.60	
			761108F-0	2017-2018 - CE -	2001718044	219.60	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 100 432 222200 000				432 - Follett EZ-Titles Renewal GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		219.60	
			761109F-50	2017-2018 - CE - 432 - Follett EZ-Titles Renewal	2001718044	174.60	
10 E 100 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		174.60	
75004	Vendor Continued Void	02/14/2018					0.00
75005	FOURMENS FARM HOME - COLBY	02/14/2018	3-2299	DBL CATCH ZINC 2C, SC HINGE AB 2CD	0	6.48	138.07
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		6.48	
			3-2462	DISTILLED WATER	0	2.58	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		2.58	
			3-2579	DUCT TAPE	0	13.47	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		13.47	
			3-3208	BATTERY ALK D, DISTILLED WATER	0	23.05	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		23.05	
			3-3294	BATTERY 6V LITHIUM, MOUNTING TAPE HD	0	47.96	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		47.96	
			3-4080	TANK TO BOWL KIT	0	7.99	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		7.99	
			3-4531	NIPPLE 1/8X1 1/2 BRASS, FLF COUPL REDC 1/4X1/8	0	5.98	
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		5.98	
			3-4851	GASKET 6X6, SCREW DRWL, CLMP OUTLT BRN	0	16.57	
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		16.57	
			3-5113	2.6OZ 2-CYCLE SYNT	0	13.99	
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		13.99	
75006	JANE FRICKE THIEME	02/14/2018	JANUARY 2018	RIDE BUS W/STUDENTS 150 MILES	0	81.75	81.75

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
27 E 800 342 159100 341				SPECIAL EDUC./EEN AIDES/EMPLOYEE TRAVEL & EXP.		81.75	
75007 FRONTIER		02/14/2018	01/28/18-02/27/18	ACCOUNT # 262-159-0899-09041 4-5	0	107.87	107.87
10 E 800 355 263300 000				GENERAL FUND/PUBLIC INFORMATION/TELEPHONE		107.87	
75008 G&K SERVICES INC		02/14/2018	6016640699	SHOP COATS AND TOWELS	0	54.71	164.13
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		54.71	
			6016646221	SHOP COATS AND TOWELS	0	54.71	
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		54.71	
			6016651771	SHOP COATS AND TOWELS	0	54.71	
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		54.71	
75009 GOODHEART - WILLCOX PUBLISHER		02/14/2018	01608558	Carl Perkins - POS: Business Education - Dora Szemborski Teacher Resources	4011718188	571.08	571.08
10 E 800 411 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUP		571.08	
75010 DIANE HANSON		02/14/2018	JANUARY 2018	RIDE BUS W/STUDENTS 75 MILES	0	40.88	40.88
27 E 800 342 159100 341				SPECIAL EDUC./EEN AIDES/EMPLOYEE TRAVEL & EXP.		40.88	
75011 HEARTLAND COOPERATIVE		02/14/2018	249939	MAGNETIC HEATER - 300W, 2 PC BLOW GUN	0	86.68	96.97
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		86.68	
			252422	FHP POWERATED BELT	0	10.29	
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		10.29	
75012 SUSAN HUBING		02/14/2018	JANUARY 2018	RIDE BUS W/STUDENTS 60 MILES	0	32.70	32.70
27 E 800 342 159100 341				SPECIAL EDUC./EEN AIDES/EMPLOYEE TRAVEL & EXP.		32.70	
75013 INDIANHEAD FOODSERVICE DISTRIB		02/14/2018	JANUARY 2018	FOOD AND SUPPLIES	0	10,145.94	10,381.14
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		7,493.55	
50 E 800 419 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/OTHER SUPP		300.16	
50 E 800 415 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/FOOD		2,335.54	
50 E 800 419 257225 000				FOOD SERVICE FUND/BREAKFAST PROGRAM/OTHER SUPPLIES		16.69	



Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			JANUARY 2018 COM	FOOD -	0	235.20	
				COMMODITIES			
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		235.20	
75014 JOSTENS		02/14/2018	20826518	DIPLOMA	0	13.32	13.32
10 E 400 411 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/GENERAL SUPPLIES		13.32	
75015 K & B REFRIGERATION SERVICE		02/14/2018	25611	CURTAIN, HEAT	0	374.95	374.95
				TAPE,			
				INSTALLATION			
50 E 800 320 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/PROPERTY S		374.95	
75016 LEARNING OPPORTUNITIES INC		02/14/2018	147992	2017-2018 - CE -	2001718047	566.22	566.22
				432 - Various			
				Book Vendors			
10 E 100 432 222200 000				GENERAL FUND/LMC - INST SERVICE/LIBRARY BOOKS		566.22	
75017 LEARNING ZONE EXPRESS		02/14/2018	357996	Carl Perkins	4011718190	194.80	194.80
				POS=FACS Videos			
				for FACS classes			
				for Sarah			
				Oehmichen			
10 E 800 411 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUP		194.80	
75018 Vendor Continued Void		02/14/2018					0.00
75019 Vendor Continued Void		02/14/2018					0.00
75020 MADISON NATIONAL LIFE		02/14/2018	1283824	LONG TERM	0	1,318.53	1,318.53
				DISABILITY			
10 E 800 251 120000 000				GENERAL FUND/REGULAR CURRICULUM/INCOME PROTECTION INSUR		6.59	
10 E 800 251 222000 000				GENERAL FUND/EDUCATIONAL MEDIA/INCOME PROTECTION INSURA		34.02	
10 E 800 251 223910 000				GENERAL FUND/READING SPECIALIST/INCOME PROTECTION INSUR		7.11	
10 E 800 251 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/INCOME PROTECTION		36.64	
10 E 800 251 252000 000				GENERAL FUND/FISCAL/INCOME PROTECTION INSURANCE		26.96	
10 E 800 251 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/INCOME PROTECTION I		-7.51	
27 E 100 251 158100 011				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/INCOME PROTE		23.62	
27 E 400 251 158100 011				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/INCOME PROTE		38.66	
27 E 800 251 156600 011				SPECIAL EDUC./SPEECH/LANGUAGE/INCOME PROTECTION INSURAN		27.75	
27 E 800 251 215000 011				SPECIAL EDUC./PSYCHOLOGICAL SERVICES/INCOME PROTECTION		10.15	
27 E 800 251 223300 011				SPECIAL EDUC./EEN DIRECTOR/INCOME PROTECTION INSURANCE		12.08	
50 E 800 251 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/INCOME PRO		41.60	
27 E 200 251 158100 011				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/INCOME PROTE		34.26	
27 E 100 251 159300 011				SPECIAL EDUC./ADAPTIVE PHY ED/INCOME PROTECTION INSURAN		1.41	
10 E 800 251 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/INCOME PROTECTIO		1.69	
10 E 050 251 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		16.46	
10 E 800 251 215000 000				GENERAL FUND/PSYCHOLOGICAL SERVICES/INCOME PROTECTION I		1.93	
10 E 100 251 110000 000				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		177.65	
10 E 100 251 110000 332				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		54.84	
10 E 200 251 120000 000				GENERAL FUND/REGULAR CURRICULUM/INCOME PROTECTION INSUR		144.27	
10 E 200 251 141000 000				GENERAL FUND/HEALTH/INCOME PROTECTION INSURANCE		6.72	
10 E 200 251 143000 000				GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSUR		10.07	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 100 251 143000 000				GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSUR		12.69	
10 E 200 251 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTIO		10.76	
27 E 200 251 213000 011				SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTI		1.20	
10 E 100 251 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTIO		13.91	
27 E 100 251 213000 011				SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTI		1.55	
10 E 200 251 122000 141				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		14.94	
10 E 100 251 122000 141				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		16.93	
10 E 901 251 122000 141				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		2.19	
27 E 800 251 223300 341				SPECIAL EDUC./EEN DIRECTOR/INCOME PROTECTION INSURANCE		2.53	
10 E 100 251 121000 000				GENERAL FUND/ART/INCOME PROTECTION INSURANCE		15.22	
10 E 200 251 121000 000				GENERAL FUND/ART/INCOME PROTECTION INSURANCE		6.91	
10 E 400 251 121000 000				GENERAL FUND/ART/INCOME PROTECTION INSURANCE		6.90	
10 E 400 251 124000 000				GENERAL FUND/MATHEMATICS/INCOME PROTECTION INSURANCE		24.89	
10 E 100 251 125100 000				GENERAL FUND/MUSICAL GENERAL/INCOME PROTECTION INSURANC		14.53	
10 E 200 251 125400 000				GENERAL FUND/VOCAL MUSIC/INCOME PROTECTION INSURANCE		6.75	
10 E 400 251 125400 000				GENERAL FUND/VOCAL MUSIC/INCOME PROTECTION INSURANCE		6.74	
10 E 200 251 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/INCOME PROTECTION INSUR		4.99	
10 E 400 251 125500 000				GENERAL FUND/INSTRUMENTAL MUSIC/INCOME PROTECTION INSUR		4.98	
10 E 400 251 126000 000				GENERAL FUND/SCIENCE/INCOME PROTECTION INSURANCE		30.00	
10 E 400 251 127000 000				GENERAL FUND/SOCIAL STUDIES/INCOME PROTECTION INSURANCE		22.36	
10 E 400 251 122000 000				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		23.62	
10 E 800 251 123000 000				GENERAL FUND/FOREIGN LANGUAGE/INCOME PROTECTION INSURAN		10.18	
10 E 400 251 132000 000				GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSUR		5.49	
10 E 100 251 132000 000				GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSUR		2.74	
10 E 200 251 132000 000				GENERAL FUND/BUSINESS EDUCATION/INCOME PROTECTION INSUR		2.74	
10 E 400 251 131000 000				GENERAL FUND/AGRICULTURE/INCOME PROTECTION INSURANCE		5.09	
10 E 200 251 131000 000				GENERAL FUND/AGRICULTURE/INCOME PROTECTION INSURANCE		5.09	
10 E 100 251 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSU		19.84	
10 E 200 251 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSU		37.69	
10 E 400 251 241000 000				GENERAL FUND/OFFICE OF PRINCIPAL/INCOME PROTECTION INSU		39.44	
10 E 400 251 135000 000				GENERAL FUND/FAMILY & CONSUMER EC/INCOME PROTECTION INS		1.95	
10 E 200 251 135000 000				GENERAL FUND/FAMILY & CONSUMER EC/INCOME PROTECTION INS		1.95	
10 E 800 251 110000 341				GENERAL FUND/ELEMENTARY CURRICULUM/INCOME PROTECTION IN		7.11	
27 E 100 251 159100 011				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		14.57	
27 E 200 251 159100 011				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		32.95	
27 E 400 251 159100 011				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		20.70	
10 E 400 251 141000 000				GENERAL FUND/HEALTH/INCOME PROTECTION INSURANCE		3.34	
10 E 400 251 143000 000				GENERAL FUND/PHYSICAL EDUCATION/INCOME PROTECTION INSUR		8.58	
27 E 050 251 152000 011				SPECIAL EDUC./EARLY CHILDHOOD/INCOME PROTECTION INSURAN		16.46	
10 E 400 251 136000 000				GENERAL FUND/TECH ED/INCOME PROTECTION INSURANCE		18.10	
10 E 200 251 136000 000				GENERAL FUND/TECH ED/INCOME PROTECTION INSURANCE		4.12	
10 E 400 251 213000 000				GENERAL FUND/PUPIL SERVICES - GUIDANCE/INCOME PROTECTIO		14.08	
27 E 200 251 159100 341				SPECIAL EDUC./EEN AIDES/INCOME PROTECTION INSURANCE		6.23	
27 E 400 251 213000 011				SPECIAL EDUC./PUPIL SERVICES - GUIDANCE/INCOME PROTECTI		1.56	
10 E 100 251 124000 000				GENERAL FUND/MATHEMATICS/INCOME PROTECTION INSURANCE		12.50	
10 E 100 251 122000 000				GENERAL FUND/ENGLISH/INCOME PROTECTION INSURANCE		28.41	
10 E 800 251 171000 391				GENERAL FUND/CULTURAL/SOCIALLY DISADVANTAGE/INCOME PROT		3.32	
10 E 800 251 171000 000				GENERAL FUND/CULTURAL/SOCIALLY DISADVANTAGE/INCOME PROT		38.07	
10 E 800 251 229000 000				GENERAL FUND/INSTRUCTIONAL STAFF SERVICES/INCOME PROTEC		4.67	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
75021	MARSHFIELD BOOK & STATIONARY	02/14/2018	346694	SUPPLIES	1011718015	163.10	504.61
10 E 800 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		163.10	
			346703	OFFICE CHAIR	1011718020	256.00	
10 E 800 440 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/NON-CAPITAL EQUIP		256.00	
			346707	Book Room resources	3021718016	34.51	
10 E 100 411 122000 141				GENERAL FUND/ENGLISH/GENERAL SUPPLIES		34.51	
			346790	Peacock Four-Ply Railroad board , 22x 28, white tagboard 100/per carton	2021718076	51.00	
10 E 200 411 127000 000				GENERAL FUND/SOCIAL STUDIES/GENERAL SUPPLIES		51.00	
75022	MEYER LUMBER SUPPLY, INC.	02/14/2018	68305	GAL BEST INT S/G ULTRA WHT, DUST MASKS, PROF SAFETY KIT, PAPER TOWEL	0	61.96	61.96
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		61.96	
75023	NASCO	02/14/2018	874270	Carl Perkins POS=FACS DVD for Sarah Oehmichen	4011718192	71.96	206.44
10 E 800 411 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUP		71.96	
			883206	Carl Perkins POS = Agriculture Nasco items for Taylor Ensign	4011718194	134.48	
10 E 800 411 139000 401				GENERAL FUND/OTHER VOC.EMPLOYABILITY SKILLS/GENERAL SUP		134.48	
75024	PER MAR SECURITY SERVICES CORP	02/14/2018	1810590	SECURITY MONITORING SERVICES 02/1/18-01/31/19	0	2,905.68	2,905.68
10 E 800 320 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/PROPERTY SERVICE		2,905.68	
75025	PROVISION PARTNERS COOPERATIVE	02/14/2018	139889	ACCOUNT: 139889 GAS CHARGES JANUARY 2018	0	9.84	286.62
10 E 800 348 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/VEHICLE FUEL		9.84	
			449822	GAS CHARGES/ACCOUNT: 449822 JANUARY 2018	0	276.78	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 800 348 120000 000				GENERAL FUND/REGULAR CURRICULUM/VEHICLE FUEL		11.67	
27 E 400 348 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/VEHICLE FUEL		222.71	
27 E 901 348 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/VEHICLE FUEL		42.40	
75026 RIESTERER & SCHNELL INC		02/14/2018	1304662	GEARBOX	0	1,280.00	1,280.00
10 E 800 440 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/NON-CAPITAL EQUIPME		1,280.00	
75027 RUDER WARE, L.L.S.C.		02/14/2018	235639	ADVISE RE BARGAINING OBLIGATIONS	0	105.00	105.00
10 E 800 310 231500 000				GENERAL FUND/BOARD OF ED. LEGAL/PERSONAL SERVICES		105.00	
75028 SCHWAAB INC		02/14/2018	2658957	LUNCH MONEY STAMP	0	41.00	41.00
10 E 200 411 120000 000				GENERAL FUND/REGULAR CURRICULUM/GENERAL SUPPLIES		41.00	
75029 SECURITY HEALTH PLAN		02/14/2018	MARCH2018	MARCH 2018 HEALTH INSURANCE PREMIUM	0	156,731.14	156,731.14
10 L 000 000 811631 000				GENERAL FUND/HEALTH INSURANCE		119,287.11	
10 E 800 310 252000 000				GENERAL FUND/FISCAL/PERSONAL SERVICES		437.75	
27 L 000 000 811631 000				SPECIAL EDUC./HEALTH INSURANCE		28,104.59	
50 L 000 000 811631 000				FOOD SERVICE FUND/HEALTH INSURANCE		8,812.61	
80 L 000 000 811631 000				COMMUNITY SERVICE FUND/HEALTH INSURANCE		89.08	
75030 STERLING WATER INC		02/14/2018	342X06421609	SOLAR SALT	0	85.70	85.70
10 E 800 411 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/GENERAL SUPPLIES		85.70	
75031 STRO'S PLUMBING LLC		02/14/2018	7644	INSTALL SINK IN SHOP, INSTALL NEW DRAIN LINE IN RED HOUSE	0	1,370.36	1,370.36
10 E 800 320 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/PROPERTY SERVICE		1,370.36	
75032 STRATFORD SIGN COMPANY		02/14/2018	47805	HALF DOWN, SIGNS, DISTRICT OFFICE, ROOM NAME, CAFETERIA, THEATRE	0	687.50	687.50
10 E 800 411 254300 000				GENERAL FUND/MAINTENANCE-BUILDINGS/GENERAL SUPPLIES		687.50	
75033 SYSCO BARABOO LLC		02/14/2018	118522514	FOOD	0	625.60	625.60
50 E 800 415 257220 000				FOOD SERVICE FUND/FOOD SERVICE-LUNCH PROGRAM/FOOD		625.60	
75034 T & C WATER SYSTEMS		02/14/2018	33302	COOLER RENTAL	0	20.95	20.95
10 E 800 415 232100 000				GENERAL FUND/OFFICE OF SUPERINTENDENT/FOOD		20.95	
75035 TP PRINTING CO INC		02/14/2018	70836	JAN HORNET HIGHLIGHTS	0	135.00	336.60
10 E 400 354 132000 000				GENERAL FUND/BUSINESS EDUCATION/PRINTING & BINDING		135.00	
			70837	EMPLOYMENT ADS:	0	201.60	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
SCHOOL BOARD							
10 E 800 354 263300 000				GENERAL FUND/PUBLIC INFORMATION/PRINTING & BINDING		201.60	
75036		02/14/2018	JANUARY 2018	STUDENT KITCHEN	0	9.43	25.73
				WORKER 9.43 HOURS			
27 E 800 185 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/SALARY STUDE		9.43	
				JANUARY 2018 STW	0	16.30	
27 E 800 185 158100 341				SPECIAL EDUC./MULTICATEGORICAL HANDICAPPED/SALARY STUDE		16.30	
75037	WISCNET	02/14/2018	11681	NETWORK ACCESS	0	840.00	840.00
				PARTICIPATION			
				QUARTERLY FEE FOR			
				JULY 1, 2017 -			
				DECEMBER 31, 2017			
10 E 800 358 266000 000				GENERAL FUND/TECHNOLOGY COORD/PROJECTS/ON-LINE COMMUNIC		840.00	
75038	XCEL ENERGY	02/14/2018	HIGH SCHOOL	01/09/18-02/07/18	0	7,922.62	9,836.15
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		7,922.62	
				ADAMS HOUSE	0	104.36	
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		104.36	
				BALL PARK	0	164.57	
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		164.57	
				ELEMENTARY SCHOOL	0	1,644.60	
10 E 800 336 253300 000				GENERAL FUND/OPERATION OF BUILDINGS/ELECTRICITY OTHER T		1,644.60	
				53 Computer	Check(s) For a Total of	302,288.44	

Obj	2016-17 Original Budget	2016-17 FYTD Activity	2016-17 FYTD %	2017-18 Budget	2017-18 FYTD Activity	2017-18 FYTD %	Encumbered Amount	Unencumbered Balance
100000	INSTRUCTION							
110000	ELEMENTARY CURRICULUM							
SALARIES	963,400.00	493,907.54	51.27	927,047.00	498,809.41	53.81	0.00	428,237.59
EMPLOYEE BENEFITS	561,482.00	313,503.11	55.83	536,795.00	258,830.95	48.22	0.00	277,964.05
PURCHASED SERVICES	300.00	30.24	10.08	0.00	0.00	0.00	0.00	0.00
NON-CAPITAL OBJECTS	25,260.00	19,451.77	77.01	21,790.00	24,954.95	114.52	1,124.56	-4,289.51
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ELEMENTARY CURRICULUM	1,550,442.00	826,892.66	53.33	1,485,632.00	782,595.31	52.68	1,124.56	701,912.13
120000	REGULAR CURRICULUM							
SALARIES	1,581,174.00	841,881.13	53.24	1,664,057.00	874,760.69	52.57	0.00	789,296.31
EMPLOYEE BENEFITS	876,589.00	436,279.47	49.77	819,863.00	375,369.67	45.78	0.00	444,493.33
PURCHASED SERVICES	5,240.00	2,864.43	54.66	3,900.00	787.67	20.20	1,550.00	1,562.33
NON-CAPITAL OBJECTS	63,006.00	38,532.40	61.16	63,779.00	62,982.03	98.75	18,312.52	-17,515.55
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	5,040.00	3,364.25	66.75	4,536.00	2,652.00	58.47	3,926.00	-2,042.00
REGULAR CURRICULUM	2,531,049.00	1,322,921.68	52.27	2,556,135.00	1,316,552.06	51.51	23,788.52	1,215,794.42
130000	VOCATIONAL CURRICULUM							
SALARIES	181,254.00	98,317.20	54.24	193,372.00	98,622.74	51.00	0.00	94,749.26
EMPLOYEE BENEFITS	103,841.00	58,825.11	56.65	96,835.00	48,930.04	50.53	0.00	47,904.96
PURCHASED SERVICES	4,145.00	4,189.66	101.08	5,089.00	3,402.72	66.86	3,450.00	-1,763.72
NON-CAPITAL OBJECTS	28,448.00	19,688.08	69.21	39,823.00	28,801.09	72.32	20,713.00	-9,691.09
CAPITAL OBJECTS	0.00	92.00	0.00	100.00	0.00	0.00	0.00	100.00
OTHER OBJECTS	0.00	55.00	0.00	105.00	0.00	0.00	80.00	25.00
VOCATIONAL CURRICULUM	317,688.00	181,167.05	57.03	335,324.00	179,756.59	53.61	24,243.00	131,324.41
140000	PHYSICAL CURRICULUM							
SALARIES	146,305.00	82,624.09	56.47	159,530.00	89,351.24	56.01	0.00	70,178.76
EMPLOYEE BENEFITS	82,544.00	43,361.80	52.53	72,176.00	39,249.50	54.38	0.00	32,926.50
PURCHASED SERVICES	200.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00
NON-CAPITAL OBJECTS	4,225.00	3,737.54	88.46	4,484.00	3,491.56	77.87	1,092.40	-99.96

Obj	2016-17 Original Budget	2016-17 FYTD Activity	2016-17 FYTD %	2017-18 Budget	2017-18 FYTD Activity	2017-18 FYTD %	Encumbered Amount	Unencumbered Balance
100000	INSTRUCTION							
140000	PHYSICAL CURRICULUM							
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	4,230.00	0.00	0.00	4,400.00	0.00	0.00	3,600.00	800.00
PHYSICAL CURRICULUM	237,504.00	129,723.43	54.62	240,690.00	132,092.30	54.88	4,692.40	103,905.30
150000	SPECIAL CURRICULUM							
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NON-CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SPECIAL CURRICULUM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
160000	CO-CURRICULAR							
SALARIES	123,491.00	80,349.39	65.06	123,496.00	74,188.78	60.07	0.00	49,307.22
EMPLOYEE BENEFITS	16,292.00	9,595.03	58.89	18,941.00	8,671.10	45.78	0.00	10,269.90
PURCHASED SERVICES	33,370.00	23,519.33	70.48	36,790.00	19,338.68	52.57	11,948.65	5,502.67
NON-CAPITAL OBJECTS	23,115.00	13,476.11	58.30	28,202.00	24,938.49	88.43	33,429.48	-30,165.97
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	14,095.00	6,802.77	48.26	15,395.00	7,930.73	51.51	7,445.97	18.30
CO-CURRICULAR	210,363.00	133,742.63	63.58	222,824.00	135,067.78	60.62	52,824.10	34,932.12
170000	SPECIAL NEEDS							
SALARIES	71,296.00	20,974.77	29.42	154,820.00	90,373.59	58.37	0.00	64,446.41
EMPLOYEE BENEFITS	65,378.00	14,553.00	22.26	124,390.00	54,835.56	44.08	0.00	69,554.44
PURCHASED SERVICES	0.00	9.42	0.00	15.00	0.00	0.00	0.00	15.00
NON-CAPITAL OBJECTS	1,500.00	1,966.25	131.08	3,943.00	450.21	11.42	1,259.90	2,232.89
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,500.00	2,000.00	133.33	2,000.00	2,320.00	116.00	1,200.00	-1,520.00
SPECIAL NEEDS	139,674.00	39,503.44	28.28	285,168.00	147,979.36	51.89	2,459.90	134,728.74
INSTRUCTION	4,986,720.00	2,633,950.89	52.82	5,125,773.00	2,694,043.40	52.56	109,132.48	2,322,597.12



Obj	2016-17 Original Budget	2016-17 FYTD Activity	2016-17 FYTD %	2017-18 Budget	2017-18 FYTD Activity	2017-18 FYTD %	Encumbered Amount	Unencumbered Balance
200000	SUPPORT SERVICES							
210000	PUPIL SERVICES							
SALARIES	147,984.00	81,382.70	54.99	156,335.00	85,404.89	54.63	0.00	70,930.11
EMPLOYEE BENEFITS	82,667.00	49,877.36	60.34	87,884.00	41,309.88	47.01	0.00	46,574.12
PURCHASED SERVICES	7,635.00	3,315.87	43.43	9,323.00	5,416.21	58.10	4,882.35	-975.56
NON-CAPITAL OBJECTS	5,330.00	1,606.79	30.15	3,295.00	3,134.40	95.13	1,745.00	-1,584.40
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	210.00	210.00	100.00	140.00	70.00	50.00	120.00	-50.00
PUPIL SERVICES	243,826.00	136,392.72	55.94	256,977.00	135,335.38	52.66	6,747.35	114,894.27
220000	INSTRUCTIONAL STAFF SERVICES							
SALARIES	191,928.00	97,439.63	50.77	194,984.00	99,220.04	50.89	0.00	95,763.96
EMPLOYEE BENEFITS	131,388.00	52,546.26	39.99	113,674.00	52,817.48	46.46	0.00	60,856.52
PURCHASED SERVICES	59,557.00	37,295.74	62.62	45,692.00	30,440.16	66.62	7,228.15	8,023.69
NON-CAPITAL OBJECTS	57,666.00	37,749.10	65.46	57,844.00	38,140.24	65.94	17,668.77	2,034.99
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,355.00	361.00	26.64	1,063.00	482.00	45.34	163.00	418.00
INSTRUCTIONAL STAFF SERVI	441,894.00	225,391.73	51.01	413,257.00	221,099.92	53.50	25,059.92	167,097.16
230000	GENERAL ADMINISTRATION							
SALARIES	140,183.00	90,695.90	64.70	141,000.00	90,080.44	63.89	0.00	50,919.56
EMPLOYEE BENEFITS	57,749.00	36,017.55	62.37	53,359.00	30,654.08	57.45	0.00	22,704.92
PURCHASED SERVICES	56,937.00	33,759.02	59.29	55,840.00	33,742.18	60.43	0.00	22,097.82
NON-CAPITAL OBJECTS	9,398.00	6,523.74	69.42	9,698.00	3,444.27	35.52	0.00	6,253.73
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	10,800.00	10,437.66	96.65	8,500.00	6,550.96	77.07	0.00	1,949.04
GENERAL ADMINISTRATION	275,067.00	177,433.87	64.51	268,397.00	164,471.93	61.28	0.00	103,925.07
240000	BUILDING ADMINISTRATION							
SALARIES	352,159.00	229,126.12	65.06	361,390.00	227,585.41	62.98	0.00	133,804.59
EMPLOYEE BENEFITS	209,672.00	118,153.87	56.35	202,515.00	111,055.65	54.84	0.00	91,459.35
PURCHASED SERVICES	2,600.00	1,000.00	38.46	0.00	0.00	0.00	600.00	-600.00
NON-CAPITAL OBJECTS	8,210.00	1,115.21	13.58	7,310.00	3,251.74	44.48	6,020.00	-1,961.74



Obj	2016-17 Original Budget	2016-17 FYTD Activity	2016-17 FYTD %	2017-18 Budget	2017-18 FYTD Activity	2017-18 FYTD %	Encumbered Amount	Unencumbered Balance
200000	SUPPORT SERVICES							
240000	BUILDING ADMINISTRATION							
CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,030.00	350.00	33.98	1,265.00	0.00	0.00	1,265.00	0.00
BUILDING ADMINISTRATION	573,671.00	349,745.20	60.97	572,480.00	341,892.80	59.72	7,885.00	222,702.20
250000	BUSINESS ADMINISTRATION							
SALARIES	416,000.00	264,210.66	63.51	444,395.00	281,875.42	63.43	0.00	162,519.58
EMPLOYEE BENEFITS	210,845.00	145,624.08	69.07	280,636.00	136,175.66	48.52	0.00	144,460.34
PURCHASED SERVICES	1,058,211.00	722,672.88	68.29	1,066,333.00	717,792.91	67.31	4,476.02	344,064.07
NON-CAPITAL OBJECTS	109,940.00	91,038.43	82.81	113,244.00	94,958.51	83.85	3,577.00	14,708.49
CAPITAL OBJECTS	5,000.00	12,612.00	252.24	0.00	0.00	0.00	0.00	0.00
INSURANCE & JUDGMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	1,500.00	542.98	36.20	1,500.00	732.60	48.84	0.00	767.40
BUSINESS ADMINISTRATION	1,801,496.00	1,236,701.03	68.65	1,906,108.00	1,231,535.10	64.61	8,053.02	666,519.88
260000	CENTRAL SERVICES							
SALARIES	72,670.00	49,617.10	68.28	17,650.00	8,232.95	46.65	0.00	9,417.05
EMPLOYEE BENEFITS	24,430.00	15,946.00	65.27	18,953.00	4,101.24	21.64	0.00	14,851.76
PURCHASED SERVICES	151,791.00	84,042.58	55.37	212,500.00	112,540.17	52.96	0.00	99,959.83
NON-CAPITAL OBJECTS	114,295.00	81,969.99	71.72	117,050.00	79,861.10	68.23	230.00	36,958.90
CAPITAL OBJECTS	19,500.00	1,404.25	7.20	16,000.00	688.25	4.30	0.00	15,311.75
OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CENTRAL SERVICES	382,686.00	232,979.92	60.88	382,153.00	205,423.71	53.75	230.00	176,499.29
270000	INSURANCE							
INSURANCE & JUDGMENTS	122,144.00	115,444.00	94.51	138,506.00	122,776.00	88.64	0.00	15,730.00
INSURANCE	122,144.00	115,444.00	94.51	138,506.00	122,776.00	88.64	0.00	15,730.00

Obj	2016-17 Original Budget	2016-17 FYTD Activity	2016-17 FYTD %	2017-18 Budget	2017-18 FYTD Activity	2017-18 FYTD %	Encumbered Amount	Unencumbered Balance
200000	SUPPORT SERVICES							
280000	DEBT SERVICE							
DEBT RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
290000	OTHER SUPPORT SERVICES							
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS	140,000.00	137,745.91	98.39	175,000.00	167,153.64	95.52	0.00	7,846.36
PURCHASED SERVICES	2,800.00	1,312.18	46.86	2,593.00	1,300.04	50.14	0.00	1,292.96
OTHER SUPPORT SERVICES	142,800.00	139,058.09	97.38	177,593.00	168,453.68	94.85	0.00	9,139.32
SUPPORT SERVICES	3,983,584.00	2,613,146.56	65.60	4,115,471.00	2,590,988.52	62.96	47,975.29	1,476,507.19
400000	NON-PROGRAM TRANSACTIONS							
410000	INTERFUND OPERATING TRANSFERS							
OPERATING TRANSFERS-OUT	1,196,874.00	0.00	0.00	1,125,767.00	5,748.30	0.51	0.00	1,120,018.70
INTERFUND OPERATING TRANS	1,196,874.00	0.00	0.00	1,125,767.00	5,748.30	0.51	0.00	1,120,018.70
430000	GEN. TUITION PAYMENTS							
PURCHASED SERVICES	942,753.00	30,725.57	3.26	1,080,954.00	24,698.28	2.28	0.00	1,056,255.72
NON-CAPITAL OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GEN. TUITION PAYMENTS	942,753.00	30,725.57	3.26	1,080,954.00	24,698.28	2.28	0.00	1,056,255.72
490000	NON-PROGRAM TRANSACTIONS							
OTHER OBJECTS	0.00	0.00	0.00	0.00	1,225.13	0.00	0.00	-1,225.13
NON-PROGRAM TRANSACTIONS	0.00	0.00	0.00	0.00	1,225.13	0.00	0.00	-1,225.13
NON-PROGRAM TRANSACTIONS	2,139,627.00	30,725.57	1.44	2,206,721.00	31,671.71	1.44	0.00	2,175,049.29

	2016-17	2016-17	2016-17	2017-18	2017-18	2017-18	Encumbered	Unencumbered
Obj	Original Budget	FYTD Activity	FYTD %	Budget	FYTD Activity	FYTD %	Amount	Balance
Grand Expense Totals	11,109,931.00	5,277,823.02	47.51	11,447,965.00	5,316,703.63	46.44	157,107.77	5,974,153.60

Number of Accounts: 3446

\*\*\*\*\* End of report \*\*\*\*\*



# Summary of Services Estimate 2018-19



NOTE: Because some service costs are based on projected expenses, some rates may be adjusted during this time period.

Mike Haynes,  
Administrator  
CESA 10  
725 W. Park Avenue  
Chippewa Falls, WI

## Colby

### Administrative Services

Code	Service	Invoiced	Local Cost	Grants	Total
AD 1	Software Hosting Service	Quarterly	\$ -		\$ -
	Strategic Planning	After Completion			
	Supertindent Search Service	After Completion			
	Technology Vulnerability Testing	After Completion			
	<b>Total Administrative Services</b>		\$ -	\$ -	\$ -

### Operations

Code	Service	Invoiced	Local Cost	Grants	Total
O 1	Delivery Services	Quarterly	\$ -		\$ -
	NASDTEC Clearinghouse	Annually			
	Cooperative Purchasing Services	No Charge			
	Financial Software Services	Billed Quarterly by CESA 5			
	<b>Total Operations</b>		\$ -	\$ -	\$ -

### Learning Services

Code	Service	Invoiced	Local Cost	Grants	Total
LS 1	School Improvement Services	Quarterly	\$ 23,081		\$ 23,081
LS 2	Technology Consulting and Staff Development	Quarterly	\$ 9,840		\$ 9,840
LS 3	CADENC	Quarterly	\$ -		\$ -
LS 4	CWETN	Quarterly	\$ 13,209		\$ 13,209
LS 5	Project Circuit	Quarterly	\$ -		\$ -
LS 6	WIN	Quarterly	\$ -		\$ -
LS 7	Video Services	Quarterly	\$ -		\$ -
	Student Course Costs	2x/yr			
	PlayOn WIAA Tournament Video Streaming	Invoiced in November			
	Equipment Maintenance	Invoiced in May			
	Video Fieldtrips	Invoiced in May			
LS 8	Instructional Media Center	Local is Quarterly Grant is 2x/yr (Dec & Jun)	\$ -	\$ -	\$ -
LS 9	Big Rivers Library Consortium	Quarterly	\$ -		\$ -
LS 10	E-Rate Support and Planning	Quarterly	\$ 4,869		\$ 4,869
	Title I	Quarterly			
	Title II and III	Claim Process/Not Billed			
	Carl Perkins	Not Billed			
	Math Advantage	Invoiced per attendance			
	Star Lab - Additional Days Purchased	Invoiced when used			
	Youth Apprenticeship	Not Billed			
	<b>Total Learning Services</b>		\$ 50,999	\$ -	\$ 50,999

### Facilities Management Services

**\*An additional signed contract is required for this service**

Code	Service	Invoiced	Local Cost	Grants	Total
FM 1	Environmental Health and Safety*	Quarterly	\$ 3,150		\$ 3,150
FM 2	Energy Management Program*	Quarterly	\$ -		\$ -
	Facility Assessments	Per Separate Contract			
	Referendum Planning	Per Separate Contract			
	Construction Management	Per Separate Contract			
	Owner's Representative	Per Separate Contract			
	Natural Gas Transportation	Direct Billed by gas company			
	<b>Total Facilities Management Services</b>		\$ 3,150	\$ -	\$ 3,150



# Summary of Services Estimate 2018-19

Colby



NOTE: Because some service costs are based on projected expenses, some rates may be adjusted during this time period.

Special Education Services					
Many of these services are based on student need					
All grant money is invoiced separately in December and June					
Code	Service	Invoiced	Local Cost	Grants	Total
SE 1A	Special Education Leadership	Quarterly	\$ -	\$ -	\$ -
SE 1B	New Director/Designee Support	Quarterly	\$ -	\$ -	\$ -
SE 2A	Special Ed Administration/Fiscal Support	Quarterly	\$ -	\$ -	\$ -
SE 2B	Early Childhood Administration Support	Quarterly	\$ -	\$ -	\$ -
SE 2C	SBS/Medicaid Support	Not Billed	\$ -	\$ -	\$ -
SE 2D	Program Consultation	Quarterly	\$ -	\$ -	\$ -
SE 2E	Professional Development	Quarterly	\$ -	\$ -	\$ -
SE 2F	ParaEducator.net	Quarterly	\$ -	\$ 168	\$ 168
SE 3A	School Psychologist Services	Quarterly	\$ -	\$ -	\$ -
SE 3B	School Psychologist Support	Quarterly	\$ -	\$ -	\$ -
SE 3B(a)	Virtual Assistant	Quarterly	\$ -	\$ -	\$ -
SE 3C	SEEDS Software/Support	Quarterly	\$ -	\$ -	\$ -
	Itinerant Services				
SE 4A	Hearing Impaired Instructional Services	Quarterly	\$ 9,921	\$ -	\$ 9,921
SE 4B	Educational Interpreter/Communications Aide	Quarterly	\$ -	\$ -	\$ -
SE 4C	Educational Audiology - Basic Services	Quarterly	\$ 3,216	\$ -	\$ 3,216
SE 4D	Educational Audiology - IEP Related Services	Quarterly	\$ 3,755	\$ 2,011	\$ 5,766
SE 4E	Occupational Therapy	Quarterly	\$ -	\$ -	\$ -
SE 4E(a)	Overdrive Subscription	Quarterly	\$ -	\$ 1,150	\$ 1,150
SE 4F	Physical Therapy	Quarterly	\$ 33,850	\$ -	\$ 33,850
SE 4G	Vision-Impaired Services	Quarterly	\$ 10,300	\$ -	\$ 10,300
SE 4H	Nursing Services	Quarterly	\$ -	\$ -	\$ -
	In-District Personnel				
SE 5A	Early Childhood	Quarterly	\$ -	\$ -	\$ -
SE 5B	Speech/Language	Quarterly	\$ -	\$ -	\$ -
SE 5C	Social Worker	Quarterly	\$ -	\$ -	\$ -
SE 6	Foster Grandparents	Quarterly	\$ 1,200	\$ -	\$ 1,200
	Total Special Education Services		\$ 62,242	\$ 3,329	\$ 65,571
Total Services:			\$ 116,391	\$ 3,329	\$ 119,720
ADM	Average Daily Membership (ADM):		\$ 2,188		\$ 2,188
TOTAL COSTS:			\$ 118,579	\$ 3,329	\$ 121,908

Signature

Date



- F. Substitute Employees: Substitute Employees are defined as non-exempt staff without individual contracts under section 118.21 or section 118.24, Wis. Stats., hired to replace a regular employee during the regular employee's leave of absence.
- G. Short Term Substitute Teacher: Short Term Substitute means a substitute employee employed pursuant to a contract under sections 118.21 or 118.24, Wis. Stats., for no more than 20 consecutive days in the same teaching assignment.
- H. Long Term Substitute Teacher: Long term substitute means a substitute employee employed pursuant to a contract under section 118.21 or 118.24, Wis. Stats., for more than 20 consecutive days in the same teaching assignment.
- I. Supervisor: The District will identify the individual employee's supervisor on the employee's job description.
- J. Teacher: Teachers are defined as persons hired under a contract pursuant to § 118.22, Wis. Stats.
- K. Temporary: Temporary Employees are defined as persons hired for a specific project for a specific length of time. A temporary employee has no expectation of continued employment.
- L. Termination: Termination is defined as an involuntary discharge involving the dismissal of an employee, usually for some infraction of the rules or policies of the District, abandonment of the position, incompetence or other reason deemed sufficient by the Board and/or its designee. Termination results in involuntary separation and with prejudice to the employee. A termination will result in the loss of length of service and other employment benefits. For the purposes of this document, termination shall not include voluntary retirement, voluntary resignation or a nonrenewal of contract under § 118.22, Wis. Stats., § 118.24, Wis. Stats., separation from employment as a result of a reduction in force, or a non-reappointment of an extra-curricular assignment.

### 1.03 General Personnel Policies

This *Employment Handbook* is subservient to, and does not supersede the provisions set forth in District policies ([Chapter 500 - Personnel](#)).

## SECTION 2. EMPLOYMENT LAW

### 2.01 Employment of Minors

No one under eighteen (18) years of age will be employed without providing proper proof of his or her age. Minors will be employed only in accordance with state and federal laws and District policies.

### 2.02 Equal Opportunity

It is the policy of the District that no person may be illegally discriminated against in employment by reason of their age, race, religion, creed, color, disability, pregnancy, marital status, sex, citizenship, national origin, ancestry, sexual orientation, arrest record, conviction record, military service, membership in the National Guard, state defense force or any other reserve component of the military forces of Wisconsin or the United States, political or religious affiliation, use or nonuse of lawful products off the employer's premises during nonworking hours, declining to attend a meeting or to participate in any communication about religious matters or political matters, the authorized use of family or medical leave or worker's compensation benefits, genetic information, or any other factor prohibited by state or federal law, or according to District policy.

The District will provide reasonable accommodations ~~shall be made for~~ to qualified individuals with a disability and to employees with sincerely held religious beliefs to the extent required by law, unless such accommodations would impose an undue hardship on the District. ~~A reasonable accommodation is a change or adjustment to job duties or work environment that permits a qualified applicant or employee with a disability to perform the essential functions of a position or enjoy the benefits and privileges of employment compared to those enjoyed by employees without disabilities.~~

Requests for accommodations under the Americans with Disabilities Act or under the Wisconsin Fair Employment Act from current employees must be made in writing in accordance with District policies and procedures. [Policy #511](#) and [Rule #511](#).



## 2.03 Equal Opportunity Complaints

The District encourages informal resolution of complaints under this policy. A formal complaint resolution procedure is available, however, to address allegations of violations of the policy in the District.

## 2.04 Fair Labor Standards Act and Wisconsin Administrative Code DWD 274.08

Certain types of workers of public employers in Wisconsin are exempt from the minimum wage and overtime pay provisions, including bona fide executive, administrative, and professional employees who meet regulatory requirements under the Fair Labor Standards Act [FLSA] as authorized by Wisconsin Administrative Code DWD 274.08. For non-exempt employees, issues concerning overtime, compensatory time off and minimum wage are found in [Appendix Part I - 2.04A](#). Notification of rights under the FLSA is set forth in the employment poster section in [Appendix Part I - 2.04B](#).

## 2.05 Family and Medical Leave Act

- A. Notification of Benefits and Leave Rights: Since the District has an employee handbook or other written policy concerning employee benefits or leave rights, information concerning FMLA entitlements and employee obligations under the FMLA is included in the *Handbook* as required by federal law. The District shall post the text of the notice contained in the following link in the appendix and in a conspicuous place where notices to employees and applicants are customarily placed:  
<http://www.dol.gov/whd/regs/compliance/posters/fmla.htm>. See 29 U.S.C. § 2619(a); 29 C.F.R. § 825.300(a)(1). The notice is posted at the Colby District Education Center. Information concerning leave rights under the Wisconsin Bone Marrow and Organ Donation Leave Law will be posted in a conspicuous place where notices to employees and applicants are customarily placed. Employees can view this notice at: [https://dwd.wisconsin.gov/dwd/publications/erd/pdf/erd\\_18114\\_p.pdf](https://dwd.wisconsin.gov/dwd/publications/erd/pdf/erd_18114_p.pdf). This notice is also included as Appendix of the Handbook.
- B. Eligibility Notice. When an employee requests FMLA leave, or when the employer acquires knowledge that an employee's leave may be for an FMLA-qualifying reason, the employer must notify the employee, within five business days, of the employee's eligibility to take FMLA leave, including notice of the employee's ability to take leave intermittently or on a reduced schedule (if eligible), absent extenuating circumstances. 29 C.F.R. § 825.300(b).
- C. Rights and Responsibilities Notice. The District shall provide written notice outlining specific obligations of the employee and explaining any consequences of not meeting those requirements. 29 C.F.R. § 825.300(c). The District is satisfying this notice requirement by directing the employee to the following website, which combines the eligibility notice and the rights & responsibilities notice into a single form: U.S. DEP'T OF LABOR, *Notice of Eligibility and Rights & Responsibilities (FMLA)*, available at <http://www.dol.gov/whd/forms/WH-381.pdf>.
- E. Designation Notice. The District shall "inform employees in writing whether leave requested under the FMLA has been determined to be covered under the FMLA." U.S. DEP'T OF LABOR, *Designation Notice (Family and Medical Leave Act)*, available at <http://www.dol.gov/whd/forms/WH-382.pdf>. See 29 C.F.R. § 825.300(d).

## 2.06 Immigration Law Compliance

The District is committed to employing only United States citizens and aliens who are authorized to work in the United States. Therefore, in accordance with the Immigration Reform and Control Act of 1986, employees must complete an I-9 form before commencing work and at other times prescribed by applicable law or District policy.

<http://www.uscis.gov/files/form/i-9.pdf>

## 2.07 Harassment and Bullying

- A. Policy Statement: The District is committed to providing fair and equal employment opportunities and to providing a professional work and student learning environment free of all forms of harassment and bullying.
- B. Harassment: The District shall not tolerate harassment based on any personal characteristic described above in section 2.02. Harassment and other unacceptable activities that could alter conditions of employment, or form a basis for personnel decisions, or interfere with employee's work performance are specifically prohibited. Sexual harassment, whether committed by supervisory or non-supervisory personnel, is unlawful.



### 3.04 Bulletin Boards

The Employer shall provide a bulletin board as a limited forum for employees to post professional development information and other apolitical literature that is directly connected to employment at the District and is consistent with District policy and applicable law. All distributed and posted materials shall always be professional in approach, shall not contain any derogatory comments about staff, parents, students or board members and shall not be in contravention of any District policy or law. The District Administrator will be provided a copy of all posted material at the time of the posting. The District Administrator and/or his/her designee shall be allowed to remove material from the bulletin board(s) at his/her discretion.

### 3.05 Child Abuse Reporting

- A. **Except as provided under Wisconsin Statute §48.981, sub. (2m)**, any school employee who has reasonable cause to suspect that a child, seen by the person in the course of professional duties, has been abused or neglected or who has reason to believe that a child, seen by the person in the course of professional duties, has been threatened with abuse or neglect, and that abuse or neglect of the child will occur, shall report as provided for below in section B. At all times, school employees shall make the report to county child protective services or law enforcement personnel as quickly as possible. Any delay is not in the best interests of the child and is not consistent with District policy.
- B. A person required to report shall immediately inform, by telephone or personally, the applicable District administrative personnel and the county department of the facts and circumstances contributing to a suspicion of child abuse or neglect or of unborn child abuse or to a belief that abuse or neglect will occur.
- C. District employees, including administrators, may not attempt to delay, modify, or prevent any report of suspected or threatened child abuse or neglect. School personnel are not responsible for investigating child abuse or neglect reports or for proving that abuse or neglect has occurred or will occur. Investigating child abuse and neglect reports is the legal responsibility of trained county child protective services and/or law enforcement personnel.

### 3.06 Communications

District employees are expected to abide by the following rules when using information technology communication resources.

#### A. Electronic Communications:

1. Electronic communications are protected by the same laws and policies and are subject to the same limitations as other types of media. When creating, using or storing messages on the network, the user should consider both the personal ramifications and the impact on the District should the messages be disclosed or released to other parties. Extreme caution should be used when committing confidential information to the electronic messages, as confidentiality cannot be guaranteed.
2. The District may review email logs and/or messages at its discretion. Because all computer hardware, digital communication devices and software belong to the Board, users have no reasonable expectation of privacy, including the use of email, text-message and other forms of digital communications, e.g. voicemail, Twitter™, Facebook™, etc. The use of the District's technology and electronic resources is a privilege which may be revoked at any time. The District may through such review of email logs and/or messages inadvertently obtain access information for an employee's personal internet account through the use of an electronic device or program that monitors the District's network or through an electronic communications device supplied or paid for in whole or in part by the employer. If such personal internet access information is obtained by the District, the District shall not use that access information to access the employee's personal internet account unless permitted by law.
3. Electronic mail transmissions and other use of the District's electronic communications systems or devices by employees shall not be considered confidential and may be monitored at any time by designated District staff to ensure appropriate use. This monitoring may include, but is not limited by enumeration to, activity logging, virus scanning, and content scanning. Participation in computer-mediated conversation/discussion forums for instructional purposes must be approved by curriculum or District administration. External electronic storage devices are subject to monitoring if used with District resources.

- B. User Responsibilities: Network/internet users (students and District employees), like traditional library users



except to address a health or safety emergency.

3. The employee is prohibited from communicating with students through a personal social network page; the employee must create a separate social network page (“professional page”) for this purpose. The employee must enable administration and parents to access the employee’s professional page.
  4. Only a teacher, coach, trainer, or other employee who has an extracurricular duty may communicate with students through text messaging. The employee may communicate only with students who participate in the extracurricular activity over which the employee has responsibility.
  5. Upon request from administration, an employee will provide the phone number(s), social network site(s), or other information regarding the method(s) of electronic media the employee uses to communicate with any one or more currently-enrolled students.
  6. The employee continues to be subject to applicable state and federal laws, local policies, administrative regulations, including:
    - a. prohibitions against soliciting or engaging in sexual conduct or a romantic relationship with a student.
    - b. confidentiality of student records.
    - c. confidentiality of other District records, including staff evaluations, credit card numbers, and private email addresses.
    - d. Upon written request from a parent, the employee shall discontinue communicating with the parent’s minor student through email, text messaging, instant messaging, or any other form of one-to-one communication.
    - e. An employee may request an exception from one or more of the limitations above by submitting a written request to his/her immediate supervisor.
  7. Upon receiving a complaint or written request from a parent, the administration may direct an employee to refrain from communicating with the parent’s minor student through email, text messaging, instant messaging, or any other form of one-to-one communication.
- E. Retention of Electronic Communications and other Electronic Media: The District archives all non-spam emails sent and/or received on the system in accordance with the District’s adopted record retention schedule. After the set time has elapsed, email communications may be discarded unless the records may be relevant to any pending litigation, pending public records request, or other good cause exists for retaining email records. <http://dpi.state.wi.us/lbstat/pdf/wi-rssd.pdf>
- F. Electronic Recording: Employees shall not electronically record by audio, video, or other means, any conversations or meetings unless each and every person present has been notified and consents to being electronically recorded. Persons wishing to record a meeting must obtain consent from anyone arriving late to any such meeting. Employees shall not electronically record telephone conversations unless all persons participating in the telephone conversation have consented to be electronically recorded. These provisions are not intended to limit or restrict electronic recording of publicly posted Board meetings, grievance hearings, and any other Board sanctioned meeting recorded in accordance with Board policy. These provisions are not intended to limit or restrict electronic recordings involving authorized investigations conducted by District personnel, or authorized agents of the District, or electronic recordings that are authorized by the District, e.g. surveillance videos, extracurricular activities, voicemail recordings.
- G. Compliance with Federal, State and Local Law: For all electronic media, employees are subject to certain state and federal laws, local policies, and administrative regulations, even when communicating regarding personal and private matters, regardless of whether the employee is using private or public equipment, on or off District property. These restrictions include:
1. Confidentiality of student records (Policy #347).
  2. Confidentiality of other District records, including educator evaluations, credit card numbers, and private email addresses ([Board Policy #526](#)).
  3. Confidentiality of health or personnel information concerning colleagues, unless disclosure serves lawful professional purposes or is required by law ([Board Policy #526](#)).
  4. Prohibition against harming others by knowingly making false statements about a colleague or the District.
  5. Prohibitions against soliciting or engaging in sexual conduct or a romantic relationship with a student.



6. ~~Upon written request from a parent, the employee shall discontinue communicating with the parent's minor student through email, text messaging, instant messaging, or any other form of one-to-one communication.~~
  7. An employee may request an exception from one or more of the limitations above by submitting a written request to his/her immediate supervisor.
- H. Personal Web Pages: Employees may not misrepresent the District by creating, or posting any content to, any personal or non-authorized website or app that purports to be an official/authorized website/app of the District. No employee may purport to speak on behalf of the District through any personal or other non-authorized website.
- I. Disclaimer: The District's electronic systems are provided on an "as is, as available" basis. The District does not make any warranties, whether expressed or implied, including, without limitation, those of merchantability and fitness for a particular purpose with respect to any services provided by the system and any information or software contained therein. The District does not warrant that the functions or services performed by, or that the information or software contained on the system will meet the system user's requirements, or that the system will be uninterrupted or error-free, or that defects will be corrected. Opinions, advice, services, and all other information expressed by system users, information providers, service providers, or other third-party individuals in the systems are those of the individual or entity and not the District. The District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to misuse of the District's electronic communications system.
- J. Personal Electronic Devices: The District permits staff to use personal technology devices in support of teaching and learning and to access the District's Wireless Public Network when doing so. Personal devices include laptop computers, portable digital assistants (PDAs), cell phones, smart phones, iPods/MP3 players, wireless devices, digital cameras, e-readers, storage devices, or other electronics that may be carried on a person. Staff may use personal devices provided such use does not interfere with educational or employment responsibilities, hinder, disrupt or consume an unreasonable amount of network or staff resources, or violate board policy, administrative rules, state law or federal law. An employee using a personal device shall take adequate measures to ensure the confidentiality and proper maintenance of all pupil record information. The District is not liable for the loss, damage or misuse of any personal device including while on District property or while attending school-sponsored activities.

### **3.07 Confidentiality**

Pupil information employees obtain as the result of their employment with the District is confidential and protected by law unless such information has been designated as pupil directory data as set forth in Board Policy (Policy #347). The law and respect for our students require that student issues are only discussed with employees and parents who need to know the information. In addition to student information, confidentiality is expected in other areas, including employee or District business information. Any requests for District records shall be referred to the appropriate administrator.

### **3.08 Conflict of Interest**

A conflict of interest is defined as any judgment, action or relationship that may benefit an employee or another party the employee is affiliated with because of the employee's position with the District. Employees are asked to avoid outside activity that may compete or be in conflict with the best interests of the District. Employees must disclose to their immediate supervisor information of any transaction that may be considered a conflict of interest as soon as they know the facts. No employee may use his or her position to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for an organization with which he or she is associated.

### **3.09 Contracts and Conflict of Interest**

No employee may negotiate or bid for, or enter into a contract in which the employee has a private pecuniary interest, direct or indirect, if at the same time the employee is authorized or required by law to participate in the employee's capacity as an employee in the making of that contract or to perform in regard to that contract some official function requiring the exercise of discretion on the employee's part. No employee may, in the employee's capacity as an employee, participate in the making of a contract in which the employee has a private pecuniary interest, direct or indirect, or performs in regard to that contract some function requiring the exercise of discretion on the employee's part. *See Wis. Stats. § 946.13(1)(a) and (b).*



- B. **Notice of Traffic Violations:** All employees who drive a District vehicle, operate mobile equipment, or receive a District travel allowance or mileage reimbursement must notify their immediate supervisors immediately of any driving citation or conviction of a traffic violation. Supervisors receiving such notice will immediately notify the District Administrator. Payment for any citations received while driving a District vehicle is the responsibility of the driver. The reporting provision applies to citations or convictions as a result of operating either a District vehicle or personal vehicle.
- C. **Drivers:** All drivers of motor vehicles owned by the District and used for the transportation of pupils shall be under written contract with the Board. *See* WIS. STAT. § 121.52(2).
- D. **Personal Transportation Utilized for School Use**

***\*Employee Transportation of Students in Personal Vehicles is Strongly Discouraged\****

1. **Car Insurance**

**Editor's Note:** § 121.555(2)(a) requires insurance coverage with at least \$10,000 in property damage coverage, \$25,000 in bodily injury coverage for each person and \$50,000 total limit for each accident. The minimum insurance requirements specified below exceed the minimum required by state law. Employees who transport students for school activities in their cars shall carry minimum insurance policy limits of \$500,000 combined single limit (CSL) liability or \$250,000/\$500,000 bodily injury and \$100,000 property damage. ~~A minimum of private car transportation will be utilized.~~ This form of alternative transportation will be utilized only as a last resort and employees must notify and receive approval from the building principal prior to transporting students in private cars for school activities. Such approval shall be in compliance with all applicable state and federal laws and administrative code provisions and shall include, but not be limited by enumeration, a review of the employee's driving record and an examination of the vehicle. . *See Wis. Stats. § 121.555.*

2. **Operator Requirements.** Employees who transport students in a motor vehicle transporting 9 or less passengers in addition to the operator or who transport students in a motor vehicle described in § 121.555(1)(b) shall be subject to the following operator requirements:

- a. The operator shall possess a valid operator's license from Wisconsin or any state other than Wisconsin and includes the District of Columbia, the commonwealth of Puerto Rico and any territory or possession of the United States, any federal military installation located within the territorial boundaries of Wisconsin and any province of the Dominion of Canada.
- b. The operator shall be at least 18 years of age.
- c. The operator shall have sufficient use of both hands and the foot normally employed to operate the foot brake and foot accelerator. *[Editor's Note: § 121.555 (2)(cm) allows a school board to waive this operator requirement for operators who pass a special driving examination conducted by the Department of Transportation.]*
- d. The operator shall submit at least once every three years a statement from his or her health care provider stating that the operator is not afflicted with or suffering from any mental or physical disability or disease such as to prevent the operator from exercising reasonable control over a motor vehicle.

3. **Personal Vehicle Reimbursement**

Damage to personal vehicles while used as authorized above for transporting students for school activities may be reimbursed by the District, in its discretion, provided the District's maximum reimbursement shall not exceed the deductible amount to a maximum deductible amount of five hundred dollars (\$500.00). No such reimbursement shall be provided where the employee is found to be liable in any degree for the damage to the personal vehicle.

4. All transportation will be done in accordance with Board policy.

### **3.26 Outside Employment**

Outside employment is regarded as employment for compensation that is not within the duties and responsibilities of the employee's regular position with the school system. Personnel shall not be prohibited from holding employment outside the District as long as such employment does not interfere with assigned school duties as determined by the District. The School Board expects employees to devote maximum effort to the position in which employed. An employee will not perform any duties related to an outside job during regular working hours or for professional employees during the additional time that the responsibilities of the District's position require; nor will an employee use any District facilities,



employee believes a violation of the first sentence of this paragraph occurred. *See* WIS. STAT. § 101.055; Public Employee Safety and Health, *available at* <http://commerce.wi.gov/sb/docs/SB-PubSectSafEmployeePoster9301.pdf>

- D. Weapons Prohibition: Except as otherwise permitted by this section, firearms and dangerous weapons are prohibited on all property of the District. The prohibition includes firearms in vehicles on school property. Firearms and dangerous weapons have the definitions set forth in the following statutory provisions: WIS. STAT. §§ 120.13(1), 948.60, 948.605, 948.61.
1. This prohibition does not apply where state law prohibits a school district from restricting any individual's right to possess a firearm or other weapon in a location covered by this policy (e.g., law enforcement officers and certain former law enforcement officers possessing a firearm or other weapon on school grounds in the line of duty).
  2. The building principal may allow a weapon on school premises for purposes of demonstration or educational presentations. This approval must be in writing and granted prior to the weapon being brought to the school. The weapon shall be maintained in the possession of the principal except during the actual demonstration or presentation.
  3. Firearms or other weapons used for hunting may be allowed on school property for hunter safety classes, but only during non-school hours and after approval, in writing, from the District Administrator. The person(s) conducting the hunter safety class will assume responsibility for the safe handling and care of the firearms/weapons and see to it that all firearms/weapons are removed from the premises promptly after the class.
  4. Hunting may be allowed in the school forest when school or rental groups are not using the property and with written permission from the District Administrator. Hunting for a wild animal will not be permitted in the school forest when there is not an open season for that animal on land adjacent to the school forest. All persons authorized to hunt in the school forest shall abide by state and federal laws while hunting on school forest property including, without limitation, laws applicable to firearms and hunting, and shall abide by all District rules regarding the use of the school forest.
- E. Disaster Preparedness: All employees must become familiar with building procedures in the event of emergency such as fire, tornado, intruders, etc. When drills are staged, every staff member and student must follow proper procedures.
- F. Workplace Safety Definition for Grievance Procedure: In accordance with relevant state law, the grievance procedure established by the District permits employees to file grievances over workplace safety. For purposes of that procedure, the following guidelines shall apply:
1. A grievance can be filed over workplace safety only if the safety of at least one employee is involved (as opposed to the safety of students or visitors).
  2. The issue must concern the safety of a person (e.g., not the "safety" of one's vehicle or other personal possessions).
  3. The grievance must be filed by the affected employee(s) (i.e., one employee may not file on behalf of another).
  4. The individual(s) filing the grievance must propose a specific remedy.
  5. The issue and proposed remedy must be under the reasonable control of the District.

### 3.43 Violence in the Workplace

- A. Expectations: Violent behavior of any kind or threats of violence, either direct or implied, are prohibited on District property and at District sponsored events. The District will not tolerate such conduct in its employees, former employees, contractors, or visitors. An employee who exhibits violent behavior shall be subject to disciplinary action up to and including termination and may also be referred to law enforcement.
- B. Definitions as Used Under this Section:
1. Workplace Violence: Behavior in which an employee, former employee, contractor or visitor to a workplace inflicts or threatens to inflict damage to property, serious harm, injury or death to others at the District or under the direct supervision of the District.
  2. Threat: A communicated intent to inflict physical or other harm on any person or property.
  3. Intimidation: Behavior or communication that comprises coercion, extortion, duress or putting in fear.
  4. Court Order: An order by a Court that specifies and/or restricts the behavior of an individual. Court



- a. ~~Child: means a natural, adopted, foster or treatment foster child, a stepchild or a legal ward.~~ Child: means a natural, adopted, foster or treatment foster child, child of a domestic partner, a stepchild or a legal ward who is less than eighteen (18) years of age or the individual is eighteen (18) years of age or older and cannot care for himself or herself because of a serious health condition. For the purposes of section 9.02, A (3), all definitions in this paragraph apply except for age eighteen (18).
  - b. Parent: means a natural parent, foster parent, treatment foster parent, adoptive parent, stepparent or legal guardian of an employee or an employee's spouse or domestic partner.
  - c. Spouse: means an employee's legal husband or wife.
  - d. Domestic Partner: means an employee's domestic partner.
2. Serious Health Condition: means a disabling physical or mental illness, injury, impairment or condition involving any of the following:
- a. Inpatient care in a hospital, nursing home, or hospice.
  - b. Outpatient care that requires continuing treatment or supervision by a health care provider.
- C. Sick Leave Increments: Sick leave may be allowed in increments of one-half hour.

### 9.03 Sick Leave Accumulation

Sick leave for employees will accumulate for full-time and part-time employees to a maximum of 100 days.

### 9.04 Pay for Unused Sick Leave

- A. **Retirement**: Employees eligible for retirement will be compensated at forty (\$40) per day for each whole day of unused sick leave. The maximum number of eligible days shall be one hundred (100). Employees with more than one hundred (100) accumulated days as of July 1, 2007, will be grandfathered for the purpose of this retirement pay provision. No retirement pay will be made to any employee dismissed with discipline.
- B. **Severance**: Employees not eligible for retirement will be paid ten (\$10) per day for each whole day of unused sick leave. The maximum number of eligible days shall be one-hundred (100). Employees with more than one-hundred (100) accumulated days as of July 1, 2007, will be grandfathered for the purpose of this retirement pay provision. No severance pay will be made to any employee dismissed with discipline.
- C. **Buy-Back**: At the end of each year, persons with more than one hundred (100) maximum cumulative days of sick leave and those with a grandfathered total greater than one hundred (100), will be paid for those days at the rate of twenty-five (\$25) per day for full days.

### 9.05 Sick Leave and Long-term Disability

In the event an employee becomes eligible for benefits under the District's long term disability insurance program, the employee will no longer receive paid sick leave.

### 9.06 Reporting Procedure - Doctor's Certificate

If at all possible, each employee shall be required to inform his/her supervisor prior to his/her normal daily starting time of his/her need to be absent for one of the reasons stated in 9.02 above. Whenever the supervisor deems such verification appropriate, the employee may be required to furnish the District with a certificate of illness signed by either a licensed physician or a nurse practitioner. Such certificate should include a statement releasing the employee to return to work and a statement as to whether any limitations or restrictions are placed upon the work which may be performed. Nothing in this section shall be interpreted as limiting the District's ability to discipline or discharge employees for excessive absenteeism.

### 9.07 Holidays during Sick Leave

In the event that a paid holiday falls within a period when an employee is on accumulated sick leave, it shall be charged as a paid holiday and not deducted from the employee's earned sick leave.

### 9.08 Sick Leave Listing

Each employee will be provided access to a current summary listing of his/her sick leave usage during the previous employment year.

### 9.09 Accessing Employee Emergency Sick Leave Pool

Annually by October 1 employees of the School District of Colby may designate that a contribution of from one to five



to work. The employee will send a copy of the check received from serving on the jury to the District Administrator and/or his/her designee and will be docked that amount (less any travel expenses received) on the next payroll or employee will directly reimburse the District. The employee will not suffer any loss of benefits that would be accrued during this time (i.e. sick leave, health insurance, vacation, etc.) or loss of any salary adjustment to which the employee is entitled. The time required for any employee to serve on jury duty will not be deducted from sick leave or vacation time the employee has earned or will earn in the future.

## **SECTION 11. BEREAVEMENT LEAVE**

### **11.01 Bereavement/Funeral Leave for a Death in the Immediate Family**

In the event of death in an employee's immediate family, the employee shall be allowed per occurrence up to 3 day(s) off work with pay (if the employee has sick leave available). Such days shall be deducted from the employee's accumulated sick leave or, if no sick leave is available, taken without pay. Immediate family includes the spouse, parents, domestic partner, children, brother, sister, grandchildren, grandparent, step-relatives of the same relationship as provided herein of the employee and his or her spouse **or domestic partner**. The definitions of "parent," "spouse," "child," and "domestic partner" shall be the same as those contained in Part I, Section 9.02 B.

### **11.02 Bereavement/Funeral Leave for a Death of an Individual Outside of the Immediate Family**

Employees shall be granted up to 1 day with pay (if the employee has sick leave available) per occurrence to attend funerals of aunts, uncles, nieces, nephews, first cousins and other individuals residing in the employee's household. Such days shall be deducted from the employee's accumulated sick leave or, if no sick leave is available, taken without pay.

### **11.03 Additional Bereavement Leave**

In extenuating circumstances, additional days may be granted by the District Administrator or his/her designee. Such additional days, at the option of the employee, shall be deducted from the employee's accumulated sick leave if the employee wants paid leave.

### **11.04 Bereavement Leave Increments**

Bereavement leave may be allowed in increments of one half-hour.

## **SECTION 12. PERSONAL LEAVE**

### **12.01 Personal Days Provided**

- A. Calendar Year Employees\*: Employees shall be entitled to up to 2 days of personal leave each employment year. Such days shall be deducted from the employee's accumulated sick leave.
- B. School Year Employees: Employees shall be entitled to up to 2 days of personal leave each employment year. Such days shall be deducted from the employee's accumulated sick leave.
- \* Personal day benefit does not apply to employees covered under Part IV – Executive Support Staff.

### **12.02 Supplemental Personal Leave**

An employee who has exceeded the maximum accumulation of sick days as defined in Part I, Section 9.03 and who is entitled to sick leave buy back (Part I, Section 9.04c) may request in writing to the District Administrator supplemental personal leave. If approved by the District Administrator, an employee may exchange four (4) unused sick days for one (1) personal day in lieu of the buyback option identified in Part I, Section 9.04c. Employees are required to use their current personal days prior to this request and these days may not be banked for future use. The intent of this provision is to provide additional flexibility to staff while not incurring an additional expense for the district.

### **12.03 Reasons for Personal Leave**

Personal leave may be used for compelling personal obligations which cannot reasonably be conducted outside of the employee's workday. Hourly staff covered under Part III of the Handbook may utilize personal leave for days when school is cancelled.



### 13.03 Request for Uniformed Services Leave

When time permits, the request for a reserve military leave should be as far in advance as possible so the employer can adequately plan for the absence. Whenever possible, the request should be accompanied by a copy of the reservist's military orders. The request shall be submitted to the District Administrator or his/her designee.

### 13.04 Returning to Work after a Uniformed Services Leave

Employees on Uniformed Services Leave will be promptly reinstated to their former position or a similar position having equivalent compensation and other terms and conditions of employment if:

- A. The employer received advanced notice of the leave as required by section 13.03 of this handbook;
- B. The employee has no more than five years of cumulative uniformed service away from the district;
- C. The employee must not have received a disqualifying discharge or other-than-honorable separation from service; and
- D. The employee must return to work or apply for reemployment:
  1. For leaves of 1 to 30 days, no later than the beginning of the first regularly scheduled work period that begins on the next calendar day following completion of service, after allowance for safe travel home from the military duty location and an 8-hour rest period.
  2. For leaves of 31 to 180 days, no later than 14 days after the completion of service.
  3. For leaves of more than 180 days, no later than 90 days after completion of service.
  4. The reporting or application deadlines are extended for up to two years for employees who are hospitalized or convalescing because of an injury or illness incurred or aggravated during the performance of military service.
  5. The employee's reemployment rights are not automatically forfeited if he or she fails to report to work or to apply for reemployment within the required time limits. In such cases, the employee will be subject to the District's rules governing unexcused absences.

### 13.05 Benefits during Uniformed Services Leave

- A. Health Benefits: Employees with coverage under the district health benefit plan on a uniformed service leave of absence of 30 days or less will continue to receive health benefits with the employee contributing no more than he or she would have paid if still employed. For leaves exceeding 30 days, employees with coverage under the district health benefit plan may elect to continue coverage for up to 24 months. Employees electing to continue coverage will be required to pay 102% of the cost of the health benefit plan. Employees returning from leave who did not continue their health benefits or who took leave for more than 24 months will be reinstated in the health benefit plan.
- B. Wisconsin Retirement System: Employees may receive service credit and Wisconsin Retirement System (WRS) contributions related to uniformed services leave when an employee leaves a WRS-covered position with the district for active military duty and returns to the district within a specific time frame specified in section 13.04 of this handbook.
  1. Upon reemployment, the employee is responsible for paying any missed WRS Employee-Required Contributions (EERC). The employee has the choice to make all, some, or none of the make-up EERC related to the military leave. The district will submit WRS Employer-Required Contributions (ERRC) to match the EERC the employee chooses to make. The district will also fund any additional obligations, including interest that would have accrued on the ERRC and EERC, once those contributions are remitted. USERRA allows for make-up EERC to the WRS to be made beginning with the date of reemployment and ending on the earlier of three times the period of military service or five years, provided the employee continues to be employed by the district. The required WRS contributions are based on the earnings the employee would have made had the employee not been absent from work to fulfill obligations in the uniformed services.



## SECTION 15. BENEFITS APPLICABLE TO ALL EMPLOYEES

### 15.01 Cafeteria Plan/Flexible Spending Account

The District will provide an Internal Revenue Service authorized cafeteria plan/flexible spending account [FSA] under applicable sections of the Internal Revenue Code (§ 105, § 106, § 125 and § 129) to permit employees to reduce their salary and contribute to an FSA to cover the following expenses:

- A. Payment of insurance premium amounts (IRC § 106);
- B. Permitted medical expenses not covered by the insurance plan (IRC § 105) to the maximum permitted per calendar year until August 31, 2012, and
- C. Dependent care costs (IRC § 129) subject to the limitations set forth in the Internal Revenue Service Code.

Effective **January 1, 2018** ~~September 1, 2012~~: An employee may designate, under the flexible reimbursement plan/cafeteria plan, a maximum of two thousand six hundred dollars (~~\$2,600~~ **\$2,650**) of eligible health and dental care expenses not covered by the insurance plan (IRS Code § 105, § 125) per plan year.

Payments and the designation of amounts to be contributed to the employee's account will be subject to the procedures, rules and regulations of the plan's administrating agency. The provision of this plan shall be contingent upon the continuance of this benefit under the applicable Internal Revenue Code Sections (§ 105, § 106, § 125 and § 129).

### 15.02 Health/Dental Insurance

The Board of education shall provide health insurance and may provide dental insurance to eligible employees. The District shall establish an annual budget for health and dental insurance for employees. The District's Health Insurance Committee shall negotiate rates, premiums and plan specifics with vendors and annually present this information to the Board. The Board will make the final decision and approval of the insurance plans. Plan specifics are available in [Appendix Part I – 15.02](#).

#### A. Eligibility.

1. Minimum Hours for Any Board Contribution: An employee hired prior to July 1, 2015, whose individual contract has an assignment of at least fifty percent of full-time equivalency [50%] is eligible to participate in the District's insurance. For purposes of employees' eligibility for health insurance, full-time equivalency is defined as 35 hours per week during the school year. Employees whose assignments are less than fifty percent of a full-time equivalency [50%] are not eligible to participate in the District's insurance and are not eligible for any District premium contribution.
- 1a. Minimum Hours for Any Board Contribution: Employees hired after July 1, 2015, whose individual contract has an assignment of at least 30 hours per week is eligible to participate in the District's insurance. For purposes of employees' eligibility for health insurance, full-time equivalency is defined as 37.5 hours per week during the school year.
- 1b. Employees hired after July 1, 2015, whose assignments are less than 30 hours per week are not eligible to participate in the District's insurance and are not eligible for any District premium contribution.
2. Pro-ration of District Contributions: An employee hired prior to July 1, 2015, whose individual contract has an assignment of at least fifty percent [50%] of a full-time equivalency, but less than a full-time one hundred percent [100%] assignment, shall have the District's contribution prorated, consistent with the employee's percentage of employment.
3. Both Spouses Employed by the District: If both spouses are employed by the District and are eligible for insurance, the employees shall be eligible for two single plans or one family plan. The premium contributions for spouses shall be no different than the premium contribution for a similarly-situated employee whose spouse does not work for the District. As such, the following options exist for such spouses:
  - a. Coverage under one family plan; or
  - b. Two single plans; or
  - c. HEALTH ONLY - One cash-in-lieu benefit instead of a family plan [subject to the eligibility of the insurance carrier]; or
  - d. HEALTH ONLY - One single plan and one cash-in-lieu benefit



3. Both Spouses Employed by the District: If both spouses are employed by the District and are eligible for insurance, the employees shall be eligible for two single plans or one family plan. The premium contributions for spouses shall be no different than the premium contribution for a similarly-situated employee whose spouse does not work for the District. As such, the following options exist for such spouses:
  - a. Coverage under one family plan; or
  - b. Two single plans; or
  - c. HEALTH ONLY - One cash-in-lieu benefit instead of a family plan [subject to the eligibility of the insurance carrier]; or
  - d. HEALTH ONLY - One single plan and one cash-in-lieu benefit
- B. Commencement and Termination of Benefits. Coverage will commence on the first day of the month following the employee's first day of employment and continue for a full twelve (12) month period. The insurance benefits described in this *Handbook* and on the individual contract terminate according to the following schedule:
  1. If an employee resigns or is terminated during the term of his/her individual contract, District coverage shall cease at the end of the month the resignation or termination becomes effective.
  2. If an employee resigns or is terminated who has completed the term of his/her contract, District coverage shall cease at the end of the month the resignation or termination becomes effective. If an employee resigns or is terminated who has completed the school year, his/her insurance benefits shall terminate as of August 31. However, if an administrator completes the terms of his/her contract, and if the last day of the contract is June 30, his/her insurance benefits shall terminate June 30<sup>th</sup>.
- C. Compliance Authority: The District may, in its sole discretion, make changes to health insurance, including, but not limited to, health benefits, eligibility standards, coverages, and contribution levels in order to comply with the Patient Protection and Affordable Care Act (ACA) and applicable federal and state agency rules and regulations regarding the implementation of the ACA. Such actions may also be implemented in order for the District to comply with regulatory provisions of the Internal Revenue Service (IRS), e.g. non-discrimination in benefits provisions [IRC 105(h), IRC 125], and to minimize tax liability for the District and/or the benefit recipient underneath such regulatory provisions. Changes to health benefits, eligibility standards, coverages and contribution levels include, but are not limited to, changes in the sections addressing health insurance in the employee handbook.

### **15.03 Alternate Benefit Plan [ABP] in Lieu of Health Insurance**

Implementation of the Alternative Benefit Plan for eligible employees. Eligibility for, and payment toward coverage for individual employment groups are set forth in the applicable part of the *Handbook* covering such employees:

- A. Employees who choose the ABP option will be required to sign up by August 1 and commit to this change to be effective the following September 1. In order to access the ABP benefit the employee must also provide reasonable evidence of (1) the employee declining to enroll in the employer-sponsored coverage and (2) the employee providing reasonable evidence that the employee and all other individuals for whom the employee reasonably expects to claim a personal exemption deduction for the taxable year or years that begin or end in or with the employer's plan year to which the opt-out arrangement applies (employee's expected tax family) have or will have minimum essential coverage (other than coverage in the individual market, whether or not obtained through the Marketplace) during the period of coverage to which the opt-out arrangement applies. ~~Employees who choose the ABP option will be required to sign up on an annual basis to align with health insurance plan year.~~
- B. In order for this provision to remain in effect, a sufficient number of employees must opt out of their coverage so as not to cause an added expense for the District. Such determination of the additional expense is made by the District in its sole discretion.
- C. The Board may, at its discretion, discontinue the cash compensation in lieu of health insurance benefit by providing the participating employees with written notice of not less than sixty (60) days and an "open enrollment" opportunity to enroll in the group health insurance plan.
- D. Any employee who qualifies for participation in the District group health insurance plan may waive such participation and elect to receive cash compensation in lieu of the health insurance benefit. Where the District employs both spouses, one spouse will be eligible for participation in the ABP.

## SECTION 3. PROFESSIONAL GROWTH

### 3.01 Requirement to Remain Current

All teachers shall engage in independent and active efforts to maintain high standards of individual excellence. Such efforts shall include keeping current in each specific and applicable area of instruction, Board established curriculum, as well as continuing study of the art of pedagogy. In addition to maintaining high standards of excellence for the students and school, the teacher will make him/herself available during the contractual year and day to his/her colleagues for assistance, to the District for services beyond those specifically required as part of his/her individual contractual duties, and to the community as a valuable resource.

### 3.02 Provisions for Graduate Study

Teachers shall be compensated in accordance with the degrees and advanced preparation they have. Professional development shall be subject to the following conditions:

- A. Courses must be considered of graduate difficulty unless taken to fill a definite need in the school curriculum as determined by the Board or its designee.
- B. Credits for courses and request for professional growth compensation must be approved by June 15th by the Board or its designee to be eligible for the following academic (fiscal) year (Appendix Part II – 3.02).
- C. A grade of "B" or better must be achieved or a grade acceptable for credit at the institution at which the teacher is studying must be achieved.
- D. Teachers completing six (6) graduate level credits approved by their building Principal and Superintendent shall be compensated \$750.00 annually upon completion.
- E. ~~Teachers who complete a DPI approved Professional Development Plan AND have that plan approved by their building Principal and Superintendent shall be compensated \$750.00 annually upon completion of the plan.~~
- E. Teachers who have successfully completed three (3) consecutive years Professional Practice Goals (PPG's) as approved and documented by their supervisor shall be compensated \$750.00 annually FOLLOWING a Summative year.
- F. Teachers shall submit to the District Office a transcript of credit or ~~completed Professional Development Plan~~ PPG recognition request (that has been pre-approved by their immediate supervisor/principal and the superintendent) by January 31st to request professional growth compensation for the following fiscal year.
- G. Professional Growth compensation is paid in a lump sum in the initial year and added to salary in subsequent years.



## School District of Colby

### Application for Recognition of Graduate Credit or Professional Development Plan

All Professional Growth must be submitted for prior approval to receive compensation.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

#### **GRADUATE CREDIT**

Full Title of Course: \_\_\_\_\_ Course Number: \_\_\_\_\_

Number of Credits: \_\_\_\_\_ Name of College/University: \_\_\_\_\_

- ☐ Undergraduate  
☐ Graduate

Course will be taken (Choose One):

- ☐ In residence  
☐ By Extension  
☐ By Correspondence  
☐ Online

Course will begin on: \_\_\_\_\_ And terminate on: \_\_\_\_\_

Will the district, in any way, provide financing for this course, i.e., room, board, fees, etc? If so, please indicate below:

\_\_\_\_\_  
\*An **official transcript** of credit and/or **approved and completed PDP** must be submitted prior to January 31<sup>st</sup> for payment.

#### **PROFESSIONAL DEVELOPMENT PLAN**

Brief Description/Activities: \_\_\_\_\_

Anticipated Completion Date: \_\_\_\_\_

- ☐ This course/PDP will qualify me for an annual compensation increase of \$750.  
☐ This course request aligns with my professional goals, or building/department goals.  
☐ Goals attached.

#### **Administrative Approval:**

I have reviewed individual/department/building goals. The professional growth aligns with written professional development goals.

Supervisor/Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Seifert, Kristen &lt;kseifert@colby.k12.wi.us&gt;

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**Re: Assistant MS Swim Coach**

1 message

**Hagen, Jim** <jhagen@colby.k12.wi.us>

Mon, Jan 29, 2018 at 3:00 PM

To: "Seifert, Kristen" &lt;kseifert@colby.k12.wi.us&gt;, Steve Kolden &lt;skolden@colby.k12.wi.us&gt;

To: Colby Board of Education and Dr. Kolden

Date: Monday, January 29, 2018

As Athletic Director, I am writing to ask the Colby Board of Education to add a Middle School Assistant Swim Coach to the extra pay schedule. During the 2017 fall swim season, Cassandra Schilling and Katie Lindau were co-head coaches and split the pay 50/50. Cassandra Schilling has resigned and we need at least two adults in the pool helping to coach, supervise, etc at all times. Prior to the 2017 swim season, there has always been a head coach and Ms. Linda Kalep was an assistant coach and she willingly volunteered her time and didn't want to get paid. Swim participants have been: 2017 = 18, 2016 = 26, 2015 = 23. These are strong numbers and as AD I am advocating for two paid coaches to be on staff, a head coach and an assistant coach. I don't believe that we should be splitting the pay of one coach 50/50 when no other sport does that. In the case of middle school swim, there should be at least two paid positions, this is a safety issue and with this many participants year in and year out, they deserve the same coaching ratio as other sports.

Sincerely,

Jim Hagen, Colby AD

On Mon, Jan 29, 2018 at 2:27 PM, Seifert, Kristen &lt;kseifert@colby.k12.wi.us&gt; wrote:

Hi Jim, I talked with Mr. Kolden and he would like a written request from you to add an assistant MS swim coach. In this request you could provide team numbers, etc. Please email it to me by Wednesday morning. He will add this to the Personnel Committee agenda for Wednesday evening. THANKS!

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Have a great day!

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Jim Hagen  
Colby Middle School Principal/Activities Director  
Head Varsity Football Coach  
(715)-223-8869 ext. 4225

## Colby School District Extra-curricular and Co-curricular Wage Schedule

		\$102.00
	POINTS	PER POINT VALUE
<b>FOOTBALL</b>		
Varsity Head Coach	26	\$2,652.00
Varsity Assistant Coach	23	\$2,346.00
Varsity Assistant Coach	23	\$2,346.00
Ninth Grade Coach	21	\$2,142.00
Ninth Grade Coach	21	\$2,142.00
Middle School Head Coach	15	\$1,530.00
Middle School Assistant Coach	11	\$1,122.00
Middle School Assistant Coach	11	\$1,122.00
<b>CROSS COUNTRY</b>		
Head Coach	22	\$2,244.00
Assistant Coach	17	\$1,734.00
Middle School Head Coach	15	\$1,530.00
<b>VOLLEYBALL</b>		
Varsity Head Coach	22	\$2,244.00
Varsity Assistant Coach	19	\$1,938.00
Ninth Grade Coach	16	\$1,632.00
Middle School Head Coach	14	\$1,428.00
Middle School Assistant Coach	10	\$1,020.00
<b>SWIMMING-GIRLS</b>		
Varsity Head Coach	22	\$2,244.00
Varsity Assistant Coach	19	\$1,938.00
Middle School Coach	<del>16</del> 14 10	\$1,632.00
<b>BASKETBALL - BOYS</b>		
Varsity Head Coach	26	\$2,652.00
Varsity Assistant Coach	21	\$2,142.00
Ninth Grade Coach	19	\$1,938.00
Middle School Head Coach	13	\$1,326.00
Middle School Assistant Coach	9	\$918.00
<b>BASKETBALL - GIRLS</b>		
Varsity Head Coach	26	\$2,652.00
Varsity Assistant Coach	21	\$2,142.00
Ninth Grade Coach	19	\$1,938.00

Middle School Head Coach	13	\$1,326.00
Middle School Assistant Coach	9	\$918.00

#### **WRESTLING (COOP W/ABBOTSFORD)**

Varsity Head Coach	26	\$2,652.00
Varsity Assistant Coach	21	\$2,142.00
Assistant Coach	19	\$1,938.00
Middle School Head Coach	13	\$1,326.00
Middle School Assistant Coach	9	\$918.00

#### **TRACK - BOYS & GIRLS**

Varsity Head Coach	20	\$2,040.00
Varsity Assistant Coach	17	\$1,734.00
Varsity Assistant Coach	17	\$1,734.00
Middle School Head Coach	13	\$1,326.00
Middle School Assistant Coach	9	\$918.00

#### **BASEBALL**

Varsity Head Coach	22	\$2,244.00
Varsity Assistant Coach	19	\$1,938.00

#### **GOLF**

Varsity Head Coach	17	\$1,734.00
Varsity Assistant Coach	13	\$1,326.00

#### **SOFTBALL**

Varsity Head Coach	22	\$2,244.00
Varsity Assistant Coach	19	\$1,938.00

#### **CO-CURRICULAR**

FBLA Head Advisor	7	\$714.00
FBLA Assistant Advisor	6	\$612.00
FCCLA Advisor	7	\$714.00
FFA Advisor	8	\$816.00
Assistant FFA Advisor	6	\$612.00
Newspaper Advisor	10	\$1,020.00
Pep Band Instructor	10	\$1,020.00
Show Choir Advisor	10	\$1,020.00
Skills USA Advisor	7	\$714.00
Skills USA Ass't	6	\$612.00

**EXTRA-CURRICULAR**

Annual Advisor	13	\$1,326.00
Annual Assistant Advisor	6	\$612.00
Cheerleading/Pom Pon/Dance Advisor - per season	5	\$510.00
Chess Team Advisor *	5	\$510.00
Drama Advisor	13	\$1,326.00
Assistant Drama Advisor	10	\$1,020.00
Musical Instrumental Director	5	\$510.00
Musical Vocal Director	5	\$510.00
Foreign Language Advisor	7	\$714.00
Forensics Advisor	11	\$1,122.00
Forensics Assistant Advisor	5	\$510.00
Madrigal Director	5	\$510.00
Math Team Advisor *	5	\$510.00
NHS Advisor - HS	5	\$510.00
NHS Advisor - MS	3	\$306.00
Prom Head	3	\$306.00
SADD Advisor	5	\$510.00
Special Olympics - Head Coach - per season	5	\$510.00
Special Olympics - Ass't Coach - per season	3	\$306.00
Student Advisor - Academic Competition *	5	\$510.00
Student Council Advisor - HS	8	\$816.00
Student Council Advisor - MS	3	\$306.00
Water Ballet Head	8	\$816.00
Water Ballet Assistant	3	\$306.00

\* Interscholastic Competition

**Point Value=\$102, IF Position Points Value is:**

Greater than 18, then 1 pt. for every 2 years of service

9-17, then 1 pt. for every 3 years of service

1-8, then 1 pt. for every 4 years of service

SCHOOL DISTRICT OF COLBY  
EDUCATION CENTER

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Dr. Steven Kolden, Superintendent

# Professional Compensation Model

***Board APPROVED May 16, 2016***

Implemented 2015-16 & 2016-17

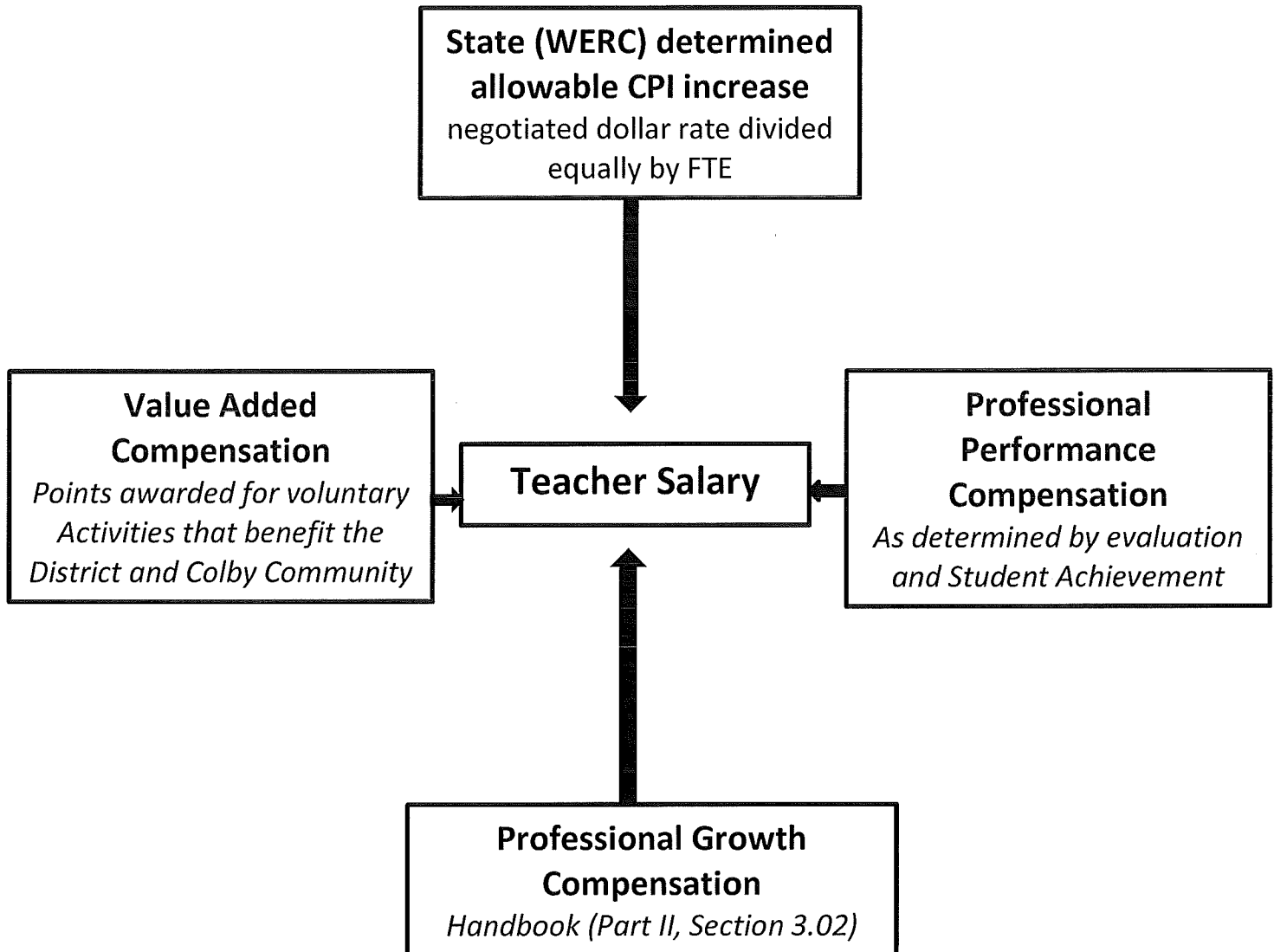
Revised December-February 2017-18

***DRAFT revisions February 19, 2018***

Implemented 2017-18 & 2018-19



***Colby School District***  
***Professional Compensation Model***



***Phase 1 – Determine maximum allowable CPI increase as established by the WERC.***

***Phase 2 – Negotiate and agree on total CPI increase.***

***Phase 3 – CPI allocation is divided equally by FTE  
(EVERYONE will get a raise)***

NOTE: Salary increases in Phase 3 remain in salary and determine new annual salary for individuals.

***Phase 4 – Distribute Professional Growth Compensation as specified in Handbook Part II, Section 3.02***

NOTE: Salary increases in Phase 4 remain in salary, yet are not included in “base salary” because these are calculated outside (in addition to) the CPI increase.

***Phase 5 – District adds (\$12,500) specific dollar amount to Value Added Compensation AND adds the same (\$17,500) specific dollar amount Professional Performance Compensation***

***Phase 6 – Distribution of Value Added Compensation AND Professional Performance Compensation based dividing the total points earned by all staff into the dollar allocation.***

NOTE: Salary increases in Phase 6 are ***single year only*** and must be earned annually. These dollars are NOT part of annual salary for individuals.

## ***Professional Compensation Model Definitions, Descriptions and Request Forms***

### **Asset & Skill Options**

#### **Spanish Proficiency**

Request this if you consider yourself proficient in reading, writing and speaking of Spanish. Consult with your supervisor if you have need to verify “proficient”.

“you would be comfortable being contacted in an emergency situation” 25 points

#### **CPR / First Aid Certification**

Current CPR and First Aid certification current as of the date of request. 20 points

#### **EMT Certification**

Request this if you have EMT certification and its current when your request is dated. 25 points

#### **PLC Trained (Institute)**

If you have ever attended a Regional Professional Learning Communities Institute in the past 10 years. 20 points

#### **PDP Reviewer—certified**

~~DPI documents on your teaching license if you are certified to review PDP’s of peers.~~

### **Professional Engagement Options**

#### **Workshop Presenter**

You may request 20 points for each workshop you have presented to peers outside of the District.

#### **Professional Publications**

You may request 25 points for each professional article that you authored and is published. Articles qualifying must be “submitted” and reviewed by peers. Online blogs, letters and other documents that don’t require peer review would not apply.

#### **State Officer – Professional Organization**

If you are a member of a professional organization AND hold a position as an officer of that organization. This must be related to your teaching assignment. 25 points

#### **Supervision of Student Teachers**

You may request 10 points for each quarter you have a student teacher placed in your classroom.

#### **Non-Compensated professional development (outside of the school day)**

This is calculated hourly. You may request this for time spent in professional development outside the school day, or time during the day IF this is not a contract day.

If you attend a multiple day conference, you must attend sessions that are scheduled and documented in the program and/or conference agenda after 4:00 PM in order to count these hours. Calculate 1 point per hour, up to 25 hours total.

## **Community Engagement Options** Benefits the Community as a whole

### **Participation in District Community Service Events**

This is calculated hourly. You may request this for time spent in district community service events within the District. Example: When you donate your time to help a not for profit group (4H, Scouts, CUDA, Lions, etc.) Calculate 1 point per hour, up to a maximum of 25 points granted.

### **Membership in District Community Service Organizations**

You may use this for recognition of your membership in district community organizations (within the school district). Examples would include service clubs, churches, and Chamber committees, groups that maintain a membership list, etc. 5 points per organization.

### **District Residence (legal)**

Your legal residence (mailing address, voting, taxes, etc.) is within the Colby School District.  
15 points

### **Volunteer Youth Leadership (District Students)**

You may request 10 points for each volunteer leadership position you hold that includes students from the Colby School District. CUDA, Scouts, 4H, etc.

## **School Engagement Options** Benefits students in the District

### **Volunteer Student supervision at district events**

You may request 1 point for each hour of volunteer “supervision” at District events. These hours must be non-paid and considered supervisory in nature. Simply attending an away event is not considered supervision. Riding a student bus to that event would be considered supervision. Calculate 1 point per hour, up to a maximum of 25 points granted.

### **Volunteer Student Leadership Advisor (Outside of School Hours)**

You may request 10 points for each volunteer (non-paid) leadership / club position you lead which includes students from the Colby School District.

### **Community Education Instructor**

We encourage District staff to teach Community Education.  
Request 5 points for each class / course in a paid position.  
Request 15 points for each class / course in a non-paid position.

### **District Level Committee Work**

You may request 10 points for each District level committee you serve on. Be cautious not to “double up” on Strategic Planning and Building Committees that are credited elsewhere.



Committees that NEVER meet outside the school day should not be included. Building level committees would not apply here.

#### Certified Trainer - Provided Staff Development

You may request this if you have a specific certification or endorsement AND have provided training in this area to District employees or community members. 10 points per class

#### BLT/ Steering Committee

These points are credited for service on building level committees, study groups and leadership teams chaired by an administrator. 20 points are considered a year of service. For buildings that rotate their leadership, these points should be prorated according to time served on the committee.

#### District Strategic Planning Committee

This is for service to the District on any of the six strategic planning committees. Some individuals may be on multiple committees. 15 points per committee

#### Advisor to a Student with a State Wide Office

You may request this annually if you have a student who is an officer in a state organization and that organization requires supervision and/or assistance for that State Officers position. 20 points

#### Non-Compensated student academic support (outside of the school day)

This is calculated hourly. You may request this for time spent working with students in academic support which is not compensated in another manner. Maximum of 25 points granted.

#### Attendance at School Board Meetings

If you attend a Regular or Special Meeting of the School Board. 5 points per meeting

#### Advanced Placement, Dual Credit, Distance Learning

If you teach any course that allows for students to earn post-secondary credit, allows the District to benefit fiscally. This should be calculated by semester. 5 points per course

#### Extra-Curricular Contract

The District strongly encourages teaching staff to work with our students through extra-curricular activities. You may request this credit for each contract you hold that is listed in Employee Handbook Appendix Part V -1.06 5 points per contract

#### Additional Options

Contracts for points. This is used in unique situations that provide benefits to District residents, students and/or staff. These should be peer reviewed, signed, and then signed by an administrator. Maximum permitted is 25 points per contract.

### **Professional Practice Requirements**

Based on a summative evaluation, you may request 25 points for EACH distinguished rating you received in each of the six standards. The following year, there is no “summative” evaluation, by default; you would receive 20 points for each distinguished rating the previous and 15 points in the next year.

### **Professional Licensure Options**

You may request 15 points for EACH DPI area of licensure (these should all have a different license code) that you are not currently assigned. This potentially could change if your teaching assignment changes. Please indicate these on the form.

### **Professional Preparation**

You may request points for highest degree attained (points correspond appropriately).

MA / MS Degree 15 points

Ed.S. Degree 20 points

Ph.D. or Ed.D degree 25 points

You may request an additional 25 points if you hold current National Board certification.

### **Professional Experience** (in Colby)

These are awarded in “steps” and are not cumulative. You may request points for ONE step.

5 years 10 points

10 years 15 points

15 years 20 points

20 years 25 points

25 years 30 points

30 years 35 points

35 years 40 points

***REQUEST FORMS DUE at CDEC by June 15<sup>th</sup> each year***

# Request for Value Added Compensation

Name \_\_\_\_\_

## Asset & Skill Options Potential Points 90

Description	Points
Spanish Proficiency	25
CPR / First Aid Certification	20
EMT Certification-	25
PLC Trained (Institute)	20
<del>PDP Reviewer – certified</del>	<del>15</del>

## Professional Engagement Options Potential Points 105

Description	Points
Workshop Presenter	20
Professional Publications	25
State Officer – Professional organization	25
Supervision of Student Teachers	10
Non-Compensated professional development (outside of the school day)	
1 pt. per hour up to	25

## Community Engagement Options Potential Points 55

Description	Points
Participation in District Community Service Events	
1 pt. per hour up to	25
Membership in District Community Service Organizations	5
District Residence (legal)	15
Volunteer Youth Leadership (District Students)	10

## School Engagement Options Potential Points 255

Description	Points
Volunteer Student supervision at district events	
1 pt. per hour up to	25
Community Education Instructor	
Paid position	5
Volunteer position	15
District Level Committee Work	10
Certified Trainer - provided Staff Development	10
BLT/ Steering Committee	20
District Strategic Planning Committee	15
Advisor to a Student with a State Wide Office	20
Non-Compensated student academic support (outside of the school day)	
1 pt. per hour up to	25

Attendance at School Board Meetings (5 pts each)

Advanced Placement, Dual Credit, Distance Learning			
5 pts. per course	up to	25	
Extra Curricular Contract			
5 pts. per contract	up to	25	

ADDITIONAL options to earn points	Potential Points	TBD
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Determined with Written Contract for points

- Specific SMART goals,
- Identification of goal attainment
- Agreement on point value

MAXIMUM of 25 points/contract

Total Value Added Points Requested

Attach Contract

PRINTED Name

Teacher Signature	Date
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I understand and acknowledge that this request is a portion of my payroll and employment records with the District. I further understand that any falsification of these records may be considered fraud and grounds for discipline, up to and including termination.

Supervisor Signature	Date
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SuperintendentSignature	Date
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Total Points Credited



# Request for Professional Performance Compensation

Name \_\_\_\_\_

**ADDITIONAL options to earn points** Potential Points 150

## Educator Effectiveness

Six Standards 25 points per "Distinguished" rating

1 Professional Knowledge	25
2 Instructional Planning	25
3 Instructional Delivery	25
4 Assessment of and for Learning	25
5 Learning Environment	25
6 Professionalism	25

Year ONE Cycle 20 points per "Distinguished" rating

Year TWO Cycle 15 points per "Distinguished" rating

Points Requested \_\_\_\_\_

**Professional Licensure Options** Potential Points open

DPI Licensure in an area not required for current teaching assignment

15 points per DPI licensure area

Points Requested \_\_\_\_\_

**Professional Preparation** Potential Points 25

MA / MS degree	15
Ed.S. degree	20
Ph.D. or Ed.D. degree	25
National Board Certification	25

Points Requested \_\_\_\_\_

**Professional Experience (in Colby)** Potential Points 40

5 years	10
10 years	15
15 years	20
20 years	25
25 years	30
30 years	35
35 years	40

Points Requested \_\_\_\_\_

**Total Value Professional Performance Requested** \_\_\_\_\_

\_\_\_\_\_  
PRINTED Name

\_\_\_\_\_  
Teacher Signature

\_\_\_\_\_  
Date

*I understand and acknowledge that this request is a portion of my payroll and employment records with the District. I further understand that any falsification of these records may be considered fraud and grounds for discipline, up to and including termination.*

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
SuperintendentSignature

\_\_\_\_\_  
Date

**Total Points Credited** \_\_\_\_\_

*Must be received at CDEC by June 15th*